

BUTLER COUNTY PROTHONOTARY'S FEES

Fee Sheet - Effective 11/14/2025

AD Appearance Docket 1

Civil Suits	201.00
Including: Mortgage Foreclosures, Debt Collection Complaints, Writ of Summons, Land Use Appeals, Quiet Title, Declaratory Judgment (relief), Zoning Appeals, Declarations of Taking, Mandamus, Replevin, Injunctions, Partitions, Specific Performances	
Writ of Revival	46.00
Appeal from District Justice (D.J. Limit \$12,000)....	203.00
Settle/Discontinue/Withdraw/Stricken	14.00
Statement of Intention to Proceed	25.00
Reinstate/Reissue (Complaint, Writ of Summons, Writ of Execution/Possession, Divorce, Custody)	11.00
Arbitration (Praecipe for Arbitration)	45.00
Writ of Scire Facias	45.00
Addition or Substitution of Party	14.00
Motion to Intervene	14.00

CP Common Pleas Docket 2

Judgment - Default	27.00
Judgment - Consent	27.00
Judgment - Confession	74.00
Writ of Revival	46.00
Exemplification of judgment.....	28.00
From another County to Butler County	
Exemplification of judgment.....	28.00
From Butler to another county	
District Justice Transcript Judgment.....	29.25
Vacate/Satisfaction of Judgment	14.00
(If satisfying a judgment, where the case started as a Civil Complaint, it is \$14.00 to discontinue the original civil case.)	
Commonwealth Liens	27.00
Satisfaction of Commonwealth Liens	14.00
Judgment – Assignment	14.00
(If writ of execution exists, must Amend and Re-issue Writ with assignment.)	
Amend/Reissue (Writ of Execution/Possession).....	11.00
Recognizance Bond	27.00
Petition to Open Judgment.....	203.00
Judgment Roll	27.00
Clerk of Courts Judgment	27.00
(Self-addressed stamped envelopes must be provided for both Plaintiff and Defendant for any pleading that we are mailing the Defendant a notice of judgment.)	

ED Execution Docket 3

Writ of Execution/Writ of Possession.....	46.00
Add \$.50 for Garnishee, no matter how many	
Foreign Writ.....	43.00
Add \$.50 for Garnishee, no matter how many	
Dissolve attachment against garnishee.....	14.00
Assignment of Bid – Sheriff's Sale	14.00

MSD Miscellaneous Docket 4

MSD Suits	201.00
Tax Assessment Appeals, Driver's License	
Suspension Appeals, Name Change, Petition for	
Unredeemed Real Estate, Petition to Confirm	
Arbitration Award.	
Petition for Issuance of Foreign Subpoena	201.00

MLD Mechanics Lien Docket 7

Mechanics Lien Claim	27.00
No Lien Agreement.....	27.00

Municipal Lien 8

Municipal Lien Claim	27.00
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FC Family Court 9

Divorce Complaint	216.25
One Count.....	257.50
Two Counts	298.75
Three Counts	340.00
Four Counts	381.25
(\$41.25 for each count as per Act 122 of 2002)	
Resume Maiden Name	27.00
Paternity	184.75
Custody Complaint/Modification	401.00
Custody Complaint/Modification- Divorce Pending	311.00
Custody Complaint with Custody Agreement	
With a divorce pending.....	109.00
With no divorce.....	211.00
Reinstate/Reissue (Divorce and Custody Complaints)	11.00
Expungement	60.00

Other Costs

Appeal of Arbitration	340.00
Appeals to Higher Court (Superior/Commonwealth) <i>(You must provide a separate check for each entity.)</i>	
To Butler County Prothonotary	95.00
To Higher Court Prothonotary	91.25
Certificate of Judgment (License-Harrisburg)..	14.00
Certificate of Authority	8.00
Certificates (Satisfaction/Discontinuance)	7.00
Certified Copy	8.00
Federal Tax Lien.....	24.00
Satisfaction of Federal Tax Lien.....	13.00
Financial Statement	14.00
Judgment Postponement.....	14.00
Judgment Release	14.00
Notary Certificate (signature verification)	7.00
Notary Signature.....	7.00
Photocopies (per page)	25 cents
Power of Attorney (Insurance Companies)	14.00
Research Fee.....	10.00
Revocation of Power of Attorney	7.00
School Audit Report.....	14.00
Sheriff's Deed.....	14.00
Storage Retrieval	15.00
Subpoena	7.00

NSF CHECK 25.00

** Other Fees may be assessed by the Court **

**ALL CHECKS MUST BE MADE PAYABLE TO
BUTLER COUNTY PROTHONOTARY**

**All fees are subject to change due to
Legislative fee increase and/or Judicial
Orders.**

**This office accepts cash, money
orders, business checks or credit
cards. There is a service fee assessed
for all credit card payments.**

**Checks are not accepted for payment
of rent in Landlord/Tenant cases.**

***The Prothonotary will not docket for filing any suit or action or order of court or entry of any judgment thereon or perform any service whatsoever unless the proper fee is submitted with the instrument to be filed. ***