



Butler County Salary Board
Wednesday, July 13, 2022
9:30 a.m.

MINUTES

PRESENT

Commissioner Leslie Osche, Chairman	Ann Brown, Commissioner's Office
Commissioner Kimberly Geyer	Pamela Hammonds, Commissioner's Office
Commissioner Kevin Boozel	Maria Malloy, Commissioner's Office
Controller Ben Holland, Secretary	Matthew Vickless, Commissioner's Office
Dr. S. Michael Yeager, President Judge	Mary Lou Cypher, Controller's Office
Michael Slupe, Sheriff	Linda Sell, Controller's Office
William Young, Coroner	Beth Herold, Area Agency on Aging
Lori Atzman, Chief Clerk	Billie Jo Edwards, Area Agency on Aging
	Amanda Feltenberger, Human Services
	Marni Rettig, Human Services
	Mark Gordon, Planning
	Kevin Gray, Planning
	Wendy Leslie, Planning
	Tyler Friel, Butler Radio

CALL TO ORDER

Chairman Leslie Osche called the Salary Board meeting to order at 9:34 a.m. in the Public Meeting Room, Butler County Government Center, 124 W. Diamond Street, Butler, PA.

PUBLIC COMMENT

No Public comment was made.

APPROVAL OF MINUTES

Mr. Boozel motioned to approve the amended minutes from June 8, 2022; seconded by Ms. Geyer. Motion carried unanimously.

ANNOUNCEMENT

Ms. Osche announced that an executive session was held on Wednesday July 6, 2022 at 12:00 p.m., to discuss personnel matters. No official action was taken.

Whenever the board shall consider the number or salaries of the deputies or other employees of any county officer, such officer shall sit as a member of the board, as long as any matter affecting the office is under consideration and no longer.

OLD BUSINESS

Courts

1. Elimination: Judicial Law Clerk, Pay Grade 7 (21.70—30.38)
Hourly Rate: \$23.3094 A. Boyle
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)
2. Elimination: Judicial Law Clerk, Pay Grade 7 (21.70—30.38)
Hourly Rate: \$21.6967 A. Calve
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)
3. Elimination: Judicial Law Clerk, Pay Grade 7 (21.70—30.38)
Hourly Rate: \$27.8255 M. Higgins
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)
4. Elimination: Judicial Law Clerk, Pay Grade 7 (21.70—30.38)
Hourly Rate: \$21.9702 W. Shields
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)
5. Elimination: Judicial Law Clerk, Pay Grade 7 (21.70—30.38)
Hourly Rate: \$21.6967 A. Rashid
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)
6. Elimination: Judicial Law Clerk, Pay Grade 7 (21.70—30.38)
Hourly Rate: \$21.6967 S.J. Morrison
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)
7. Creation: Judicial Law Clerk, Pay Grade 11 (56,719—79,407)
Annual Salary: \$68,063.54 ¹ A. Boyle
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)

¹ Employee was hired prior to January 1, 2020 and shall be eligible for a 4.5% and 2.5% longevity increase after five and ten years, respectively.

8. Creation: Judicial Law Clerk, Pay Grade 11 (56,719—79,407)
Annual Salary: \$68,063.54 A. Calve
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)
9. Creation: Judicial Law Clerk, Pay Grade 11 (56,719—79,407)
Annual Salary: \$72,827.99¹ M. Higgins
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)
10. Creation: Judicial Law Clerk, Pay Grade 11 (56,719—79,407)
Annual Salary: \$68,063.54 W. Shields
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)
11. Creation: Judicial Law Clerk, Pay Grade 11 (56,719—79,407)
Annual Salary: \$68,063.54 A. Rashid
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)
12. Creation: Judicial Law Clerk, Pay Grade 11 (56,719—79,407)
Annual Salary: \$61,875.95¹ S. J. Morrison
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)

¹ Includes a 7.0% longevity increase.

¹ The employee shall be eligible to increase their pay by 10% upon successfully passing the Pennsylvania Bar Exam. *Court Administration shall notify the Human Resources Department upon the employee successfully passing the Bar Exam, and the increase shall take effect for the next pay period thereafter.*

President Judge Dr. S. Michael Yeager motioned to approve; seconded by Mr. Holland. Motion carried unanimously.

NEW BUSINESS

Controller

13. Elimination: Internal Auditor III
Base Hourly Rate: \$29.7665 *
Effective Date: 07/18/2022
Status: Full Time, (Benefits, Retirement)

14. Creation: Internal Auditor II ¹
Base Hourly Rate: \$26.9474 *
Effective Date: 07/18/2022
Status: Full Time, (Benefits, Retirement)

¹ Position converts to Internal Auditor III after 18 months of employment.

Mr. Holland motioned to approve; seconded by Mr. Boozel. Motion carried unanimously.

Coroner

15. Elimination: Administrative Assistant I, Pay Grade 4 (17.52—24.52)
Hourly Rate: \$23.4238 J. McMurray
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)

16. Creation: Administrative Deputy Coroner, Pay Grade 6 (20.30—28.43)
Hourly Rate: \$25.5788, Internal Transfer J. McMurray
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)

This action represents a 9.2% increase in pay for the employee.

