

BUTLER COUNTY BOARD OF COMMISSIONERS
Public Meeting
Wednesday, January 20, 2021
10:00 a.m.

MINUTES

PRESENT:

Chairman Leslie Osche
Commissioner Kimberly Geyer
Commissioner Kevin Boozel
Lori Altman, Chief Clerk/Human Resources
Ann Brown, Budget & HS Finance Director
H. William White, III, Solicitor
Lori Shah, Admin. Assistant
Pam Hammonds, Admin. Assistant
Steve Bicehouse, Emergency Services
Rich Goldinger, District Attorney
Mark Gordon, Planning
Candace Graff, Court Administration
Bill Kepple, Human Services
Wendy Leslie, Planning – CDBG

Lisa Metrick, Controller's Office
Leslie Powers, Controller's Office
Doug Ritson, Probation
Brandon Savochka, Human Services
Aaron Sheasley, Elections
Lance Welliver, Parks & Recreation

VISITORS:

Jack Hone, Muddy Creek
Pat Hone, Muddy Creek

MEDIA:

Tyler Friel, Butler Radio
Paul Grubbs/Donna Sybert, Butler Eagle

CALL MEETING TO ORDER

The regular public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:00 a.m. on Wednesday, January 20, 2021, in the Planning Department's Large Conference Room.

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment was made.

APPROVAL OF MINUTES

Chairman Osche called for a motion to approve the December 23, 2020 Public Meeting minutes, and let the Minutes reflect that the final figure for the Community Partnership is \$71,136.71.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

PROCLAMATIONS AND PRESENTATIONS

- Karl Herold for his 100th birthday on December 29, 2020

OLD BUSINESS

A. Commissioners

1. Solicitor Wil White requested approval of an updated Training Services, Materials License Agreement between Twin Cities RISE and the County of Butler, with an annual fee in the amount of \$3,500, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Solicitor Wil White stated that an Executive Session was held on Tuesday, January 5, 2021, from 10:40 a.m. until 10:57 a.m., the Board of Commissioners and County Solicitor discussed the matters of real estate, both possible purchase and lease. No action was taken.

BOARD OF ELECTIONS

None

NEW BUSINESS

A. Coroner

1. Chief Clerk Lori Altman requested approval of a one-year Agreement between the County of Butler and Young Funeral Home, which includes the following fees:
 - a. Transportation (removal of body from scene to facility) \$300
 - b. Use of facility to perform autopsy \$500
 - c. Refrigeration of body (first day) \$125
 - d. Refrigeration of body (each day thereafter) \$ 50
 - e. Indigent burial or cremation \$300

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

B. Court Administration

1. Candace Graff requested approval of a Contract Amendment to End User Agreement with Alere Technologies due to a 3% increase in prices for laboratory testing. The company provides confirmation on our urinalysis testing in both Adult and Juvenile Probation.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Candace Graff requested approval of a Statement of Work with CDI BTM to include automated Court and Payment Reminders. This company provides the Offender Management System to Adult Probation.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

C. District Attorney

1. Rich Goldinger requested approval of the SAVIN Maintenance and Service Agreement between the Pennsylvania District Attorney's Institute and Butler County, for the period 1/1/21 – 12/31/21. SAVIN is an automated notification program that notifies victims of criminal offenses when their perpetrator is released from incarceration, with authorization for the Chairman to sign. There is no cost to the County for this service.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

D. Emergency Services

1. Steve Bicehouse requested approval of a Maintenance Contract with Microwave Networks, for a term of 8 years (2/1/2021 – 1/30/2029), at a total cost of \$357,922, pending Solicitor approval.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Steve Bicehouse requested approval of a Service Agreement for the Microwave System with BEARCOM, for a term of 8 years (2/1/2021 – 1/31/2029) for a total cost of \$105,641, pending Solicitor approval, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Steve Bicehouse requested approval of a Quote with Mobile Concepts for a Mobile Command Post Trailer, in the amount of \$278,346, pending Solicitor review.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

4. Steve Bicehouse requested approval of a Grant Agreement with PEMA for a total of \$125,235 to be used for RCAD Maintenance in the amount of \$111,600 and ESInet Maintenance in the amount of \$13,635.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

E. Facilities & Operations

1. Solicitor Wil White requested ratification of Fixed Price Pricing Attachment with Energy Harbor for a three-year period (January 2021- January 2024) for electric supply to the Prison and Courthouse/Government Center.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

