

**BUTLER COUNTY BOARD OF COMMISSIONERS**  
**Organizational Public Meeting**  
**Tuesday, January 2, 2024**  
**10:00 a.m.**

**MINUTES**

**PRESENT:**

Chairman Leslie Osche  
Commissioner Kimberly Geyer  
Commissioner Kevin Boozel  
Lori Altman, Chief Clerk/Human Resources  
Ann Brown, Budget & HS Finance Director  
Julie Graham, Solicitor  
Maria Malloy, Deputy Clerk  
Rene Manna, Admin. Assistant  
Pam Hammonds, Admin. Assistant  
Matthew Vickless, Commissioners' Office  
Laura Ankrom, Controller's Office  
Michele Cyphert, Controller's Office  
Mark Gordon, Planning  
Ben Holland, Controller  
Diane Marburger, Treasurer  
Lance Welliver, Parks and Recreation

**MEDIA:**

Steve Ferris, Butler Eagle

**CALL MEETING TO ORDER**

The organizational public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:01 a.m. on Tuesday, January 2, 2024, in the Public Meeting Room, First Floor Government Center.

**PUBLIC COMMENT**

No public comment was made.

**APPROVAL OF MINUTES**

Chairman Osche called for a motion to approve the December 20, 2023 Public Meeting Minutes.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

**APPOINTMENT OF ACTING CHAIRMAN**

Chairman Leslie Osche called for a motion to appoint an acting Chairman. Commissioner Geyer made the motion to appoint County Solicitor Julie Graham; seconded by Commissioner Boozel. The motion carried unanimously.

**MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE**

A moment of silent prayer was observed; followed by the Pledge of Allegiance.

### **ELECTION OF CHAIRMAN**

Acting Chairman Graham called for a motion to appoint a Chairman. Commissioner Boozel made a motion to appoint Leslie A. Osche as Chairman; seconded by Commissioner Geyer. The motion carried unanimously.

### **ELECTION OF VICE CHAIRMAN**

Chairman Osche called for a motion to appoint a Vice Chairman. Commissioner Boozel made a motion to appoint Kimberly D. Geyer as Vice Chairman; seconded by Chairman Osche. The motion carried unanimously.

### **ELECTION OF SECRETARY**

Chairman Osche called for a motion to appoint a Secretary. Commissioner Geyer made a motion to appoint Kevin E. Boozel as Secretary; seconded by Chairman Osche. The motion carried unanimously.

### **APPOINTMENT OF DIRECTOR OF HUMAN RESOURCES/CHIEF CLERK**

Chairman Osche called for a motion to appoint a Chief Clerk. Commissioner Boozel made a motion to appoint Lori E. Altman; seconded by Commissioner Geyer. The motion carried unanimously.

### **APPOINTMENT OF SOLICITOR**

Chairman Osche called for a motion to appoint a Solicitor. Commissioner Geyer made a motion to appoint Julie Graham; seconded by Commissioner Boozel. The motion carried unanimously.

### **ADOPTION OF ROBERT'S RULES OF ORDER**

Chairman Osche called for a motion to adopt Roberts Rules of Order as standard protocol for the conduct of the Commissioners' public meetings. Commissioner Geyer made the motion; seconded by Commission Boozel. The motion carried unanimously.

### **APPOINTMENT OF SPECIAL COUNSEL**

Chairman Osche called for a motion for the appointment of Special Counsel. Commissioner Geyer made a motion to appoint Dillon McCandless King Coulter and Graham; seconded by Chairman Osche.

Commissioner Boozel made a motion to appoint Stepanian & Menchyk; seconded by Commissioner Geyer. The motion carried unanimously.

### **BOARD APPOINTMENTS**

Chairman Osche called for a motion to appoint the following list of Commissioner board appointments as follows:

1. Southwestern Pennsylvania Commission (SPC)  
Tri-County Workforce Investment Board (WIB)
  - Commissioner Osche
  - Commissioner Geyer
  - Commissioner Boozel
  
2. Children and Youth Services  
Communications Council  
Area Agency on Aging  
Parks and Recreation
  - Commissioner Osche

3. Community Partnerships  
Conservation District  
Agricultural Land Preservation  
Butler County Community College  
Airport Authority
  - Commissioner Geyer
4. Hazardous Materials (LEPC)  
Commission on Drugs and Alcohol  
Mental Health/Intellectual Disabilities/Early Intervention
  - Commissioner Boozel

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

## **NEW BUSINESS**

### **A. Parks and Recreation**

1. Lance Welliver requested approval of the following 2024 fees for Butler County Parks and Recreation (yellow highlighted areas include recommendations to the fee changes):
  - a. Shelters

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

- b. Programs

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

- c. Shelters

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

### **B. Commissioners**

1. Chief Clerk Lori Altman requested approval to appoint Lauren Schettler to serve in the Farm Director position being vacated by Denise Foertsch on the Conservation District Board, effective 1/1/24.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

## **RATIFICATION OF PERSONNEL TRANSACTIONS**

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

## **CONFERENCE TIME WITH MEDIA**

**ADJOURNMENT**

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously. The meeting adjourned at 10:12 a.m.

Respectfully submitted,

Pam Hammonds  
Administrative Assistant  
Approved: 1/17/24

**BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:**

**NEXT PUBLIC MEETING:** Wednesday, January 17, 2024, at 10:00 a.m.  
**LOCATION:** Public Meeting Room, 1<sup>st</sup> Floor Government Center

Public Meeting Calendar is available online at <https://www.butlercountypa.gov/>

***NOTE: Agenda is subject to change due to unforeseen circumstances.***