



**Butler County Salary Board**  
**Wednesday, July 13, 2022**  
**9:30 a.m.**

**MINUTES**

**PRESENT**

Commissioner Leslie Osche, Chairman	Ann Brown, Commissioner's Office
Commissioner Kimberly Geyer	Pamela Hammonds, Commissioner's Office
Commissioner Kevin Boozel	Maria Malloy, Commissioner's Office
Controller Ben Holland, Secretary	Matthew Vickless, Commissioner's Office
Dr. S. Michael Yeager, President Judge <sup>1</sup>	Mary Lou Cypher, Controller's Office
Michael Slupe, Sheriff <sup>1</sup>	Linda Sell, Controller's Office
William Young, Coroner <sup>1</sup>	Mark Gordon, Planning
Lori Altman, Chief Clerk	Kevin Gray, Planning
	Wendy Leslie, Planning
	Beth Herold, Area Agency on Aging
	Billie Jo Edwards, Area Agency on Aging
	Amanda Feltenberger, Human Services
	Marni Rettig, Human Services
	Tyler Friel, Butler Radio

**CALL TO ORDER**

Chairman Leslie Osche called the Salary Board meeting to order at 9:34 a.m. in the Public Meeting Room, Butler County Government Center, 124 W. Diamond Street, Butler, PA.

**PUBLIC COMMENT**

No Public comment was made.

**APPROVAL OF MINUTES**

Mr. Boozel motioned to approve the amended minutes from June 8, 2022; seconded by Ms. Geyer. Motion carried unanimously.

Ms. Osche announced that an executive session was held on Wednesday July 6, 2022 at 12:00 p.m., to discuss personnel matters. No official action was taken.

## OLD BUSINESS

### Courts

1. Elimination: Judicial Law Clerk, Pay Grade 7 (21.70—30.38)  
Hourly Rate: \$23.3094 A. Boyle  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)
2. Elimination: Judicial Law Clerk, Pay Grade 7 (21.70—30.38)  
Hourly Rate: \$21.6967 A. Calve  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)
3. Elimination: Judicial Law Clerk, Pay Grade 7 (21.70—30.38)  
Hourly Rate: \$27.8255 M. Higgins  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)
4. Elimination: Judicial Law Clerk, Pay Grade 7 (21.70—30.38)  
Hourly Rate: \$21.9702 W. Shields  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)
5. Elimination: Judicial Law Clerk, Pay Grade 7 (21.70—30.38)  
Hourly Rate: \$21.6967 A. Rashid  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)
6. Elimination: Judicial Law Clerk, Pay Grade 7 (21.70—30.38)  
Hourly Rate: \$21.6967 S.J. Morrison  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)
7. Creation: Judicial Law Clerk, Pay Grade 11 (56,719—79,407)  
Annual Salary: \$68,063.54 <sup>1</sup> A. Boyle  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)

<sup>1</sup> Employee was hired prior to January 1, 2020 and shall be eligible for a 4.5% and 2.5% longevity increase after five and ten years, respectively.

8. Creation: Judicial Law Clerk, Pay Grade 11 (56,719—79,407)  
Annual Salary: \$68,063.54 A. Calve  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)
9. Creation: Judicial Law Clerk, Pay Grade 11 (56,719—79,407)  
Annual Salary: \$72,827.99<sup>1</sup> M. Higgins  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)
- <sup>1</sup> Includes a 7.0% longevity increase.
10. Creation: Judicial Law Clerk, Pay Grade 11 (56,719—79,407)  
Annual Salary: \$68,063.54 W. Shields  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)
11. Creation: Judicial Law Clerk, Pay Grade 11 (56,719—79,407)  
Annual Salary: \$68,063.54 A. Rashid  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)
12. Creation: Judicial Law Clerk, Pay Grade 11 (56,719—79,407)  
Annual Salary: \$61,875.95<sup>1</sup> S. J. Morrison  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)

<sup>1</sup> The employee shall be eligible to increase their pay by 10% upon successfully passing the Pennsylvania Bar Exam. ***Court Administration shall notify the Human Resources Department upon the employee successfully passing the Bar Exam, and the increase shall take effect for the next pay period thereafter.***

President Judge Dr. S. Michael Yeager motioned to approve; seconded by Mr. Holland. Motion carried unanimously.

## NEW BUSINESS

### Controller

13. Elimination: Internal Auditor III  
Base Hourly Rate: \$29.7665 \*  
Effective Date: 07/18/2022  
Status: Full Time, (Benefits, Retirement)

14. Creation: Internal Auditor II <sup>1</sup>  
Base Hourly Rate: \$26.9474 \*  
Effective Date: 07/18/2022  
Status: Full Time, (Benefits, Retirement)

<sup>1</sup> Position converts to Internal Auditor III after 18 months of employment.

Mr. Holland motioned to approve; seconded by Mr. Boozel. Motion carried unanimously.

