

**BUTLER COUNTY BOARD OF COMMISSIONERS**  
**Public Meeting**  
**Wednesday, April 7, 2021**  
**10:00 a.m.**

**MINUTES**

**PRESENT:**

Chairman Leslie Osche  
Commissioner Kimberly Geyer  
Commissioner Kevin Boozel  
Ann Brown, Budget & HS Finance Director  
H. William White, III, Solicitor  
Lori Shah, Admin. Assistant  
Pam Hammonds, Admin. Assistant  
Steve Bicehouse, Emergency Services  
Mark Gordon, Planning  
Candace Graff, Court Administration  
Kevin Gray, Planning-Bridges  
Bill Kepple, Human Services  
Janet Mental, Tax Claim  
Leslie Powers, Controller's Office  
Doug Ritson, Probation

Brandon Savochka, Human Services  
Aaron Sheasley, Elections  
Mike Slupe, Sheriff  
Lance Welliver, Parks & Recreation  
Kristin Wilson, Controller's Office

**VISITORS:**

Anthony Ditka, Dinsmore & Shohl LLP  
Kathy Kline, BCFLS  
Edward Mauk, Redevelopment Authority

**MEDIA:**

Tyler Friel, Butler Radio  
Paula Grubbs, Butler Eagle  
Donna Sybert, Butler Eagle

**CALL MEETING TO ORDER**

The regular public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:01 a.m. on Wednesday, April 7, 2021, in the Planning Department's Large Conference Room.

**MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE**

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

**PUBLIC COMMENT ON AGENDA ITEMS**

No public comment was made.

**APPROVAL OF MINUTES**

Chairman Osche called for a motion to approve the March 17, 2021 Public Meeting minutes.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

**PROCLAMATIONS AND PRESENTATIONS**

Recent Citation:

- Last Call Recognition for Donald F. "Goose" Gaiser
- 90<sup>th</sup> Birthday Celebration for Peggy Hutchinson, March 24, 2021
- Recognition of Child Abuse Awareness Month & The Work of the Butler County Multidisciplinary Team
- April is "Pennsylvania 811 Safe Digging Month" 2021
- National Library Week, April 4 – 10, 2021

**OLD BUSINESS**

None

**BOARD OF ELECTIONS**

None

**NEW BUSINESS**

**A. Court Administration**

1. Candace Graff requested approval of the 2021 Weyman's Landscaping prices for the Cranberry MDJ's Office (lawn mowing, labor, trimming, disposal and mulching). There is a price increase of approximately \$70.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Candace Graff requested approval of additional training on the LS-CMI Risk Needs Assessment Tool used by Adult Probation. This will result in 3-4 employees being certified instructors. The cost is approximately \$11,500 to be paid out of Act 35 funds.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Candace Graff requested approval of a grant modification to reduce the current awarded amount of the Day Reporting Center Grant by a total of \$55,668, as follows: based on review of expenses thus far for 2020/21, Adult Probation will not expend the full amount awarded under supplies and operating expenses in the amount of \$5,123, and will not expend the full amount under consultants in the amount of \$50,545, by June 30, 2021, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

4. Candace Graff requested approval of the change in the overseeing/distribution of the Grant-in-Aid from the PA Board of Probation and Parole to the PCCD and will now be distributed through PCCD Egrants.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

**B. Emergency Services**

1. Steve Bicehouse requested approval of an Agreement with KENMAC Rentals & Sales to provide tables and chairs for the Off-site Community Vaccination Center. The Agreement is for 18 tables and 150 chairs for a total of \$1,212/month, plus \$121.20/damage waiver and a one-time charge of \$29/delivery and \$29/ pick-up.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Steve Bicehouse requested approval of a Quote from Jan-Dee Relihan Enterprises to provide janitorial services for the Off-site Community Vaccination Center. The price will be

1,880/month, plus paper products (\$49.10), garbage bags (\$29.60/60 gal. and \$24.41/30 gal.) and soap (\$49.67), with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

### **C. Facilities & Operations**

1. Solicitor Wil White requested approval of the Build-Out contract drawing and specifications additional services with Ashlar Architecture & Engineering – resubmitted for new code and printing, in the amount of \$3,696.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

