

BUTLER COUNTY BOARD OF COMMISSIONERS
Public Meeting
Wednesday, October 5, 2022
10:00 a.m.

MINUTES

PRESENT:

Chairman Leslie Osche
Commissioner Kimberly Geyer
Commissioner Kevin Boozel
Lori Altman, Dir. Human Res./Chief Clerk
Ann Brown, Budget & HS Finance Director
H. William White, III, Solicitor
Lori Shah, Admin. Assistant
Pam Hammonds, Admin. Assistant
Renee Manna, Admin. Assistant
Matthew Vickless, Commissioners' Office
Steve Bicehouse, Emergency Services
Mary Lou Cypher, Controller's Office
Debbie Drushel, Elections
Rich Goldinger, District Attorney
Mark Gordon, Planning
Candace Graff, Court Administration
Kevin Gray, Planning
Mike Hillwig, F&O
Wendy Leslie, Planning CDBG
Leslie Powers, Controller's Office
Adam Price, Elections
Brandon Savochnka, Human Services
Lance Welliver, Parks & Recreation

VISITORS:

Kay Dawn Barnhart, Concord Twp.
Catherine Lalonde, Lancaster Twp.
Brian Lefever, Butler Twp.
Judy Stewart, Concord Twp.
Nina Teff, Butler Twp.
Blaine Wilson, Concord Twp.
Bonnie Wilson, Concord Twp.
Richard Wilt, Summit Twp.

MEDIA:

Steve Ferris, Butler Eagle
Tyler Friel, Butler Radio

CALL MEETING TO ORDER

The regular public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:03 a.m. on Wednesday, October 5, 2022, in the Public Meeting Room, 1st Floor Government Center.

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

PUBLIC COMMENT ON AGENDA ITEMS

Judith Stewart from Concord Township spoke briefly regarding agenda Item VII.A.1, relocation of the Concord Township polling location.

APPROVAL OF MINUTES

Chairman Osche called for a motion to approve the September 21, 2022 Public Meeting minutes.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

PROCLAMATIONS AND PRESENTATIONS

-- In Remembrance of CW4 (Ret.) Christopher Brian "Chris" Hinkle 1972 - 2022

OLD BUSINESS

None

BOARD OF ELECTIONS

A. Solicitor Wil White requested approval of the following polling place location:

1. CONCORD TOWNSHIP

From: Municipal Building, 690 Hooker Road, West Sunbury, PA 16061

To: Concord Presbyterian Church, 673 Hooker Road, West Sunbury, PA 16061

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

NEW BUSINESS

A. Court Administration

1. Solicitor Wil White requested approval of an Office Lease between the Community Development Corporation of Butler County ("CDC") and the County of Butler for 10,050 square feet of office space located at 107 Woody Drive, Butler Pennsylvania to be used to relocate the Butler City Magistrate's Office and Butler County Coroner's Office.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Candace Graff requested approval of an Agreement with Weyman's Landscaping for snow and ice management services for the Cranberry District Court located at 9028 Marshal Road, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

B. District Attorney

1. Rich Goldinger requested approval to apply for the FY 2022/23 Gun Violence Investigation and Prosecution Grant. This is a competitive grant being offered by the Pennsylvania Commission on Crime and Delinquency (PCCD) with an application deadline of 10/13/22. The grant proceeds would be available from 1/1/23 through 12/31/24. Butler County has been allotted a total of \$10,000,000 pursuant to this grant which is accessible to all law enforcement agencies in the County, including the District Attorney's Office. It is anticipated the DA's Office will be submitting an application, through the County of Butler, seeking approximately \$273,841 for personnel and equipment to enhance investigations and prosecutions into gun crimes, gun violence and related criminal offenses.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

C. Elections

1. Solicitor Wil White, along with Debbie Drushel, gave an update on the Butler County Election Integrity Compliance Report.

2. Solicitor Wil White requested approval of a Letter Agreement extending the initial contract with William Penn Printing Company to print election ballots for an additional three-year term (no rate increase), with authorization for the Chief Clerk to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

D. Emergency Services

1. Steve Bicehouse requested approval of a Grant Agreement in the amount of \$77,641 from PEMA for the 2022 911 Statewide Interconnectivity Funding to be used for NG911 GIS readiness, NG911 migration support, WestCORE CHE maintenance and WestCORE Esinet maintenance.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

E. Facilities & Operations

1. Mike Hillwig requested approval of a renewal Infectious Waste Services Agreement with Clym Environmental Services, LLC for the purpose of transportation and disposal of infectious waste, for Adult Probation, the Prison and the Coroner's Office, for the period 1/1/23 – 12/31/27 (Appendix A price list attached), with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Mike Hillwig requested approval of a Summary Quote with Century Link/Lumen for two analog lines for the Butler Township Magistrate Office located at 530 Fairground Hill Road, Butler, at the cost of \$38/line.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Mike Hillwig requested approval of a Payment Guaranty with Peoples to supply natural gas to the Fairground Hill Road location, with authorization for the Chief Clerk to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

