

**BUTLER COUNTY BOARD OF COMMISSIONERS**  
**Public Meeting**  
**Wednesday, March 3, 2021**  
**10:00 a.m.**

**MINUTES**

**PRESENT:**

Chairman Leslie Osche  
Commissioner Kimberly Geyer  
Commissioner Kevin Boozel  
Lori Altman, Dir. Human Resources/Chief Clerk  
Ann Brown, Budget & HS Finance Director  
H. William White, III, Solicitor  
Maria Malloy, Admin. Assistant  
Lori Shah, Admin. Assistant  
Pam Hammonds, Admin. Assistant  
Mark Gordon, Planning  
Ben Holland, Controller  
Donna Jenereski, Human Services/D&A  
Bill Kepple, Human Services  
Janet Mentel, Tax Claim

Leslie Powers, Controller's Office  
Brandon Savochnka, Human Services  
Aaron Sheasley, Elections  
Lance Welliver, Parks & Recreation  
Kristin Wilson, Controller's Office

**VISITOR:**

Tom Baker, Forward Township  
Erick Dixon, Carpenters Union  
Shirley Jackson, Butler, PA

**MEDIA:**

Tyler Friel, Butler Radio  
Paula Grubbs, Butler Eagle

**CALL MEETING TO ORDER**

The regular public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:01 a.m. on Wednesday, March 3, 2021, in the Planning Department's Large Conference Room.

**MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE**

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

**PUBLIC COMMENT ON AGENDA ITEMS**

No public comment was made.

**APPROVAL OF MINUTES**

Chairman Osche called for a motion to approve the February 17, 2021 Public Meeting minutes.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

**PROCLAMATIONS AND PRESENTATIONS**

Recent Citation:  
-- Art Monteleone

**OLD BUSINESS**

Solicitor Wil White stated that an Executive Session with the Board of Commissioners, Lori Altman, Ann Brown and the County Solicitor was held on Monday, March 1, 2021, from 9:50 a.m. to 10:02 a.m. and from 10:15 a.m. to 10:28 a.m. for the purposes of personnel. No action was taken.

## **BOARD OF ELECTIONS**

None

## **NEW BUSINESS**

### **A. Assessment**

1. Mark Gordon requested approval of INFOCON/HARRIS services in the amount of \$39.30/month for the period 8/1/20 – 1/31/21.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

### **B. Emergency Services**

1. Chief Clerk Lori Altman requested approval of a five-year Agreement with Plate Capture Solutions, Inc. for a total cost of \$20,000 (\$4,000/year), for the term 3/1/21 – 2/28/26. This is for the Dispatch Center to access the multiple license plate readers in the County, pending Solicitor's review.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

### **C. Facilities & Operations**

1. Chief Clerk Lori Altman requested approval of a Job Order with Gordian/Clark Contractors, Inc. in the amount of \$1,268.88 for engineering services for the inspection of the courthouse gable; plus an hourly rate if additional services are required.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

### **D. Human Services (See Attachment Book for details)**

1. Brandon Savochka requested approval of a Contract Amendment with Catholic Charities ESG, to extend the contract date from 2/28/21 to 5/26/21.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried Unanimously.

2. Brandon Savochka requested ratification of a Contract Amendment with ANR to add the Vaccination Call Center, for the term 2/19/21 - 6/30/21, in the amount of \$300,000, program funded. The county can terminate this program at any time in writing.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried Unanimously.

### **E. Human Services – Drug & Alcohol (See Attachment Book for details)**

1. Brandon Savochka requested approval to appoint Shawn Pugh to the Drug & Alcohol Advisory Board for the three-year term, 3/1/21 – 2/28/24.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried Unanimously.

2. Brandon Savochka requested approval of a FY 2020/21 Contract with Butler Health System.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Brandon Savochka requested approval of a FY 2020/21 Contract Amendment with the Center for Community Resources to reduce the amount of Problem Gambling funds for FY 2020/21, add additional SOR funded prevention services/activities for the period 10/1/20 through 6/30/21 and add SOR funded Housing & Housing Focused Case Management Services for the period 2/1/21 – 6/30/21.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

## **F. Parks & Recreation**

1. Lance Welliver requested approval to enter into a Professional Services Agreement with HRG, Inc. for a Department of Conservation and Natural Resources (DCNR) Grant for Summit Township Playground Phase II Development in the amount of \$8,820. Development will consist of the purchase and installation of a modular playground unit, swings, as well as installation of safety surfacing. ADA access will be provided to the existing playground area to the accessible parking spaces. This project will also include landscaping, project acknowledgement sign and related site improvements.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Lance Welliver requested approval to enter into a two-year Professional Services Agreement with Jeff Ellis Management, LLC, for Aquatic Facility Management Service at Alameda Waterpark. This Agreement is for the overall Aquatic Facility Management, Guest and Lifeguard Services for the 2021 and 2022 seasons, in the estimated amount of \$153,695.67 for year one, pending Solicitor's review.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Lance Welliver announced that as of Friday, March 5<sup>th</sup>, they will offer online registrations for all shelter rentals. Visit the website at <https://bcpr.recdesk.com> for more information.

## **G. Commissioners**

1. Mark Gordon requested approval of a Professional Agreement with RBA and the County of Butler to assist with the rounding issue in the generation of the tax bills, in the amount of \$125 for time and materials, and a Maintenance Agreement in the amount of \$12,077.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Solicitor Wil White requested approval of an Addendum between Election Systems & Software, LLC, and Butler County, to remove the cap with no rate increase, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Mark Gordon requested approval of Resolution No. 2021-9, establishing, amending and defining a Tax Collector's obligation to submit statements and reports to the taxing district.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

The following item was added to the agenda:

4. Mark Gordon announced that information regarding the COVID-19 Hospitality Industry Recovery Program funds, in the amount of \$2,127,692, will be available for application (with all appropriate documentation) to local businesses (restaurants, bars and hotels) on March 15<sup>th</sup> (until the end of June, based on a first-come first-served basis).

**APPROVAL OF BUDGETARY TRANSFERS, RATIFICATION OF PERSONNEL TRANSACTIONS, TRAVEL REQUESTS, REQUISITIONS AND CHECK REGISTER**

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

**CONFERENCE TIME WITH MEDIA**

The minutes were suspended for conference time with the media.

**PUBLIC COMMENT ON GENERAL ITEMS**

Shirley Jackson, resident of Butler, spoke briefly regarding the Bantam Jeep Heritage Festival, among other subjects.

Tom Baker, of Forward Township, had a few questions regarding the Election Review Commission, such as where he may be able to access the results. He was told that they would be published on the County website.

**ADJOURNMENT**

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously. The meeting adjourned at 10:41a.m.

Respectfully submitted,

Pam Hammonds  
Recording Administrative Assistant  
Approved: 3/17/21

**BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:**

**NEXT PUBLIC MEETING:** Wednesday, March 17, 2021, at 10:00 a.m.  
**LOCATION:** Government Center Annex Planning Department's  
Large Conference Room, Floor UL  
***Please Note: A Special Meeting will be held on  
Wednesday, April 28, 2021, at 10:00 a.m., regarding  
Infrastructure Bank applications.***

**Public Meeting Calendar is available online at <https://www.butlercountypa.gov/>**