### **D. Human Services – Drug & Alcohol** (See Attachment Book for details)

1. Brandon Savochka requested approval to appoint Alicia Beighley to the Drug & Alcohol Advisory Board for a three-year term (4/1/21 – 3/31/24), application is attached.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

### **E. Human Services – Children & Youth** (See Attachment Book for details)

1. Brandon Savochka requested approval of the Contract with Valley Special Needs (Community Home Services) and Butler County Children & Youth/Juvenile Probation for the FY 7/1/20 – 6/30/21, in the amount of \$553.80/day.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

### **F. Human Services – Area Agency on Aging** (See Attachment Book for details)

1. Brandon Savochka requested approval of six Contracts, in the amount of \$1,590/each, with America First Enterprises LLP, dba Oliver Outdoor, for billboard advertising displays of our various programs, for the period 4/12/21 – 6/11/21. The displays have been approved by the State as outreach to make Butler County residents aware of the different programs offered by AAA. There are no County funds involved; payment will be made out of the Aging Block Grant. Contracts are as follows:
  - a. Ombudsman Program
  - b. Apprise Program
  - c. Older Adult Protective Services Program
  - d. Caregiver Program
  - e. Congregate Meal Program
  - f. Health and Wellness Program

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Brandon Savochka requested ratification of the Block Grant Cooperative Grant Agreement with the PA Department of Aging. This Agreement will run from 7/1/21 – 6/30/25. There is no change in funding. Total yearly amount received is \$2,835,246.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

Brandon Savochka announced that the Emergency Rental Assistance Program has been open since March 29<sup>th</sup>. To apply go to the COMPASS website or contact The Center for Community Resources. Applications can be mailed-in or dropped-off.

### **G. Parks & Recreation**

1. Lance Welliver requested approval and official announcement for 12 municipality recipients of the 2021 Butler County Park Renovation Grant Program, based on the recommendation of the Parks and Recreation Advisory Review Committee. The following communities have been recommended:
  - a. Adams Township
  - b. Butler Township
  - c. City of Butler
  - d. Clay Township
  - e. Clinton Township
  - f. Connoquenessing Borough
  - g. Cranberry Township
  - h. Harmony Borough
  - i. Petrolia Borough
  - j. Saxonburg Borough
  - k. Seven Fields Borough
  - l. Slippery Rock Borough

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Lance Welliver requested approval to enter into a one-year Agreement with Butler Township for recreation programming, operation and maintenance of the Dek Hockey facility, for the period 1/1/21 – 12/31/21, in the amount of \$1. The Agreement also includes a change in the electrical expenses whereas the County of Butler and Butler Township will equally cover the electrical expenses (50% by each party).

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Lance Welliver requested approval to submit a DCNR Application for the Alameda Park – Restroom Development project in the amount of \$384,000, which includes the installation of five pre-fabricated restrooms throughout the upper and lower park areas, with authorization for the Secretary to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

### **H. Planning and Economic Development**

1. Mark Gordon requested approval, in conjunction with the Redevelopment Authority, to utilize \$25,000 of Act 137 Recorder of Deeds fee funds to augment the Redevelopment Authority of the County of Butler Blight Mitigation Program. This allocation will be utilized in combination of Act 152 funds aimed in the administration of Blight Mitigation.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. An amended motion was made by Commissioner Boozel and seconded by Commissioner Geyer to add the ending date of the funding to be 12/31/21. The amended motion carried unanimously.

2. Mark Gordon requested approval, in conjunction with the Redevelopment Authority, to initiate the Land Bank Operations in the amount of \$75,000 of Act 137 Recorder of Deeds fee funds.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. An amended motion was made by Commissioner Boozel and seconded by Commissioner Geyer to add the ending date of the funding to be 12/31/21. The amended motion carried unanimously.

