

BUTLER COUNTY BOARD OF COMMISSIONERS
Public Meeting
Wednesday, January 28, 2026
10:00 a.m.

MINUTES

PRESENT:

Chairman Leslie Osche
Commissioner Kimberly Geyer
Commissioner Kevin Boozel
Maria Malloy, Chief Clerk
Ann Brown, Budget/HS Finance Director
Julie Graham, Solicitor
Cindy Hilderbrand, Admin. Assistant
Lori Shah, Admin. Assistant
Pam Hammonds, Admin. Assistant
Matthew Vickless, Commissioners' Office
Shawn Pugh, Commissioners' Office
Laura Ankrom, Controller's Office
Justin Baptiste, Prison
Steve Bicehouse, Emergency Services
John Campbell, Commissioners' Office
Paula Crider, Human Resources
Amanda Feltenberger, Human Services
Adam Fencil, Domestic Relations
Richard Goldinger, District Attorney
Mike Hillwig, Facilities & Operations
Charlie Johns, CYS
Wendy Leslie, Planning - CDBG
John Magnani, Prison
Janet Mentel, Property & Revenue
Jennifer Newton, Planning – CDBG
Leslie Powers, Controller's Office
Lance Welliver, Parks and Recreation

VISITORS:

Karen Barbati, Lancaster Township
Carol Christner, Clinton Township
Anthony Closkey, Butler City
Peter Donovan, Forward Township
Denise Ejzak, Penn Township
Elizabeth Koromous, Cranberry Township
Catherine Lalonde, Lancaster Township
Ken Lent, Butler City
Brittney Scaccia, Summit Township
Barbara Schafer, Adams Township
Colleen Smith, Penn Township
Lori Wagner, Butler City
Krista Washkov, Butler City

MEDIA:

Steve Ferris, Butler Eagle
Tyler Friel, Butler Radio

CALL MEETING TO ORDER

The regular public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:04 a.m. on Wednesday, January 28, 2026, in the Public Meeting Room, 1st Floor Government Center.

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

PUBLIC COMMENT ON AGENDA ITEMS/PUBLIC COMMENT ON GENERAL ITEMS

APPROVAL OF MINUTES

Chairman Osche called for a motion to approve the January 14, 2026 Public Meeting minutes.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

PROCLAMATIONS AND PRESENTATION

FINANCE REPORT

Ann Brown presented the November 30, 2025 Finance Report.

OLD BUSINESS

BOARD OF ELECTIONS

NEW BUSINESS

A. Court Administration

1. Adam Fencil requested approval of a Cost of Ownership Lease Agreement for the Ground Floor Upper Level of the Butler County Government Center (Domestic Relations) for the period 1/1/26 – 12/31/26, in the amount of \$12,007.66.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

B. District Attorney

1. District Attorney Richard Goldinger requested approval of the SAVIN Maintenance Service Agreement between the Pennsylvania District Attorneys Institute and Butler County for the period 1/1/26 – 12/31/26, regarding respective responsibilities to maintain the SAVIN system so that county jails can provide the information required by law to victims about offender movement, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

C. Recorder of Deeds

1. On behalf of Michele Mustello, Solicitor Julie Graham requested approval of a Software Maintenance Agreement with DTS for software updates/software support included for all Trakrecord Modules for the three-year period 1/1/26 – 12/31/28, in the amount of \$39,400/year, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

D. Emergency Services

1. Steve Bicehouse requested to table approval of the State Park Activities License Agreement with the Commonwealth of Pennsylvania, acting through the Department of Conservation and Natural Resources, to allow the Water Rescue Team to train at Moraine State Park, as well as McConnell's Mills, with an administrative fee of \$100, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Steve Bicehouse requested approval to reappoint the following individuals to the Communications Council for the three-year term 1/1/26 – 12/31/28:
 - Glenn Porter
 - Terry Seilhamer
 - Joe McCombs
 - William Algren

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Steve Bicehouse requested approval to reappoint the following individuals to the LEPC for the three-year term 1/1/26 – 1/1/29:

- Kevin Boozel, Commissioner
- Jon Aglioi, Vice Chairman
- Craig Adams
- Nathan Bacher
- Steven Bicehouse
- Maria Chvala
- Dennis Crawford
- Paula Gabriel
- Chad Hershberger, Secretary
- Brent Hilderbrand
- Scott Hoffman, Chairman
- Mark Lauer
- David Malarkey
- Frank Monteleone
- Kevin Smith
- Terry Steinheiser

Commissioner Geyer made the motion; seconded by Chairman Osche; Commissioner Boozel abstained. The motion carried.

