



**Butler County Salary Board**  
**Wednesday, July 13, 2022**  
**9:30 a.m.**

**CALL TO ORDER**

**PUBLIC COMMENT**

**APPROVAL OF MINUTES—June 8, 2022**

Executive sessions was held on Wednesday July 6, 2022 at 12:00 p.m., to discuss personnel matters. No official action was taken.

**OLD BUSINESS**

**Courts**

1. Elimination: Judicial Law Clerk, Pay Grade 7 (21.70—30.38)  
Hourly Rate: \$23.3094  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement) A. Boyle
2. Elimination: Judicial Law Clerk, Pay Grade 7 (21.70—30.38)  
Hourly Rate: \$21.6967  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement) A. Calve
3. Elimination: Judicial Law Clerk, Pay Grade 7 (21.70—30.38)  
Hourly Rate: \$27.8255  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement) M. Higgins
4. Elimination: Judicial Law Clerk, Pay Grade 7 (21.70—30.38)  
Hourly Rate: \$21.9702  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement) W. Shields
5. Elimination: Judicial Law Clerk, Pay Grade 7 (21.70—30.38)  
Hourly Rate: \$21.6967  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement) A. Rashid

*Whenever the board shall consider the number or salaries of the deputies or other employees of any county officer, such officer shall sit as a member of the board, as long as any matter affecting the office is under consideration and no longer.*

6. Elimination: Judicial Law Clerk, Pay Grade 7 (21.70—30.38)  
Hourly Rate: \$21.6967 S.J. Morrison  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)

7. Creation: Judicial Law Clerk, Pay Grade 11 (56,719—79,407)  
Annual Salary: \$68,063.54 <sup>1</sup> A. Boyle  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)

<sup>1</sup> Employee was hired prior to January 1, 2020 and shall be eligible for a 4.5% and 2.5% longevity increase after five and ten years, respectively.

8. Creation: Judicial Law Clerk, Pay Grade 11 (56,719—79,407)  
Annual Salary: \$68,063.54 A. Calve  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)

9. Creation: Judicial Law Clerk, Pay Grade 11 (56,719—79,407)  
Annual Salary: \$72,827.99 <sup>1</sup> M. Higgins  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)

<sup>1</sup> Includes a 7.0% longevity increase.

10. Creation: Judicial Law Clerk, Pay Grade 11 (56,719—79,407)  
Annual Salary: \$68,063.54 W. Shields  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)

11. Creation: Judicial Law Clerk, Pay Grade 11 (56,719—79,407)  
Annual Salary: \$68,063.54 A. Rashid  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)

12. Creation: Judicial Law Clerk, Pay Grade 11 (56,719—79,407)  
Annual Salary: \$61,875.95 <sup>1</sup> S. J. Morrison  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)

<sup>1</sup> The employee shall be eligible to increase their pay by 10% upon successfully passing the Pennsylvania Bar Exam.

## NEW BUSINESS

### Controller

13. Elimination: Internal Auditor III  
Base Hourly Rate: \$29.7665 \*  
Effective Date: 07/18/2022  
Status: Full Time, (Benefits, Retirement)

14. Creation: Internal Auditor II <sup>1</sup>  
Base Hourly Rate: \$26.9474 \*  
Effective Date: 07/18/2022  
Status: Full Time, (Benefits, Retirement)

<sup>1</sup> Position converts to Internal Auditor III after 18 months of employment.

### Coroner

15. Elimination: Administrative Assistant I, Pay Grade 4 (17.52—24.52)  
Hourly Rate: \$23.4238 J. McMurray  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)

16. Creation: Administrative Deputy Coroner, Pay Grade 6 (20.30—28.43)  
Hourly Rate: \$25.5788, Internal Transfer J. McMurray  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)

17. Elimination: Administrative Assistant I, Pay Grade 4 (17.52—24.52) J. McMurray  
Hourly Rate: \$21.0200  
Effective Date: 07/18/2022  
Status: Part-Time, less than 1,000 hours (No Benefits, No Retirement)

18. Creation: Administrative Assistant I, Pay Grade 4 (17.52—24.52)  
Hourly Rate: \$21.0200, External Hire K. Young  
Effective Date: 07/05/2022  
Status: Part-Time, less than 1,000 hours (No Benefits, No Retirement)

\* Union positions are stated at the **base** hourly rate, according to the applicable Collective Bargaining Agreement (CBA); all other provisions of the CBA agreement would apply.

## Sheriff

19. Elimination: Chief Deputy, Pay Grade 13 (62,514—87,520)  
Annual Salary: \$78,167.25 M. Pepper  
Effective Date: 08/29/2022  
Status: Full Time (Benefits, Retirement)

20. Creation: Chief Deputy, Pay Grade 13 (62,514—87,520)  
Annual Salary: \$78,167.25, Internal Transfer H. Callithen  
Effective Date: 08/29/2022  
Status: Full Time (Benefits, Retirement)

## Commissioners (Ratification)

21. The following job description(s) shall be sent to the Compensation Consultant (Archer) for Evaluation:

- Deputy Clerk

## Commissioners

22. Creation: Deputy Clerk, Pay Grade 8 (48,026—67,237)  
Annual Salary: \$67,139.94, Internal Transfer M. Malloy  
Effective Date: 08/01/2022  
Status: Full Time (Benefits, Retirement)

## Elections

23. Creation: Interim Elections Director  
Stipend: \$5,000.00 <sup>1</sup> W. White  
Effective Date: 07/01/2022—12/31/2022

<sup>1</sup> The full stipend shall be paid uniformly over the remaining pay periods.

## Facilities (Ratification)

24. Elimination: Facilities & Operations Director, Pay Grade 15 (68,310—95,634)  
Annual Salary: \$86,251.25 J. Campbell  
Effective Date: 07/04/2022  
Status: Full Time (Benefits, Retirement)

\* Union positions are stated at the **base** hourly rate, according to the applicable Collective Bargaining Agreement (CBA); all other provisions of the CBA agreement would apply.

25. Creation: Facilities & Operations Director, Pay Grade 15 (68,310—95,634)  
Annual Salary: \$75,000.00, Internal Transfer M. Hillwig  
Effective Date: 07/04/2022  
Status: Full Time (Benefits, Retirement)

### Human Resources

26. Elimination: HRIS Specialist, Pay Grade 7 (21.70—30.38)  
Hourly Rate: \$27.9165 H. Hoak  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)

27. Creation: HRIS Specialist, Pay Grade 7 (21.70—30.38)  
Hourly Rate: \$26.4734, Internal Transfer A. Rensel  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)

### Parks & Recreation (Ratification)

28. Fix Salary: Program Manager, Pay Grade 6 (20.30—28.43)  
Hourly Rate: \$24.3644, External Hire E. Snyder  
Effective Date: 07/05/2022  
Status: Full Time (Benefits, Retirement)

### CONFERENCE TIME WITH MEDIA

### ADJOURNMENT

**Next Meeting: Wednesday, August 17, 2022, 9:30 AM**