

BUTLER COUNTY BOARD OF COMMISSIONERS
Public Meeting
Monday, March 29, 2023
10:00 a.m.

MINUTES

PRESENT:

Chairman Leslie Osche
Commissioner Kimberly Geyer
Commissioner Kevin Boozel
Lori Altman, Dir. Human Res./Chief Clerk
Ann Brown, Budget & HS Finance Director
Maria Malloy, Deputy Clerk
Rene Manna, Admin. Assistant
Lori Shah, Admin. Assistant
Pam Hammonds, Admin. Assistant
Matthew Vickless, Commissioner's Office
Shawn Pugh, Commissioner's Office
Steve Bicehouse, Emergency Services
John Campbell, F&O
Michele Cyphert, Controller's Office
Amanda Feltenberger, Human Services
Mark Gordon, Planning
Bill Kepple, Human Services
Jill McDonald, Human Services
Janet Mentel, Property & Revenue
Leslie Powers, Controller's Office
Adam Price, Elections
Doug Ritson, Probation
Lance Welliver, Parks & Recreation

VISITORS:

Karen Barbati, Lancaster Twp.
Carol Christner, Clinton Twp.
Atty. Jack Cohen, BTCB
Atty Patrick Casey, Board of Elections
Lee Dittman, Clay Twp.
Scott Dittman, Clay Twp.
Michael English, Board of Elections
Atty. Carol McCarthy, Board of Elections
Danielle Schmidt, CAC
Scott Shearer, Harrisburg
Lene Southworth, Fenelton
Edie Rath, Penn Twp.

MEDIA:

Steve Ferris, Butler Eagle
Tammy Schuey, Butler Eagle
Donna Sybert, Butler Eagle

CALL MEETING TO ORDER

The regular public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:01 a.m. on Wednesday, March 29, 2023, in the Public Meeting Room, 1st Floor Government Center.

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment was made.

APPROVAL OF MINUTES

Chairman Osche called for a motion to approve the March 15, 2023 Public Meeting minutes.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

Chief Clerk Lori Altman announced that an Executive Session was held with the Board of Commissioners on Tuesday, March 28, 2023, from 9:30 a.m. to 10:30 a.m. to discuss real estate issues.

PROCLAMATIONS AND PRESENTATIONS

-- In recognition of Child Abuse Awareness Month (April)

OLD BUSINESS

None

BOARD OF ELECTIONS

Atty. Patrick Casey made the motion to appoint Atty. Mike English as Chairman of the Board of Elections; seconded by Atty. Carol McCarthy. The motion carried unanimously.

A. Adam Price requested approval the following polling location change:

1. SAXONBURG BOROUGH (Precinct #500)

From: Cooper Hall, 195 N. Rebecca Street, Saxonburg, PA 16056

To: South Butler Community Library, 240 W. Main Street, Saxonburg, PA 16056

Carol McCarthy made the motion; seconded by Patrick Casey. The motion carried unanimously.

NEW BUSINESS

A. Controller/Procurement

1. Ben Holland requested approval of the implementation plan and authorization to establish an account with PennBid to equip the County with key terminology, resources and steps that will help transition from paper-based bid management to electronic procurement, with any action necessary to be completed by the Director of Procurement.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Shawn Pugh requested approval of a contract with OpenGov for contract management for a period of one year, in the amount of \$17,890, with an optional 2nd and 3rd year, with an implementation date of 6/1/23. This contract also has Professional Service charges of \$5,200 that are broken-up and due upon completion of four milestones within the first year, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

B. Court Administration

1. Doug Ritson requested approval of a project modification for the PCCD Day Reporting Center grant to reduce the awarded amount by a total of \$31,709 due to an increase in the number of MA eligible individuals, as well as shorter time frames/smaller gaps between MA application submission and eligibility. Based on our review of consultant expenses thus far for FY 2022/23, it is projected that we will not be able to expend the full amount awarded under consultants by \$26,444, as well as \$2,970 for drug testing supplies and \$2,295 for SCRAM (alcohol monitoring) due to a reduction in the number of participants in the DRC Program.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Doug Ritson requested approval of an Amendment to Professional Services Agreement with Glade Run Lutheran Services effective 4/1/23 for The Courage to Change – Journaling Program, in the amount of \$22,195. This program will be funded in accordance with the eligible uses of the PA Opioid Settlement Funds.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

C. Emergency Services

1. Steve Bicehouse requested approval to apply for the FFY 2023 EMPG Grant which covers 50% of salaries and benefits for the County EMC and Emergency Planner.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Steve Bicehouse requested approval to add multi-language translation to the Code Red mass notification for an additional pro-rated cost of \$245.97 for 2023 and \$300 for 2024. This will add three languages.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Steve Bicehouse requested approval of a Service Agreement with Worksite Medical for the Hazmat team physicals in an amount not to exceed \$579/member (there is a maximum of 19 members). There is also a one-time Mobile lab fee of \$500 and a generator fee of \$175. This is eligible to be paid through the Act 165 funds and is a requirement for Certified teams, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