E. Facilities & Operations

1. Mike Hillwig requested approval of a five-year (2026 – 2030) Elevator Maintenance Contract with Industrial Commercial Elevator for professional services for the elevator at Ritzert Hall, in the amount of \$195/month, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Mike Hillwig requested approval of a one-year Planned Maintenance Agreement Renewal with The Verdin Company for clock tower maintenance in the amount of \$890/year, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

F. Human Services (See Attachment)

1. Amanda Feltenberger requested approval of the ANR #2 Amendment for the period 7/1/25 – 6/30/26 to add Shared Ride Cost Settlement for losses incurred in FY 2025/26 totaling \$330,000 (Agreement upon Availability of Funding from PennDOT).

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

G. Human Services – Drug & Alcohol (See Attachment)

1. Amanda Feltenberger requested approval of a six-month Extension Modification Agreement with the

Cranberry Township Comprehensive Treatment Center for the period 7/1/25 – 12/31/25 for Methadone Maintenance – Adults 1.0-OTP, in the amount of \$15.60/day.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

H. Human Services – Children & Youth (See Attachment)

1. Charlie Johns requested approval of the Butler County Children and Youth/Juvenile Probation contract with Community Specialists Corporation dba New Outlook Academy for the period 7/1/25 – 6/30/26.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Charlie Johns requested approval of the following Butler County Children and Youth/Juvenile Probation contracts for attorney services for the period 1/1/26 – 6/30/29:
 - David L. Montgomery, Esq. - \$9,985/month
 - Kenneth Harris, Esq. - \$7,000/month

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

I. Parks and Recreation

1. Lance Welliver requested approval of the 2026 Shelter Rental Fee Schedule per recommendation of the Butler County Parks and Recreation Advisory Board.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Lance Welliver requested approval of the 2026 Program Fees per the recommendation of the Butler County Parks and Recreation Advisory Board.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Lance Welliver requested approval of the 2026 Alameda Waterpark fees, discounts and definitions per the recommendations of the Butler County Parks and Recreation Advisory Board.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

4. Lance Welliver requested approval to reappoint the following individuals to the Parks and Recreation Advisory Board for the period 1/1/26 – 12/31/28:
 - Denton Zeronas – Region 1
 - Virgil Cousins – At Large
 - Lisa Campbell – At Large

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

J. Planning - CDBG

1. Wendy Leslie reported on bid opening results for the Butler Township Storm Water project, which were opened in the Controller's Office at 9:01 a.m. this morning. They were as follows:

Name/Address of Bidder	Bid Bond	Base Bid	Pre-Bid
A Merante Contracting, Inc. 4740 Streets Run Road Pittsburgh, PA 15236	✓	\$577,727.50	✓
Bauer Excavating, Inc. 705 Herman Road Butler, PA 16002	✓	\$410,474.44	✓
CH + N Site Construction, Inc. 322 N. Arch Street Lancaster, PA 17603	✓	\$443,564.84	✓
CRS Contracting, LLC 539 Marwood Road Cabot, PA 16023	✓	\$490,039.00	✓
Dragun Contracting 860 Parkview Blvd. Pittsburgh, PA 15215	✓	\$423,412.00	✓
Holbein, Inc. 445 Mill Street Freeport, PA 16229	✓	\$389,578.70	✓
J. S. Bova Excavating, LLC 235 State Street Struthers, OH 44471	✓	\$448,888.00	✓
Phillips Excavating, LLC 1409 Chicora Road Chicora, PA 16101	✓	\$520,617.50	✓
S.E.T., Inc. 235 E. Water Street Lowellville, OH 44436	✓	\$502,219.00	✓
Verardi Landscapes, LLC 2156 Poor Richards Lane Pittsburgh, PA 15237	✓	\$634,930.03	✓

2. Wendy Leslie requested to table approval to award the Butler Township Storm Water project bid.

Commissioner Booze made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Wendy Leslie requested approval to bid out the following projects in 2026:
- a. Penn Township Demolition – 2023 funds
 - b. Penn Township Harcrest Park project – 2024 and 2025 funds
 - c. Slippery Rock Borough storm sewer project – 2024 funds
 - d. Karns City Borough manhole project – 2025 funds
 - e. Petrolia Borough manhole project -2025 funds

Commissioner Geyer made the motion; seconded by Commissioner Booze. The motion carried unanimously.