Mr. William Young motioned to approve; seconded by Mr. Boozel. Motion carried unanimously.

17. Elimination: Administrative Assistant I, Pay Grade 4 (17.52—24.52)
Hourly Rate: \$21.0200 (*vacant*) J. McMurray
Effective Date: 07/18/2022
Status: Part-Time, less than 1,000 hours (No Benefits, No Retirement)

* Union positions are stated at the **base** hourly rate, according to the applicable Collective Bargaining Agreement (CBA); all other provisions of the CBA agreement would apply.

18. Creation: Administrative Assistant I, Pay Grade 4 (17.52—24.52)
Hourly Rate: \$21.0200, External Hire K. Young
Effective Date: 07/05/2022
Status: Part-Time, less than 1,000 hours (No Benefits, No Retirement)

Mr. William Young motioned to approve; seconded by Ms. Geyer. Motion carried unanimously.

Sheriff

19. Elimination: Chief Deputy, Pay Grade 13 (62,514—87,520)
Annual Salary: \$78,167.25 M. Peffer
Effective Date: 08/29/2022
Status: Full Time (Benefits, Retirement)

20. Creation: Chief Deputy, Pay Grade 13 (62,514—87,520)
Annual Salary: \$78,167.25, Internal Transfer H. Callithen
Effective Date: 08/29/2022
Status: Full Time (Benefits, Retirement)

This action represents a 25.0% increase in pay, excluding overtime, for the employee.

Mr. Slupe motioned to approve; seconded by Ms. Geyer. Motion carried unanimously.

Commissioners (Ratification)

21. The following job description(s) shall be sent to the Compensation Consultant (Archer) for Evaluation:

- Deputy Clerk

Ms. Geyer motioned to approve; seconded by Mr. Boozel. Motion carried unanimously.

Commissioners

22. Creation: Deputy Clerk, Pay Grade 8 (48,026—67,237)
Annual Salary: \$67,139.94, Internal Transfer M. Malloy
Effective Date: 08/01/2022
Status: Full Time (Benefits, Retirement)

This action represents a 9.2% increase in pay for the employee.

Mr. Boozel motioned to approve; seconded by Ms. Geyer. Motion carried unanimously.

** Union positions are stated at the **base** hourly rate, according to the applicable Collective Bargaining Agreement (CBA); all other provisions of the CBA agreement would apply.*

Elections

23. Creation: Interim Elections Director
Stipend: \$5,000.00 ¹ W. White
Effective Date: 07/01/2022—12/31/2022

¹ The full stipend shall be paid uniformly over the remaining pay periods.

Ms. Geyer motioned to approve; seconded by Mr. Boozel. Motion carried unanimously.

Facilities (Ratification)

24. Elimination: Facilities & Operations Director, Pay Grade 15 (68,310—95,634)
Annual Salary: \$86,251.25 (*vacant*) J. Campbell
Effective Date: 07/04/2022
Status: Full Time (Benefits, Retirement)

25. Creation: Facilities & Operations Director, Pay Grade 15 (68,310—95,634)
Annual Salary: \$75,000.00, Internal Transfer M. Hillwig
Effective Date: 07/04/2022
Status: Full Time (Benefits, Retirement)

This action represents a 35.3% increase in pay, excluding overtime, for the employee.

Ms. Geyer motioned to approve; seconded by Mr. Boozel. Mr. Holland dissented. Motion carried three votes in favor and one vote opposed.

Human Resources

26. Elimination: HRIS Specialist, Pay Grade 7 (21.70—30.38)
Hourly Rate: \$27.9165 (*vacant*) H. Hoak
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)

27. Creation: HRIS Specialist, Pay Grade 7 (21.70—30.38)
Hourly Rate: \$26.4734, Internal Transfer A. Rensel
Effective Date: 07/18/2022
Status: Full Time (Benefits, Retirement)

This action represents a 12.5% increase in pay for the employee.

Mr. Boozel motioned to approve; seconded by Ms. Geyer. Motion carried unanimously.

* Union positions are stated at the **base** hourly rate, according to the applicable Collective Bargaining Agreement (CBA); all other provisions of the CBA agreement would apply.

Parks & Recreation (Ratification)

28. Fix Salary: Program Manager, Pay Grade 6 (20.30—28.43)
Hourly Rate: \$24.3644, External Hire E. Snyder
Effective Date: 07/05/2022
Status: Full Time (Benefits, Retirement)

Ms. Geyer motioned to approve; seconded by Mr. Boozel. Motion carried unanimously.

ADJOURNMENT

Ms. Osche called for a motion to adjourn the meeting; Ms. Geyer motioned to adjourn; seconded by Mr. Boozel. The motion carried and the meeting was adjourned at 10:05 a.m.

Next Meeting: Wednesday, August 17, 2022, 9:30 AM

Respectfully submitted,



Benjamin Holland, Secretary
Butler County Salary Board

Approved: August 17, 2022