F. Human Services – Children & Youth (See Attachment Book for details)

1. Brandon Savochka requested approval of the Contract with Butler County Children and Youth/Juvenile Probation and The Children’s Institute (Project Star) for the FY July 1, 2020 – June 30, 2021.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Brandon Savochka requested approval of an Agreement with Avanco International, Inc. for the Children & Youth web-based case management data system (CAPS – Child Accounting and Profile System) in the amount of \$6,375.67. This Agreement covers Butler County’s share for the Version 16 Upgrades, which includes changes necessary to keep the system in compliance with the Federal and State mandates for reporting. Butler County is 1 of 56 counties sharing in the cost of the upgrades. Part of the approval includes the authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

G. Human Services – Drug & Alcohol (See Attachment Book for details)

1. Brandon Savochka requested approval of the following Contracts and Amendments for FY July 1, 2020 – June 30, 2021:
 - a. Armstrong County Memorial Hospital (Contract)

- b. Family Links (Contract)
- c. The Care Center d/b/a SPS Care Center (Amendment)

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

H. Human Services (See Attachment Book for details)

1. Brandon Savochka requested the Contract with the Butler County Chamber of Commerce, for the Program Funded Services, Employment Development Specialist, in the amount of \$165,000, for the period January 1, 2021 – June 30, 2022, be pulled from the agenda.
2. Brandon Savochka requested approval of the Contract with Southwest Behavioral Health Management – Quality/Compliance Services Agreement, in the amount of \$165,000, for the period September 16, 2020 – December 31, 2021.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

I. Human Services – Area Agency on Aging

1. Brandon Savochka requested approval of a Professional Agreement with Croyle-Nielsen Therapeutic Associates, Inc. for the Exploring Personality Disorders webinar training program. Cost of the Agreement is \$10/person, whether signed-up to attend or actively attending, whichever is the larger amount. The webinar is scheduled for March 11, 2021 and was approved by the State Regional ADRC Coordinator. There are no County funds involved; payment will be made from the Aging TXIX ADRC Funding.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Brandon Savochka requested approval of a Professional Agreement with ClinicalConnect Health Information Exchange for health data information, in the amount of \$4,640. The initial term of the Agreement is for a period of one year, with automatic renewals for successive one-year terms unless terminated pursuant to the Agreement (Section 17). PA Department of Aging's Secretary has requested that the AAA Network utilize health information exchanges to assist protective service/care management staff and enable the agency to provide better services to those we care for. ClinicalConnect Health Information Exchange has agreements with Butler Memorial Hospital and UPMC.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

J. Parks & Recreation

1. Lance Welliver requested approval to reappoint the following board members to the Butler County Parks and Recreation Advisory Board, for a three-year term (1/1/21 – 12/31/23):
 - a. Dustin Drew
 - b. Pete Geis
 - c. Haley Geyer
 - d. Chris Ziegler

Chairman Osche made the motion; seconded by Commissioner Boozel. Commissioner Geyer abstained. Motion carried.

2. Lance Welliver requested approval of the following 2021 fees for Butler County Parks and Recreation (the yellow highlighted areas include recommendations to our fee changes):
 - a. 2021 Waterpark Fees and Discounts

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

- b. 2021 Program Fees

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

- c. 2021 Shelter Rental Fees

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Lance Welliver requested approval to enter into Professional Services Agreements with the EADS Group for engineering services for the following communities for Department of Conservation and Natural Resources (DCNR) grant funded projects:
 - a. Harrisville Borough – Comfort Station with utility lines, pedestrian walkway and site improvements, in an amount not to exceed \$7,500.
 - b. Marion Township – Comfort Station and site improvements, in an amount not to exceed \$7,500.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

Lance Welliver informed the Board that the Shelter Rental Sign-Up is scheduled for Friday, February 26, 2021, at the County Government Center in the morning, and at the Park Office in the afternoon.