3. Mark Gordon requested approval of a "Request for Recipient Change Letter" for Gateway 228 – BUILD GRANT 2020 to appoint PennDOT as the recipient for Gateway 228 Capacity and Safety Improvements Three Degree and Freedom Road Project.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

4. Mark Gordon requested approval of the BCIB Advisory Board recommendation of the advancing of the following five projects for BCIB Financing, for a total amount of approximately \$23 million, as follows:
  - a. Butler Township - \$6.5 million
  - b. Chicora Borough Sewage Authority - \$245,000
  - c. Municipal Water Authority of Adams Township - \$5,050,061
  - d. Borough of Prospect - \$400,000
  - e. Western Butler County Sewer Authority - \$10.6 million

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

5. Mark Gordon requested approval of a corresponding Resolution No. 2021-15, authorizing actions of professionals and approving projects to be financed by the Butler County Infrastructure Bank in calendar year 2021.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

6. Mark Gordon requested approval/enactment of Ordinance No. 1 of 2021, authorizing the County to incur debt through the Commonwealth of Pennsylvania Department of Transportation Infrastructure Bank for purposes of the Gateway 228 (\$2.8 million) and Bridge Rehabilitation (\$2.4 million) Projects, in an amount up to \$5,175,010.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

#### **I. Planning - Bridges**

1. Kevin Gray requested approval of Resolution No. 2021-14, authorizing Lori Altman, Butler County's Chief Clerk, to electronically sign the attached Agreement on behalf of Butler County.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. The following Concrete bids were opened:
  - a. A. D. Swartzlander Ready-Mix, Inc. - \$422.35/yard
  - b. M & B Redi Mix, Inc. dba DuBrook - \$407/yard

Kevin Gray requested that this item be tabled until the next meeting, pending Solicitor review.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

The following item was added to the agenda:

3. Kevin Gray requested approval to purchase a vehicle for Emergency Services, with a purchase price not to exceed \$65,000, subject to further ratification by the Board.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

#### **J. Sheriff**

1. Sheriff Mike Slupe requested approval of to enter into an Agreement with Adagio Health, Inc. to conduct Tobacco Compliance Checks, and also request approval to use \$400 from Materials and Supplies to fund purchases and attempted purchases of food/drink and attempted or purchased tobacco products (including e-cigarettes) for the young adults participating in this program with us. There are administrative fees that we will be recouping, as well, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Sheriff Mike Slupe requested approval of MAGLOCLEN Membership Application in the amount of \$400 (of which \$250 will be reimbursed by the PA Sheriff's Association), with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

#### **K. Tax Claim**

1. Janet Mentel requested approval to sell the following eighteen properties from the Repository list, with authorization for the Chairman to sign:
  - a. Parcel #060-S16-C78A-0000, Center Township, currently in the name of GAR Enterprises to ETC Custodian FBO Daniel Gallo IRA for a bid of \$625.00.
  - b. Parcel #120-S3-A324-0000, Connoquenessing Township, currently in the name of Took Enter LLC to Alignment Investments LLC for a bid of \$600.00.
  - c. Parcel #120-S4-A638-0000, Connoquenessing Township, currently in the name of Donald E. & Faye S. Davison to Norma J. Mitchell for a bid of \$600.00.
  - d. Parcel #120-S4-A1377-0000, Connoquenessing Township, currently in the name of John Antonelli to Alignment Investments LLC for a bid of \$600.00.
  - e. Parcel #120-S5-A1210-0000, Connoquenessing Township, currently in the name of William J. & Margaret K. Novak to Norma J. Mitchell for a bid of \$600.00.
  - f. Parcel #120-S5-A1211-0000, Connoquenessing Township, currently in the name of Vincent & Olga Czajkoski c/o Eileen Zembroski to Norma J. Mitchell for a bid of \$600.00.
  - g. Parcel #120-S6-A659-0000, Connoquenessing Township, currently in the name of Jay Took to Alignment Investments LLC for a bid of \$600.00.