4. Wendy Leslie requested approval of the revised 2025 CDBG application. Due to an activity change after submission of the 2025 application, the County was required to hold another public hearing to meet our citizens participation requirement. That public hearing was held this morning at 8:30 a.m. in the UL Conference Room. The change was taking the Slippery Rock Township Road improvements allocation of \$100,899 and changing it to housing rehabilitation.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

K. Prison

1. Justin Baptiste requested approval of a 36-month Standard Dishmachine Rental Agreement with Ecolab for the dishwasher water softener system at the prison, in the amount of \$130/month. This is necessary to prevent buildup in the lines, which has been an issue, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

L. Procurement

1. Shawn Pugh requested approval of a WetGo Unlimited – Yearly (1/1/26 – 12/31/26) Subscription Invoice for car washes for Juvenile and Adult Probation, the Commissioners' Office, the Coroner's Office, Children & Youth Services, the District Attorney's Office, Domestic Relations and the Prison for 41 cars at a cost of \$6.75/month per car for a total of \$3,321/year.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

M. Property & Revenue

1. Janet Mentel requested ratification of approval of a settlement of Oxford Development Co Moraine assessment appeal, Case No. 2024-40308, with the following New Fair Market Values:
 - \$59,250,000 for 2025
 - \$50,000,000 for 2026
 - \$41,000,000 for 2027

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

N. Commissioners

1. John Campbell requested approval of Amendment #4 with Moshier Studio for additional services requested (general contract rebid) in the amount of \$1,600.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. John Campbell requested approval of Amendment #6 with Moshier Studio for additional services requested (time extension) in the amount of \$7,440.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. John Campbell requested approval of CO #1 with Lugaila Mechanical, Inc. for installation of the kitchen hood and backsplash in the amount of \$7,517.40.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

4. Chief Clerk Maria Malloy requested approval to reappoint Monica Campagna to the Hospital Authority Board for the four-year term ending 1/1/30.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

5. Chief Clerk Maria Malloy requested approval to reappoint Mark Gordon to the SPC Board for the four-year term ending 12/31/29.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

APPROVAL OF BUDGETARY TRANSFERS, RATIFICATION OF PERSONNEL TRANSACTIONS, TRAVEL REQUESTS, REQUISITIONS AND CHECK REGISTER

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

CONFERENCE TIME WITH MEDIA

PUBLIC COMMENT ON GENERAL

The following individuals all spoke briefly regarding ICE in our community: Lori Wagner, Anthony Closkey, Barbara Schafer, Peter Donovan, Elizabeth Koromous, Brittney Scaccia, Colleen Smith and Krista Washkov.

ADJOURNMENT

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously. The meeting was adjourned at 11:05 a.m.

Respectfully submitted,

Pam Hammonds
Administrative Assistant
Approved: 2/11/26

BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:

NEXT PUBLIC MEETING: Wednesday, February 11, 2026, at 10:00 a.m.
LOCATION: Public Meeting Room, 1st Floor Government Center

Public Meeting Calendar is available online at <https://www.butlercountypa.gov/>

NOTE: Agenda is subject to change due to unforeseen circumstances.



BUTLER COUNTY BOARD OF COMMISSIONERS ABSTENTION FORM

Board Member Name:

Kevin E. Boozel
[Please Print]

Board Member Signature:

Kevin E. Boozel, M.S.
1-28-26

Meeting Date:

Items for Discussion/Vote:

Nomination to the LEP Board.

Reason for Abstention:

☐ I was not present for original meeting / discussion

☒ I have personal / familial interest in the issue

☐ Other: _____

Note: Section 1103(J) requires the following procedure:

"Any public official or public employee who in the discharge of his official duties would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes of the meeting at which the vote is taken...."

The Pennsylvania Ethics Commission requires a public official to complete a form every time he/she has a conflict of interest.

Maria Malloy
Maria Malloy, Chief Clerk

[This Form to be filed as part of permanent record of the meeting.]