4. Mike Hillwig requested approval/permission to bid the Butler County Facility Refuse Collection/Transportation and Disposal & Recycling Materials Collection/Transportation and Processing.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

F. Human Services (See Attachment Book for details)

1. Brandon Savochka requested approval of the contract with Center for Community Resources – HUD HOPE Project #1, for the period 10/1/22 – 9/30/23, for a program maximum of \$193,121.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Brandon Savochka requested approval to update Resolution No. 2017-12 establishing a Title VI Program for the Butler Area Rural Transit (BART) Program. Title VI of the Civil Rights Act of 1964 specifically provides that no person shall be denied benefits or be discriminated against on the grounds of race, color or national origin under any program or activity receiving Federal financial assistance. Because we receive Federal funding for our BART Program, the Federal Transit Administration is requiring we develop and adopt this plan.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Brandon Savochka requested approval of the following contract amendments for FY 2022/23:
 - a. #1 Milestone Centers – amended to add \$120,402 to the program maximum for a new total of \$1,214,256.
 - b. #1 Woods – change Vocational rate from \$184.75/day to \$194.57/day.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

4. Brandon Savochka requested approval of the following Early Intervention contract amendments for FY 2022/23 for new rate increase:
 - a. #1 Access Abilities
 - b. #1 Advance Wellness
 - c. #1 Adventure Time Pediatric Therapy
 - d. #1 CCR – Early Intervention
 - e. #1 Christine Cooper
 - f. #1 CCC – Infant Stimulation
 - g. #1 Compro-Achieva
 - h. #1 DePaul School for Hearing
 - i. #1 Early Intervention Specialists, Inc.
 - j. #1 Integrated Care
 - k. #1 Next Step Therapy
 - l. #1 Pediatric Therapy
 - m. #1 Positive Step Therapy
 - n. #1 RehabLinks
 - o. #1 Sensory Link
 - p. #1 TEIS
 - q. #1 Therapy House
 - r. #1 Western Pa. School for the Deaf

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

G. Human Services – Drug & Alcohol (See Attachment Book for details)

1. Brandon Savochka requested approval of the contract with the SPSHS Care Center for FY 2022/23.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

H. Human Services – Children & Youth (See Attachment Book for details)

1. Brandon Savochka requested of the following contract/contract amendments with Butler County Children and Youth/Juvenile Probation for FY 2022/23:
 - a. Bair Foundation

- b. Bethesda Lutheran Services – Amendment
- c. Family Pathways - Amendment

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

I. Human Services – Area Agency on Aging

1. Brandon Savochka requested approval to enter into a Professional Agreement with RLA Learning and Conference Center for room rentals on March 14 and 15, 2023. AAA will be holding a Dementia Experience Event, approved by the State Regional ADRC Coordinator. The total cost is \$4,320; there are no County funds involved; payment will be made from the Aging TXIX ADRC Funding.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Brandon Savochka requested ratification of a contract with Lamar Advertising for senior centers activities/events advertising displays for the period 11/19/22 – 4/7/23, for a total cost of \$7,500. The display has been approved by the State; there are no County funds involved; payment will be made out of the Aging Block Grant.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Brandon Savochka requested approval of a contract with American’s First Enterprises LLP dba Oliver Outdoors for senior centers activities/events advertising displays for the period 11/1/22 – 5/31/23, for a total cost of \$7,500. The display has been approved by the State; there are no County funds involved; payment will be made out of the Aging Block Grant.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

4. Brandon Savochka requested approval to reappoint Debra Monteleone to the AAA Advisory Board for an additional three-year term (7/1/22 – 6/30/25).

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

5. Brandon Savochka requested approval to appoint Becky Clouse to the AAA Advisory Board for a three-year term (7/1/22 – 6/30/25).

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

J. Parks & Recreation

1. Lance Welliver requested approval of the following appointments to the Parks and Recreation Advisory Board:
 - a. Region 1 – Dustin Drew (term 1/1/23 – 12/31/25)

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

b. Region 5 – Chris Zeigler (term 1/1/23 – 12/31/25)

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

c. At-Large Representative – Jason Mentel, Zelenople Park Director (term 10/1/22 – 12/31/23)

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

d. At-Large Representative – Perri Latimer, Butler County Tourism Bureau (term 1/1/23 – 12/31/25)

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

Lance Welliver announced the upcoming park events: October 15th, Monster Mile Family Walk, 11:00 – 1:00 p.m., \$9/child; and, October 21 and 22, Haunted Trail, 7:00 – 10:00 p.m., \$5/person.