4. Steve Bicehouse requested approval of the ICORRA Master Site Software Upgrade Agreement and Maintenance Change Order 1 with Motorola Solutions. This agreement adds in two routers needed for the system, extends the agreement to 2033 and outlines the cost per county. Our cost for 2026 will be \$52,381.10. The term of this agreement is nine years commencing on 1/1/25.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

D. Human Services – Children & Youth (See Attachment Book for details)

1. Bill Kepple requested approval of the Butler County Children and Youth/Juvenile Probation contract for the period 7/1/22 – 6/30/25 with the Butler Area School District for transportation related provisions to ensure the educational stability of foster care youth. Transportation must be provided in a “cost-effective” rate for both parties.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Bill Kepple requested approval of the contract with Butler County Children and Youth/Juvenile Probation for the period 7/1/22 – 6/30/23 as follows:

a. ANR Shared Ride		
Transportation	Total	Unit
Zone 0	15.00	Zone 0
Zone 1	19.00	Zone 1
Zone 2	23.00	Zone 2

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

E. Human Services – Drug & Alcohol (See Attachment Book for details)

1. Bill Kepple requested approval to submit an application through Grants.gov for Drug Free Communities Funding, with authorization for the Chairman to sign all necessary forms to be included with the final application.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Bill Kepple requested approval of the following contract amendments for FY 2022/23:
 - a. Center for Community Resources
 - b. Keystone Wellness Programs

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

F. Human Services – Area Agency on Aging

1. Bill Kepple requested approval to enter into an agreement with Aging Well PA, LLC to provide assessment services outlined in Exhibit A (attached), for the three-year period 2/1/23 – 1/31/26 or three years commencing from the effective date of the grant agreement between Aging Well PA, LLC and the Department of Human Services. See Exhibit B (attached) for payment information for each year. The new agreement is for a rate increase and adding an all-inclusive rate for preparation and attendance at consumer appeal hearings. The previous agreement was signed in 2018.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

G. Parks and Recreation

1. Lance Welliver requested approval to submit a DCNR Resolution Page (application) for the Butler County Comprehensive Recreation, Park & Open Space Plan; Greenways and Trails Plan; Alameda Park Master Plan Site Update, with authorization for the Secretary to sign the grant Resolution Page. He has already received one proposal for approximately \$120,000 but is seeking other proposals before submitting the grant application.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Lancer Welliver requested approval and official announcement for the selected municipality recipients of the 2023 Butler County Local Park Renovation Grant Program, based on the recommendation of the Parks and Recreation Advisory Review Committee as follows:
 - a. Bruin Borough
 - b. Buffalo Township
 - c. Center Township
 - d. Chicora Borough

- e. East Butler Borough
- f. Eau Claire Borough
- g. Harmony Borough
- h. Jefferson Township
- i. Karns City Borough
- j. Portersville Borough
- k. Seven Fields Borough
- l. Slippery Rock Borough

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously

H. Planning

1. Mark Gordon requested approval of the Butler County Infrastructure Bank (BCIB) Advisory Board recommendation of the advancing of the projects as listed below, which represent approximately \$19.5 million for borrowing from the BCIB, as follows:
 - a. Adams Township: Route 228/Three Degree Road Project - \$2,000,000
 - b. Adams Township: Three Degree/Valencia Road Phase 2 - \$3,943,406.34
 - c. Evans City Borough: Stormwater Conveyance Improvement Project Phase 1 and Stormwater Infrastructure Operation and Maintenance Plan & GIS Assessment – \$550,000
 - d. Harmony Borough: Spring Street and Old Little Creek Road Stormwater Improvement Projects - \$500,000
 - e. Jackson Township: Whitney Drive and Tara Court Reconstruction & Franklin Road Water Main Extension - \$465,000
 - f. Oakland Township: Multi-Roads Profile Upgrade Project Phase 1 - \$300,000
 - g. Western Butler County Sewer Authority (WBCA): RT 19 South Service Area Expansion & WPCP Operations Improvement Project - \$11,308,000

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Mark Gordon requested approval of corresponding Resolution No. 2023-9, authorizing actions of professionals and approving projects to be financed by the Butler County Infrastructure Bank in calendar year 2023.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

I. Property & Revenue

1. Janet Mentel requested approval to sell the following nine properties from the Repository list, with authorization for the Chairman to sign:
 - a. Parcel # 052-37-A134-0000, Butler Township, Ward 2, currently in the name of John Antonelli to Christopher G. VanBibber for a bid of \$600.00.
 - b. Parcel # 056-3-8-0000, Butler Township, Ward 6, currently in the name of Harold E. & Betty V. Peters to Roy L. Marks Sr. for a bid of \$600.00.
 - c. Parcel # 120-S5-A1064-0000, Connoquenessing Township, currently in the name of Martin E. Rodgers to Vincent J. & Amy M. Gemma for a bid of \$600.00.
 - d. Parcel # 120-S6-A1233-0000, Connoquenessing Township, currently in the name of Charles A. Bevelacqua to Eric Michael Herm for a bid of \$600.00.