BOARD OF COUNTY COMMISSIONERS
Leslie A. Osche, Chairman
Kimberly D. Geyer, Vice-Chairman
Kevin E. Boozel, M.S. Secretary

Amanda Feltenberger
Human Services Director

William Kepple
Human Services Fiscal Officer

Allyson Rose
Director of Integrated Services



HUMAN SERVICES DEPARTMENT

COUNTY GOVERNMENT CENTER ANNEX – 1ST FLOOR
124 WEST DIAMOND STREET, P.O. BOX 1208
BUTLER, PA 16003-1208

Butler County

TELEPHONE: (724) 284-5114 – TTD USERS: (724) 284-5473
FAX: (724) 284-5128 – EMAIL: bcmhmr@co.butler.pa.us

DATE: January 22, 2026

TO: Maria Malloy
Chief Clerk

FROM: Amanda Feltenberger
Human Services Director

RE: Commissioners' Public Meeting – January 28, 2026
Human Services Agreements

I am requesting Commissioners' approval of the following Human Services items:

Human Services

1. Approval of the following Human Services amendment for July 1, 2025 – June 30, 2026:

ANR #2 Amendment - add Shared Ride Cost Settlement for losses incurred in FY25-26 totaling \$330,000 (Agreement upon Availability of Funding from PennDot)

Drug & Alcohol

1. Approval of the following Drug & Alcohol (6-Month) Extension Modification Agreements for July 1, 2025 to December 31, 2025:

Cranberry Township Comprehensive Treatment Center:		
Facility No. 107024	Methadone Maintenance- Adults 1.0-OTP	\$15.60/ Day

Children & Youth

1. Approval of the following Butler County Children and Youth/Juvenile Probation contract for July 1, 2025 – June 30, 2026:

Community Specialists Corporation dba New Outlook Academy								
					Maint	Admin	Total	Unit
401650	SH	General Residential			252.90	90.54	343.44	Per Diem
401650	NM	Inpatient Drug & Alcohol			243.04	157.05	400.09	Per Diem
401650	SP	Shelter Care			215.98	205.27	421.25	Per Diem
401650	SS	Specialized Settings			182.62	253.79	436.41	Per Diem
401650	AC	Enhanced Support Program			905.63	313.37	1,219.00	Per Diem

2. Approval of the following Butler County Children and Youth/Juvenile Probation contracts for January 1, 2026 – June 30, 2029:

David L. Montgomery, Esq.								
		Attorney Services (1/1/26-6/30/29)					9,985.00	Month
Kenneth Harris, Esq. - 6/26/24								
		Attorney Services (1/1/26-6/30/29)					7,000.00	Month

BUTLER COUNTY COMMISSIONERS'
RATIFICATION OF PERSONNEL TRANSACTIONS

January 28, 2026

Facilities & Operations

CARRERO-BONILLA, Jeannette (Rep. M. Boozel)	01/26/2026	Custodial Worker I/F.T.	\$17.8392/hr. NO BENEFITS FOR 90 DAYS RETIREMENT
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Property & Revenue/Assessment

CRILLEY, Shawn M. (Rep. J. Bish)	01/26/2026	Assessment Intern (500 hours) (01/01/2026-12/31/2026)	\$13.0000/hr. NO BENEFITS NO RETIREMENT
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Submitted:
01/23/2026 by KG

BUTLER COUNTY
NOTICE OF ACTION TAKEN
BY ELECTED OFFICIALS

January 28, 2026

Judicial-Department of Community Corrections/Adult Probation (by President Judge Dr. S. Michael Yeager)

DOWNING, Katelyn M. (Rep. H. Hines)	02/09/2026	Clerk Typist II/F.T.	\$18.6650/hr. NO BENEFITS FOR 90 DAYS RETIREMENT
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Judicial-Department of Community Corrections/Juvenile Probation (by President Judge Dr. S. Michael Yeager)

ALLIO, Cassandra E. (Rep. A. Grossi)	02/09/2026	Clerk Typist II/F.T.	\$18.6650/hr. NO BENEFITS FOR 90 DAYS RETIREMENT
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HAIRSTON, Tre R. (Rep. C. Cammisa)	01/26/2026	Probation Officer I/F.T.	\$25.7718/hr. NO BENEFITS FOR 90 DAYS RETIREMENT
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Prothonotary (by Kelly Ferrari)

HARTMAN, Carmella (New Position)	01/20/2026	Accounting Asst./Less than 800 hours (01/01/2026-12/31/2026) (100% Prothonotary Automation Fund)	*Grade 4 (\$20.2954-\$28.4135) \$24.5200/hr. NO BENEFITS NO RETIREMENT
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Recorder of Deeds (by Michele Mustello)

COLLINS, Marie A. (Rep. B. Rearick)	01/20/2026	Accounts Clerk II/F.T.	\$19.1443/hr. NO BENEFITS FOR 90 DAYS RETIREMENT
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Submitted:
01/23/2026 by KG