K. Planning – CDBG

1. Wendy Leslie requested approval of the Cooperation Agreement between the County of Butler, 2-1-1 Southwest and the four entitlement communities to use the 2020 CDBG-CV funding to assist with the cost of calls from residents of Butler County in these entitlement areas, for a total cost of \$25,000, for the period 1/20/21 – 6/30/22. There are no County funds involved.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Wendy Leslie requested approval of the Cooperation Agreement between the County of Butler, Center for Community Resources and the four entitlement communities (Jefferson, Penn, Slippery Rock and Summit Townships) to assist residents of the four entitlements with rent/mortgage/utility assistance due to the impact from Covid-19, for the period 1/20/21 – 6/30/22. This will be funded by the four entitlement communities CDBG-CV funding. There are no County funds involved.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Wendy Leslie requested approval to bid out the following projects in 2021, there are no County funds involved:

- a. Harrisville Borough Park Project, using 2017, 2018 and 2019 funds
- b. Slippery Rock Township Park Project, using 2017, 2018 and 2019 funds
- c. Jefferson Township Park Project, using 2020 funds
- d. Penn Township Harcrest Park Project, using 2020 funds

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

L. Commissioners

1. Chief Clerk Lori Altman requested approval to appoint Melissa Bonicky to replace Joyce Yasko, whose term expired at the end of 2020, to the Butler County Federated Library System Board of Directors as a representative for the Evans City Library, for the three- year term 1/1/21 – 12/31/23. Ms. Bonicky is a member of the Board of Directors and currently serves as a member of the Personnel Committee, is a teacher at the Evans City Elementary School and volunteers with several other community organizations.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Chief Clerk Lori Altman requested approval to appoint Lawrence Krause to the Housing and Redevelopment Authority Board, to replace Mr. Jordan and finish out his term through April 2023. HUD regulations require us to maintain a resident board member and this vacancy fills that requirement. Mr. Krause is a resident at the Cliffside Senior property here in Butler.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Chief Clerk Lori Altman requested approval of a Consulting Agreement between the County of Butler and the Community Development Corporation (CDC) for a one-year period (January 1, 2021 – December 31, 2021) at an annual rate of \$75,000, payable in four quarterly installments in the amount of \$18,750, payable on February 1, May 1, August 1 and November 1.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried Unanimously

4. Solicitor Wil White requested approval of Resolution No. 2021-1, whereby the County agrees to commit up to \$25,000 from its ACT 137 funds for the calendar year 2021. This would be used to assist the Butler County Court System, the Butler County Bar Association and the members of the Bar Association to continue its program known as the "Credit Crunch Collaborative", a pre-hearing diversionary program to avoid mortgage foreclosures.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

5. Solicitor Wil White requested approval of Resolution No. 2021-2, regarding a vacancy in the Office of Tax Collector for the Karns City Borough. The County Treasurer will now takeover these duties and responsibilities, and may terminate this arrangement by providing 60 days written notice.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

6. Creation of an Election Review Commission:
Chairman Osche stated that the Butler County Board of Commissioners will create an Election Review Commission, with the following purpose:
- a. To review and understand the elections process in its entirety as presented by the current Butler County Elections Director.
 - b. To identify the strengths and weaknesses in internal Election Bureau processes and in the application of the current Pennsylvania Election Code, Act 77 and Department of State (DOS) directives.
 - c. To issue a report with recommendations to be available to the public, all elected officials, state associations, and to the Butler County Board of Elections.

The composition of the 13-member Commission will exist of the following:

- ~ Three community representatives who each have Judge of Election experience from a rural, suburban and urban location of the County to provide an “in-person precinct voting” perspective.
- ~ Two representatives from each of the Democrat and Republican political parties.
- ~ One representative from an Independent or Unaffiliated political party.
- ~ One Internal Election Bureau employee to provide a “mail-in ballot” perspective.
- ~ One Internal Election Bureau employee to provide an “in-person early voting” perspective.
- ~ Board of Elections.

The expectation is for the Commission to commence in early February and to meet for no more than five half-day sessions, to conclude with a report issued at the end of March.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

APPROVAL OF BUDGETARY TRANSFERS, RATIFICATION OF PERSONNEL TRANSACTIONS, TRAVEL REQUESTS, REQUISITIONS AND CHECK REGISTER

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

CONFERENCE TIME WITH MEDIA

The minutes were suspended for conference time with the media.

PUBLIC COMMENT ON GENERAL ITEMS

No public comment was made.

ADJOURNMENT

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously. The meeting adjourned at 11:20 a.m.

Respectfully submitted,

Pam Hammonds
Recording Administrative Assistant
Approved: 2/3/21

BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:

NEXT PUBLIC MEETING: Wednesday, February 3, 2021, at 10:00 a.m.
LOCATION: Government Center Annex Planning Department's Large Conference Room, Floor UL

Public Meeting Calendar is available online at <https://www.butlercountypa.gov/>