- e. Parcel # 130-4F121-13-0000, Cranberry Township, currently in the name of Edna M. Klein to Roy L. Marks Sr. for a bid of \$600.00.
- f. Parcel # 150-1F55-A10G-0000, Fairview Township, currently in the name of Levi Detrie EST. to Brandon & Samantha Krumpe for a bid of \$601.00.
- g. Parcel # 160-S2-F28-0000, Forward Township, currently in the name of William & Jeanette Heshler to Eric Michael Herm for a bid of \$600.00.
- h. Parcel # 260-1F31-13C-0000, Parker Township, currently in the name of Clarence E. & Bernice E. Lewis to Eric Michael Herm for a bid of \$600.00.
- i. Parcel # 400-S1-B142-0000, Evans City Borough, currently in the name of Michael Diaz Sr. to Eric Michael Herm for a bid of \$600.00.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

- 2. Janet Mentel requested approval of the 2019 Assessment Appeal Settlements as follows:

<u>Appellant</u>	<u>New Fair Market Value</u>
a. Saxony Redux LLC	\$2,500,000
b. Transitions Healthcare Autumn Grove	\$3,375,000
c. Renaissance Court LLC (aka Magnolia Place of Saxonburg)	\$ 800,000
d. Kohl's Dept. Stores, Inc.	\$7,600,000
e. John R. and Diane M. Anke	\$ 380,000
f. Michael S. and Lynn A. Campbell	\$ 300,000

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

J. Commissioners

- 1. Chief Clerk Lori Altman requested approval of Resolution No. 2023-7, which certifies the local match commitment in the amount of \$34,890 for operating or capital expenses for the Butler Transit Authority for the period 7/1/23 – 6/30/24. Butler County receives \$24,890 from several entities to cover a portion of this match commitment.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

- 2. Chief Clerk Lori Altman requested approval of Resolution No. 2023-8, which certifies the Section 1513 Transportation Funds local match commitment in the amount of \$66,900 for operating or capital expenses for the Butler Transit Authority for the period 7/1/23 – 6/30/24.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

- 3. An Brown requested approval of a Memorandum of Understanding with the Pittsburgh Gateways Corporation to utilize \$200,000 of the Coronavirus State and Local Fiscal Recovery Funds (ARPA Funds) to facilitate the reuse and repurposing of the former Butler Middle School with the intent to provide economic benefit to the community. The term of this MOU is one year, beginning 4/1/23.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

4. Chief Clerk Lori Altman requested approval to reappoint the following individuals to the Butler County Community College Board of Trustees:
 - a. William A. DiCuccio, M.D.
 - b. Robi F. Lombardo
 - c. Gail A. Paserba
 - d. Bruce W. Russell, Ph.D.
 - e. Joe W. Taylor

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

5. Chief Clerk Lori Altman requested approval to contribute \$32,000 of county contingency funds to the Butler County Tourism and Convention Bureau to be restricted for use towards the Butler County America 250 Committee for preparations to celebrate the 250th anniversary of America.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

6. Chief Clerk Lori Altman requested approval of the five-year agreement beginning 1/1/23 (expiring 12/31/27) with the County of Butler and the Service Employees International Union (SEIU) for the following units:
 - a. Administrative Clerical Technical
 - b. Professional Unit
 - c. Court Related Unit
 - d. Court Appointed Unit

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

7. Chief Clerk Lori Altman requested that approval of a Proposal with Mosier Studio for schematic design, design development and construction documents, and bidding and construction administration pertaining to the Coroner and Magistrate Offices in the amount of \$111,872, with authorization for the Chairman to sign, be tabled at this time.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

APPROVAL OF BUDGETARY TRANSFERS, RATIFICATION OF PERSONNEL TRANSACTIONS, TRAVEL REQUESTS, REQUISITIONS AND CHECK REGISTER

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

CONFERENCE TIME WITH MEDIA

PUBLIC COMMENT ON GENERAL ITEMS

There was no public comment.

ADJOURNMENT

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously. The meeting adjourned at 11:18 a.m.

Respectfully submitted,

Pam Hammonds
Administrative Assistant
Approved: 4/12/23

BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:

NEXT PUBLIC MEETING: Wednesday, April 12, 2023, at 10:00 a.m.
LOCATION: Pubic Meeting Room, 1st Floor, Government Center

Public Meeting Calendar is available online at <https://www.butlercountypa.gov/>

NOTE: *Agenda is subject to change due to unforeseen circumstances.*