### Coroner

15. Elimination: Administrative Assistant I, Pay Grade 4 (17.52—24.52)  
Hourly Rate: \$23.4238 J. McMurray  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)

16. Creation: Administrative Deputy Coroner, Pay Grade 6 (20.30—28.43)  
Hourly Rate: \$25.5788, Internal Transfer J. McMurray  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)

This action represents a 9.2% increase in pay for the employee.

Mr. William Young motioned to approve; seconded by Mr. Boozel. Motion carried unanimously.

*\* Union positions are stated at the **base** hourly rate, according to the applicable Collective Bargaining Agreement (CBA); all other provisions of the CBA agreement would apply.*

17. Elimination: Administrative Assistant I, Pay Grade 4 (17.52—24.52)  
Hourly Rate: \$21.0200 (*vacant*) J. McMurray  
Effective Date: 07/18/2022  
Status: Part-Time, less than 1,000 hours (No Benefits, No Retirement)

18. Creation: Administrative Assistant I, Pay Grade 4 (17.52—24.52)  
Hourly Rate: \$21.0200, External Hire K. Young  
Effective Date: 07/05/2022  
Status: Part-Time, less than 1,000 hours (No Benefits, No Retirement)

Mr. William Young motioned to approve; seconded by Ms. Geyer. Motion carried unanimously.

### **Sheriff**

19. Elimination: Chief Deputy, Pay Grade 13 (62,514—87,520)  
Annual Salary: \$78,167.25 M. Peffer  
Effective Date: 08/29/2022  
Status: Full Time (Benefits, Retirement)

20. Creation: Chief Deputy, Pay Grade 13 (62,514—87,520)  
Annual Salary: \$78,167.25, Internal Transfer H. Callithen  
Effective Date: 08/29/2022  
Status: Full Time (Benefits, Retirement)

This action represents a 25.0% increase in pay, excluding overtime, for the employee.

Mr. Slupe motioned to approve; seconded by Ms. Geyer. Motion carried unanimously.

### **Commissioners (Ratification)**

21. The following job description(s) shall be sent to the Compensation Consultant (Archer) for Evaluation:

- Deputy Clerk

Ms. Geyer motioned to approve; seconded by Mr. Boozel. Motion carried unanimously.

## Commissioners

22. Creation: Deputy Clerk, Pay Grade 8 (48,026—67,237)  
Annual Salary: \$67,139.94, Internal Transfer M. Malloy  
Effective Date: 08/01/2022  
Status: Full Time (Benefits, Retirement)

This action represents a 9.2% increase in pay for the employee.

Mr. Boozel motioned to approve; seconded by Ms. Geyer. Motion carried unanimously.

## Elections

23. Creation: Interim Elections Director  
Stipend: \$5,000.00 <sup>1</sup> W. White  
Effective Date: 07/01/2022—12/31/2022

<sup>1</sup> The full stipend shall be paid uniformly over the remaining pay periods.

Ms. Geyer motioned to approve; seconded by Mr. Boozel. Motion carried unanimously.

## Facilities (Ratification)

24. Elimination: Facilities & Operations Director, Pay Grade 15 (68,310—95,634)  
Annual Salary: \$86,251.25 (*vacant*) J. Campbell  
Effective Date: 07/04/2022  
Status: Full Time (Benefits, Retirement)
25. Creation: Facilities & Operations Director, Pay Grade 15 (68,310—95,634)  
Annual Salary: \$75,000.00, Internal Transfer M. Hillwig  
Effective Date: 07/04/2022  
Status: Full Time (Benefits, Retirement)

This action represents a 35.3% increase in pay, excluding overtime, for the employee.

Ms. Geyer motioned to approve; seconded by Mr. Boozel. Mr. Holland dissented. Motion carried three votes in favor and one vote opposed.

\* Union positions are stated at the **base** hourly rate, according to the applicable Collective Bargaining Agreement (CBA); all other provisions of the CBA agreement would apply.

## Human Resources

26. Elimination: HRIS Specialist, Pay Grade 7 (21.70—30.38)  
Hourly Rate: \$27.9165 (*vacant*) H. Hoak  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)
27. Creation: HRIS Specialist, Pay Grade 7 (21.70—30.38)  
Hourly Rate: \$26.4734, Internal Transfer A. Rensel  
Effective Date: 07/18/2022  
Status: Full Time (Benefits, Retirement)

This action represents a 12.5% increase in pay for the employee.

Mr. Boozel motioned to approve; seconded by Ms. Geyer. Motion carried unanimously.

## Parks & Recreation (Ratification)

28. Fix Salary: Program Manager, Pay Grade 6 (20.30—28.43)  
Hourly Rate: \$24.3644, External Hire E. Snyder  
Effective Date: 07/05/2022  
Status: Full Time (Benefits, Retirement)

Ms. Geyer motioned to approve; seconded by Mr. Boozel. Motion carried unanimously.

## ADJOURNMENT

Ms. Osche called for a motion to adjourn the meeting; Ms. Geyer motioned to adjourn; seconded by Mr. Boozel. The motion carried and the meeting was adjourned at 10:05 a.m.

**Next Meeting: Wednesday, August 17, 2022, 9:30 AM**

Respectfully submitted,



Benjamin Holland, Secretary  
Butler County Salary Board