



Butler County Salary Board
Wednesday, July 13, 2022
9:30 a.m.

CALL TO ORDER

PUBLIC COMMENT

APPROVAL OF MINUTES—June 8, 2022

Executive sessions was held on Wednesday July 6, 2022 at 12:00 p.m., to discuss personnel matters. No official action was taken.

OLD BUSINESS

Courts

1. Elimination: Judicial Law Clerk, Pay Grade 7 (21.70—30.38)
Hourly Rate: \$23.3094 A. Boyle
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)
2. Elimination: Judicial Law Clerk, Pay Grade 7 (21.70—30.38)
Hourly Rate: \$21.6967 A. Calve
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)
3. Elimination: Judicial Law Clerk, Pay Grade 7 (21.70—30.38)
Hourly Rate: \$27.8255 M. Higgins
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)
4. Elimination: Judicial Law Clerk, Pay Grade 7 (21.70—30.38)
Hourly Rate: \$21.9702 W. Shields
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)
5. Elimination: Judicial Law Clerk, Pay Grade 7 (21.70—30.38)
Hourly Rate: \$21.6967 A. Rashid
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)

Whenever the board shall consider the number or salaries of the deputies or other employees of any county officer, such officer shall sit as a member of the board, as long as any matter affecting the office is under consideration and no longer.

6. Elimination: Judicial Law Clerk, Pay Grade 7 (21.70—30.38)
Hourly Rate: \$21.6967 S.J. Morrison
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)

7. Creation: Judicial Law Clerk, Pay Grade 11 (56,719—79,407)
Annual Salary: \$68,063.54 ¹ A. Boyle
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)

¹ Employee was hired prior to January 1, 2020 and shall be eligible for a 4.5% and 2.5% longevity increase after five and ten years, respectively.

8. Creation: Judicial Law Clerk, Pay Grade 11 (56,719—79,407)
Annual Salary: \$68,063.54 A. Calve
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)

9. Creation: Judicial Law Clerk, Pay Grade 11 (56,719—79,407)
Annual Salary: \$72,827.99 ¹ M. Higgins
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)

¹ Includes a 7.0% longevity increase.

10. Creation: Judicial Law Clerk, Pay Grade 11 (56,719—79,407)
Annual Salary: \$68,063.54 W. Shields
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)

11. Creation: Judicial Law Clerk, Pay Grade 11 (56,719—79,407)
Annual Salary: \$68,063.54 A. Rashid
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)

12. Creation: Judicial Law Clerk, Pay Grade 11 (56,719—79,407)
Annual Salary: \$61,875.95 ¹ S. J. Morrison
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)

¹ The employee shall be eligible to increase their pay by 10% upon successfully passing the Pennsylvania Bar Exam.

NEW BUSINESS

Controller

13. Elimination: Internal Auditor III
Base Hourly Rate: \$29.7665 *
Effective Date: 07/18/2022
Status: Full Time, (Benefits, Retirement)

14. Creation: Internal Auditor II ¹
Base Hourly Rate: \$26.9474 *
Effective Date: 07/18/2022
Status: Full Time, (Benefits, Retirement)

¹ Position converts to Internal Auditor III after 18 months of employment.

Coroner

15. Elimination: Administrative Assistant I, Pay Grade 4 (17.52—24.52)
Hourly Rate: \$23.4238 J. McMurray
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)

16. Creation: Administrative Deputy Coroner, Pay Grade 6 (20.30—28.43)
Hourly Rate: \$25.5788, Internal Transfer J. McMurray
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)

17. Elimination: Administrative Assistant I, Pay Grade 4 (17.52—24.52)
Hourly Rate: \$21.0200 (*vacant*) J. McMurray
Effective Date: 07/18/2022
Status: Part-Time, less than 1,000 hours (No Benefits, No Retirement)

18. Creation: Administrative Assistant I, Pay Grade 4 (17.52—24.52)
Hourly Rate: \$21.0200, External Hire K. Young
Effective Date: 07/05/2022
Status: Part-Time, less than 1,000 hours (No Benefits, No Retirement)

* Union positions are stated at the **base** hourly rate, according to the applicable Collective Bargaining Agreement (CBA); all other provisions of the CBA agreement would apply.

Sheriff

19. Elimination: Chief Deputy, Pay Grade 13 (62,514—87,520)
Annual Salary: \$78,167.25 M. Pepper
Effective Date: 08/29/2022
Status: Full Time (Benefits, Retirement)

20. Creation: Chief Deputy, Pay Grade 13 (62,514—87,520)
Annual Salary: \$78,167.25, Internal Transfer H. Callithen
Effective Date: 08/29/2022
Status: Full Time (Benefits, Retirement)

Commissioners (Ratification)

21. The following job description(s) shall be sent to the Compensation Consultant (Archer) for Evaluation:

- Deputy Clerk

Commissioners

22. Creation: Deputy Clerk, Pay Grade 8 (48,026—67,237)
Annual Salary: \$67,139.94, Internal Transfer M. Malloy
Effective Date: 08/01/2022
Status: Full Time (Benefits, Retirement)

Elections

23. Creation: Interim Elections Director
Stipend: \$5,000.00 ¹ W. White
Effective Date: 07/01/2022—12/31/2022

¹ The full stipend shall be paid uniformly over the remaining pay periods.

Facilities (Ratification)

24. Elimination: Facilities & Operations Director, Pay Grade 15 (68,310—95,634)
Annual Salary: \$86,251.25 (*vacant*) J. Campbell
Effective Date: 07/04/2022
Status: Full Time (Benefits, Retirement)

* Union positions are stated at the **base** hourly rate, according to the applicable Collective Bargaining Agreement (CBA); all other provisions of the CBA agreement would apply.

25. Creation: Facilities & Operations Director, Pay Grade 15 (68,310—95,634)
Annual Salary: \$75,000.00, Internal Transfer M. Hillwig
Effective Date: 07/04/2022
Status: Full Time (Benefits, Retirement)

Human Resources

26. Elimination: HRIS Specialist, Pay Grade 7 (21.70—30.38)
Hourly Rate: \$27.9165 (*vacant*) H. Hoak
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)

27. Creation: HRIS Specialist, Pay Grade 7 (21.70—30.38)
Hourly Rate: \$26.4734, Internal Transfer A. Rensel
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)

Parks & Recreation (Ratification)

28. Fix Salary: Program Manager, Pay Grade 6 (20.30—28.43)
Hourly Rate: \$24.3644, External Hire E. Snyder
Effective Date: 07/05/2022
Status: Full Time (Benefits, Retirement)

CONFERENCE TIME WITH MEDIA

ADJOURNMENT

Next Meeting: Wednesday, August 17, 2022, 9:30 AM