K. Planning - Bridges

1. Kevin Gray opened bids for Precast Concrete Deck Panels for the White Bridge in Evans City Boro as follows:

Company	City/Zip	Bid Amount	Alternative Bid
Pennstress	Hollidaysburg, 16648	\$162,200	N/A
Brayman Precast	Saxonburg, 16059	\$133,000	\$39,400 w/\$2,000 deduct (additional barrier)

Mr. Gray requested to table this item pending further review.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Kevin Gray opened bids for Steel Piles Installation for the White Bridge in Evans City Boro as follows:

Company	City/Zip	Bid Amount	Alternative Bid
Carmen Paliotta Cont.	South Park, 15129	\$57,900	N/A

Mr. Gray requested to table this item pending further review.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Kevin Gray requested approval of the Agreement with Penn Energy Resources, LLC to install a temporary water line on the Hite Bridge (No. 101), located on T-354 in Forward Township. This is a 5-year agreement, effective 10/1/22, in the amount of \$50,000.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

L. Planning - CDBG

1. Wendy Leslie requested approval of Resolution No. 2022-22, Fair Housing Resolution 2022, for fair housing in Butler County and on behalf of the five CDBG entitlements.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Wendy Leslie requested approval to submit to the DCED the 2022 CDBG application in the amount of \$946,477 on behalf of the County of Butler and the five entitlements of Jackson, Jefferson, Penn, Slippery Rock and Summit Townships.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Wendy Leslie requested approval of Resolution No. 2022-21, for the filing of the application for 2022 CDBG funds for the County and five entitlements of Jackson, Jefferson, Penn, Slippery Rock and Summit Townships. This will also authorize the Chairman to sign the applicable CDBG paperwork and includes the approval of the County's three-year plan. Also included is the Disclosure Report, Statement of Assurances and all other applicable documents.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

4. Wendy Leslie requested approval to enter into cooperation agreements between the County of Butler and the five CDBG entitlements of Jackson, Jefferson, Penn, Slippery Rock and Summit Townships to administer their 2022 CDBG Program. This is required to be submitted with the 2022 CDBG application.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

M. Property & Revenue

1. Mark Gordon requested approval to sell the following seven properties from the Repository List, with authorization for the Chairman to sign:
 - a. Parcel #120-S4-A1255-0000, Connoquenessing Township, currently in the name of James R. Keplinger to Capstan Management, LLC for a bid of \$601.00.
 - b. Parcel #120-S4-A1373-0000, Connoquenessing Township, currently in the name of Francis C. & Pauline E. Paff to Capstan Management, LLC for a bid of \$601.00.
 - c. Parcel #120-S5-A1128-0000, Connoquenessing Township, currently in the name of Lowell R. & Ruby M. Krenke to Capstan Management, LLC for a bid of \$601.00.
 - d. Parcel #280-S3-A84-0000, Slippery Rock Township, currently in the name of Joan M. & G. Daniel Little c/o Deborah Cohn to Joseph R. & Kyra N. Matachak for a bid of \$1,000.00.
 - e. Parcel #310-S2-A21-0000, Washington Township, currently in the name of Ronald Campbell to Francis & Tammie Cochran for a bid of \$600.00.
 - f. Parcel #410-S1-E13-0000, Fairview Borough, currently in the name of Carl M. Lewis Est c/o Charles L. Reep to Jeffrey R. Shumaker for a bid of \$601.00.

- g. Parcel #561-27-4-0000, Butler City, Ward 1, currently in the name of Black Sea Fisheries Corp to Carl Spivey & Jessica Wilson for a bid of \$601.50.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Mark Gordon requested approval of an Agreement with Printing Concepts, Inc. for the printing of the County/Municipal and School Tax cards. This agreement will have an effective date of the approval of such agreement and shall renew automatically at stated costs for successive one-year periods unless otherwise terminated. It reflects an increase of \$.033/tax bill produced; it also proposes a decrease for the printing of tax duplicates and providing a CD for the Tax Collectors (although the County is not currently utilizing these services).

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Mark Gordon requested approval of a Maintenance Agreement with Compucom, Inc. for the microfilm reader in the Assessment Office at a cost of \$887/year; no price increase; will automatically renew year-to-year with no increase in cost unless otherwise terminated, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

N. Commissioners

1. Chief Clerk Lori Altman requested approval to reappoint Mark Gordon to the Tri-County Workforce Development Board for the three-year term 10/1/22 – 9/30/25 (Membership Category: Required Partner-Labor & Industry, Title I of the Rehabilitation Act (D) (3)).

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Chief Clerk Lori Altman requested approval of the County of Butler Parking Policy.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Chief Clerk Lori Altman requested approval of the County of Butler revised Military Leave Policy.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

APPROVAL OF BUDGETARY TRANSFERS, RATIFICATION OF PERSONNEL TRANSACTIONS, TRAVEL REQUESTS, REQUISITIONS AND CHECK REGISTER

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

CONFERENCE TIME WITH MEDIA

PUBLIC COMMENT ON GENERAL ITEMS

The following individuals spoke briefly regarding election integrity/voter rolls: Catherine Lalonde, Richard Wilt and Nina Teff.

ADJOURNMENT

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously. The meeting adjourned at 11:41 a.m.

Respectfully submitted,

Pam Hammonds
Recording Administrative Assistant
Approved: 10/19/22

BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:

NEXT PUBLIC MEETING: Wednesday, October 19, 2022, at 10:00 a.m.
LOCATION: Public Meeting Room, 1st Floor, Government Center

Public Meeting Calendar is available online at <https://www.butlercountypa.gov/>

NOTE: Agenda is subject to change due to unforeseen circumstances.