

TO: Members of the Commissioners' Council on Drugs and Alcoholism  
FROM: Donna Jenereski, D&A Director  
RE: Board Meeting  
LOCATION: Butler County Human Services Program Conference Room #132  
and also via Zoom  
DATE/TIME: June 21, 2022 – 7:30 a.m.

## AGENDA

- I. Call to Order
- II. Review and Approval of Minutes (May)
- III. Public Comment Regarding Agenda Items
- IV. Unfinished Business
- V. New Business for Board review.
- VI. Program
- VII. Reports
  - A. Director's Report
  - B. Financial Report
  - C. Case Manager Report
  - D. Prevention Report
  - E. Nominating Committee
  - F. PCCD Update
  - G. Drug Treatment Court Update
- VIII. Council Members' Concerns/Comments/Announcements
- IX. Providers' Concerns/Comments/Announcements
- X. Public Comment Regarding General Items
- XI. Adjournment

***Mission Statement: The mission of the Butler County Commissioners' Council on Drug and Alcohol Programs is to assist residents of all ages to choose and live a lifestyle free of drug and alcohol abuse.***

**Butler County Drug & Alcohol Advisory Board**

**Meeting Minutes**

DATE: May 17, 2022  
TIME: 7:30 a.m.  
PLACE: Butler County Human Services Conference Room - and also via Zoom

COUNCIL MEMBERS PRESENT:

Shawn Pugh	Kristan Semmler
Mark Lope	John Johnson

OTHERS PRESENT:

Ruthane Durso, Butler Health System  
Kayla Rennie, Slippery Rock University  
Mark Marcus, Resolutions Recovery Center

Donna Jenereski, Beth Ehrenfried-Neveux, Lisa Gill, Bill Kepple, Grace Abbruzzese,  
Butler County Human Services

Call to Order

Chairperson, Shawn Pugh, called the meeting to order at 7:33 a.m.

Review and Approval of Minutes (April 2022)

Kristan Semmler made a motion to approve the minutes as written. Mark Lope seconded the motion.

All in Favor	4*
Opposed	0
Abstentions	0

\*Since there was a lack of a quorum, additional votes were taken on all business presented at this meeting.

Public Comment Regarding Agenda Items

There was no public comment.

Unfinished Business

There was none.

New Business

Donna presented one FY 2021-2022 contract amendment for review by the board.

### Program

Prevention Specialist, Lisa Gill, of Butler County D&A Program gave a presentation on the “Be a Parent, Not a Friend” campaign.

## REPORTS

### Director’s Report

#### **SCA: Case Management/Treatment/Prevention Updates:**

- SRU Institute for Nonprofit Leadership: Recovering Life Initiatives- Follow-up meetings/reconnects, based upon the breakout groups during the March conference, continue to occur. As a result of these meetings, the IT advocacy group has been formed. IT stands for ‘impact together’ and the group’s mission is “to come together, because together we are more”. The group has already identified and began working on their first project, TILES. This stands for ‘taking interest to listen to everybody’s story’. The group has already built a wooden flower box which will be decorated with ceramic tiles. The tiles will contain inspirational quotes, words, or anything that tells an individual’s story. Everyone in the community is invited to the first tile decorating workshop scheduled for May 17<sup>th</sup> at 5:00pm at the Butler SUCCEED office located on Main Street. After the flower box is completed, it will be on display in front of the SUCCEED office.

Approximately 35 individuals attended a screening of “The Anonymous People” documentary at the Butler SUCCEED office on April 27<sup>th</sup>. The documentary featured stories from individuals in recovery, the history of the war on drugs, the history of AA in relation to anonymity, and the history of advocacy.

- FY 2022-23 –XYZ Rate Setting Process update- The rate setting process for FY 2022-23 has been completed. We worked with several SCA’s within our region, including Mercer, Venango, Erie, and Crawford to review the initial packets submitted by inpatient and/or halfway house providers within the counties as well as additional information requested. All SCA’s are required to post the final approved rates for FY 2022-23 to the PA. Association of Drug and Alcohol Administrators (PACDAA) website by June 1<sup>st</sup>.

- Annual Provider Monitoring update We wrapped up our annual monitoring last week. Completed summary sheets are due to DDAP at the beginning of June and the completed monitoring tools will be reviewed by DDAP during their on-site visit with our office scheduled for the end of July.

- County Overdose update- We do not have an update at this time. We have reached out to the coroner’s office several times but we have not heard back from them.

- Opioid Overdose update-

The Coalition will be meeting tomorrow and they are in the midst of planning for several events including the Summer Symposium, International Overdose Awareness Day on August 31<sup>st</sup>, and their 2<sup>nd</sup> Annual Recovery picnic scheduled for September 10<sup>th</sup>.

**Department of Drug and Alcohol Programs (DDAP) Updates:**

● DDAP SCA Case Management Check-in meeting-

We completed our conference call/virtual meeting with a representative from DDAP's Treatment Division on May 6<sup>th</sup>. As mentioned last month, this representative has been assigned to our office and is responsible for reviewing and providing technical assistance around the implementation of Case Management and Clinical Service Manual requirements, the implementation of our Treatment Needs Assessment/Plan, and the implementation of case management services. Although our assigned Project Officer from DDAP did forward the representative some of our policies & procedures related to case management services, warm hand-off protocols, priority populations, and MAT, the majority of the meeting focused on educating this individual about what we do and how we operate.

● Recovery House Licensure update-

As discussed at prior meetings, the Recovery House Regulations are in place and will take effect on June 9<sup>th</sup>. As of last week, 53 recovery house applications from across the commonwealth have been submitted with 32 houses currently under review and 21 houses approved for licensure. DDAP continues to encourage recovery houses to apply for licensure and they are offering a monthly free one-day training workshop, designed to answer various questions associated with the application process.

Financial Report

Bill Kepple reviewed the allocations and expenditures through May 16, 2022.

Case Manager Report

Beth Ehrenfried-Neveux reviewed the statistics for the Monthly Assessment Services, the Information/Referral Services (IRS), and the Client Location graph for the month of April 2022.

Prevention Report

Beth gave an overview of upcoming Drug & Alcohol prevention events and trainings. She reviewed the Fiscal Year 2021/2022 Prevention Service Data, including the Prevention/Intervention: Number of Services, Number of Individuals Served, and the Prevention Demographic Data for April 2022. Beth provided several notices for upcoming events and services, and a newsletter.

Nominating Committee

There was no report.

PCCD Update

Kristan Semmler reported that there are nineteen (19) individuals participating in the program. Two (2) individuals are currently incarcerated; one on a violation and one pending admission into treatment. There is one (1) individual whose whereabouts are unknown.

Drug Treatment Court Update

Donna reported that there are currently fifteen (15) individuals participating in the program. There are two (2) individuals currently incarcerated, pending further order of the court.

Council Members' Concerns/Comments/Announcements

There were none.

Providers' Concerns/Comments/Announcements

There were none.

Public Comment Regarding General Items

There were none

Adjournment

As there was no further business to discuss, a motion was made and seconded to adjourn the meeting at 8:19 a.m.

\*Due to the fact that a quorum was not present, additional votes were obtained from absent board members to approve all action items voted on at this meeting.

APPROVED AS TO FORMAT:

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Shawn Pugh, Chairperson

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Kristan Semmler, Secretary

SUBMITTED BY:

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Grace Abbruzzese

Cc: Advisory Board Members