- h. Parcel #120-S6-A662-0000, Connoquenessing Township, currently in the name of Jay Took to Alignment Investments LLC for a bid of \$600.00.
- i. Parcel #120-S6-A663-0000, Connoquenessing Township, currently in the name of Jay Took to Alignment Investments LLC for a bid of \$600.00.
- j. Parcel #340-S3-21B-0000, Bruin Borough, currently in the name of Shaler Cont & Dev Corp c/o Robert L. Snyder to Gustavo Zuleta for a bid of \$600.00.
- k. Parcel #400-S2-B39-0000, Evans City Borough, currently in the name of Hazel E. Caldwell to Nicole P. Martin for a bid of \$1,000.00.
- l. Parcel #400-S2-B43A-0000, Evans City Borough, currently in the name of Hazel E. Caldwell to Nicole P. Martin for a bid of \$1,000.00.
- m. Parcel #400-S2-B43B-0000, Evans City Borough, currently in the name of Hazel E. Caldwell to Nicole P. Martin for a bid of \$1,000.00.
- n. Parcel #563-8-168-0000, Butler City, Ward 3, currently in the name of Eli Swartzentruber to David Gould for a bid of \$600.00.
- o. Parcel #563-24-245-0000, Butler City, Ward 3, currently in the name of Anna M. Loflin to L & N Investments LLC for a bid of \$3,053.00.
- p. Parcel #563-24-246B-0000, Butler City, Ward 3, currently in the name of Anna M. Loflin to L & N Investments LLC for a bid of \$600.00.
- q. Parcel #565-10-33-0000, Butler City, Ward 5, currently in the name of AJ Real Est Holdings LLC to Yamel Quintana for a bid of \$2,052.00.
- r. Parcel #565-24-140-0000, Butler City, Ward 5, currently in the name of Ronda M. Marsalek to L & N Investments LLC for a bid of \$600.00.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

#### **L. Commissioners**

1. Solicitor Wil White requested approval to reappoint the following individuals to the Butler County Community College Board of Trustees for a six-year term (7/1/21 – 6/30/27):
  - a. Vicki A. Hinterberger
  - b. Gordon L. Marburger
  - c. Brian K. McCafferty
  - d. Scott A. McDowell
  - e. Nadine M. Tripodi

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Solicitor Wil White requested that approval of Resolution No. 2021-12, authorizing the issuance of a Tax and Revenue Anticipation Note, Series 2021, including all pertinent authorizations and actions related hereto, be pulled from the agenda with no further action taken.
3. Solicitor Wil White requested approval of Resolution No. 2021-13, authorizing the destruction, by the Director of Facilities of Butler County, of approximately 194 used “institutional grade” mattresses previously utilized in the Butler County Prison.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

4. Solicitor Wil White requested approval of a Contract with Butler Health System for the clinical component of the Community Vaccination Project, contingent upon review.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

5. Solicitor Wil White requested approval of a Contract with Alliance for Nonprofit Resources for the support component of the Community Vaccination Project, contingent upon review.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

The following items were added on to the agenda:

6. Solicitor Wil White requested approval of the following Board appointments for the General Authority Board:
  - a. Helene Abramowitz – term expiring 1/1/26
  - b. David Schnur – term expiring 1/1/26
  - c. Linda D. Patten – term expiring 1/1/23
  - d. David Baum – term expiring 1/1/24

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

7. Solicitor Wil White requested approval of the following Board appointments for the Industrial Development Authority Board:
  - a. James H. Ferguson – term expiring 1/1/26
  - b. Daniel Santoro – term expiring 1/1/24
  - c. Gregg Semel – term expiring 1/1/24
  - d. Thomas Oliverio – term expiring 1/1/26

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

8. Solicitor Wil White requested approval to appoint Gail Paserba to the Industrial Development Authority Board, term expiring 1/1/26.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

Chairman Osche announced that there are still two additional vacancies on the Industrial Development Authority Board that need to be filled. We are actively seeking individuals interested in serving. Please contact the Commissioners' Office if interested.

**APPROVAL OF BUDGETARY TRANSFERS, RATIFICATION OF PERSONNEL TRANSACTIONS, TRAVEL REQUESTS, REQUISITIONS AND CHECK REGISTER**

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.



**CONFERENCE TIME WITH MEDIA**

The minutes were suspended for conference time with the media.

**PUBLIC COMMENT ON GENERAL ITEMS**

No public comment was made.

**ADJOURNMENT**

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously. The meeting adjourned at 11:11 a.m.

Respectfully submitted,

Pam Hammonds  
Recording Administrative Assistant  
Approved: 4/21/21

**BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:**

**NEXT PUBLIC MEETING:** Wednesday, April 21, 2021, at 10:00 a.m.  
**LOCATION:** Government Center Annex Planning Department's  
Large Conference Room, Floor UL  
***Please Note: A Special Meeting will be held on  
Wednesday, April 28, 2021, at 10:00 a.m., regarding  
Infrastructure Bank applications.***

Public Meeting Calendar is available online at <https://www.butlercountypa.gov/>