

BUTLER COUNTY BOARD OF COMMISSIONERS
Public Meeting
Wednesday, April 26, 2023
10:00 a.m.

MINUTES

PRESENT:

Chairman Leslie Osche
Commissioner Kevin Boozel
Lori Altman, Dir. Human Res./Chief Clerk
Ann Brown, Budget & HS Finance Director
Julie Graham, Solicitor
Maria Malloy, Deputy Clerk
Rene Manna, Admin. Assistant
Pam Hammonds, Admin. Assistant
Matthew Vickless, Commissioner's Office
Shawn Pugh, Commissioner's Office
Jade Bowers, Elections
John Campbell, Commissioners' Office
Adam Fencil, Domestic Relations
Richard Goldinger, District Attorney
Mark Gordon, Planning
Candace Graff, Court Administration
Sheryl Kelly, Planning
Ashley Leslie, Mapping
Diane Marburger, Treasurer
Chantell McCurdy, Elections
Leslie Powers, Controller's Office
Doug Ritson, Probation
Brandon Savochnka, Human Services
Mike Slupe, Sheriff

VISITORS:

Atty. Patrick Casey, Board of Elections
Atty. Mike English, Board of Elections
Chris Furman, Pittsburgh
Kimberly Hall, Forward Twp.
Jackie Hutz, Penn Twp.
Atty. Carol McCarthy, Board of Elections
Edie Rath, Penn Twp.
Scott Shearer, PFM

MEDIA:

Steve Ferris, Butler Eagle
Tyler Friel, Butler Radio

CALL MEETING TO ORDER

The regular public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:02 a.m. on Wednesday, April 26, 2023, in the Public Meeting Room, 1st Floor Government Center.

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment was made.

APPROVAL OF MINUTES

Chairman Osche called for a motion to approve the April 12, 2023 Public Meeting minutes.

Commissioner Boozel made the motion; seconded by Chairman Osche. The motion carried unanimously.

PROCLAMATIONS AND PRESENTATIONS

Today's Proclamations:

-- National Donate Life Month (April)

Previously presented:

-- Motorcycle Safety and Awareness Month (May)

Announcement:

-- Remember John "Chuck" Davey

OLD BUSINESS

- A. John Campbell requested approval of a Proposal with Mosier Studio for schematic design, design development and construction documents, and bidding and construction administration pertaining to the Coroner and Magistrate Offices in the amount of \$128,972, pending zoning conflict, with authorization for the Chairman to sign.

Commissioner Boozel made the motion to pull this item off the table; seconded by Chairman Osche. The motion carried unanimously. Commissioner Boozel made the motion for approval; seconded by Chairman Osche. The motion carried unanimously.

BOARD OF ELECTIONS

- A. Attorney Mike English requested approval for the Election Board to have drafted a Butler County Ballot Curing Policy in conjunction with legal direction.

Patrick Casey made the motion; seconded by Carol McCarthy. The motion carried unanimously.

NEW BUSINESS

A. Court Administration

1. Candace Graff requested approval of a Cost of Ownership Lease Agreement between the Court of Common Pleas of Butler County, Domestic Relations Section, and the County of Butler for office space on the ground floor upper level of the Government Center, for the period 1/1/23 – 12/31/23 in the amount of \$10,308.67/month, representing 5,967 square feet (\$20.73136/sq. foot).

Commissioner Boozel made the motion; seconded by Chairman Osche. The motion carried unanimously.

2. Candace Graff requested approval of the Day Reporting Center (DRC) Program Grant #40637, requesting PCCD funding in the amount of \$260,000 to continue funding the DRC Program for the purpose of identifying appropriate Level 2, 3 and 4 offenders, diverting them from incarceration and supporting/monitoring their participation in treatment-based probation with restrictive conditions sentences. The grant covers salary/benefits for an Intensive Case Manager, partial salary/benefits for an Intensive Probation Officer, treatment expenses and supplies/operating expenses for SCRAM (alcohol monitoring, drug testing supplies, bus tokens, etc.).

Commissioner Boozel made the motion; seconded by Chairman Osche. The motion carried unanimously.

B. District Attorney

1. District Attorney Rich Goldinger requested approval to apply for the 2024/26 Police Traffic Services Enforcement Grant, which is offered by PennDOT and the National Highway Traffic Safety Administration. This is a three-year grant which runs from 10/1/23 – 9/30/26. The amount allocated to Butler County is \$292,719.94, with authorization for the Chairman to be identified as the Signatory Authority/eSigner for the grant submission.

Commissioner Geyer made the motion; seconded by Chairman Osche. The motion carried unanimously.

C. Sheriff

1. Sheriff Mike Slupe requested approval to enter into a contract with Bid4Assets in order to conduct online real estate auctions. There is no cost to the County and the 1.5% fee of properties sold to a third party is paid by the third party, with authorization for the Board of Commissioners and the Sheriff to sign.

Commissioner Boozel made the motion; seconded by Chairman Osche. The motion carried unanimously.

D. Farmland Preservation

1. Sheryl Kelly requested approval to use either of two appraisers that have been approved by the Butler County Agricultural Land Preservation Board to complete required appraisals for potential agricultural conservation easement purchases through Pennsylvania Chapter 138e, with any required contract or Letter of Engagement to be signed by Mark Gordon. The two appraisers are Ron Benson, Trustmark Real Estate Services of Aliquippa, PA and James J. Kelly, Kelly Real Estate Appraisal Services, Inc. of Jefferson Hills, PA.

Commissioner Boozel made the motion; seconded by Chairman Osche. The motion carried unanimously.

E. Human Services – Children & Youth

1. Brandon Savochka requested approval of a contract between Butler County Children and Youth/Juvenile Probation and Butler Alcohol Countermeasures for the period 7/1/22 – 6/30/23 as follows:
 - a. CRN Evaluations - \$100/evaluation
 - b. Highway Safety School - \$300/evaluation

Commissioner Boozel made the motion; seconded by Chairman Osche. The motion carried unanimously.

F. Planning

1. Mark Gordon requested approval to enter into a Utilities Agreement with Consolidated Communications, Inc. This agreement is associated with the BUILD Grant, in conjunction with the Gateway 228 Project at Freedom Road for County reimbursement toward a portion of expenses incurred in adjustment of certain utility services, estimated at \$119,713.90.

Commissioner Boozel made the motion; seconded by Chairman Osche. The motion carried unanimously.

2. Mark Gordon requested approval to enter into a Utilities Agreement with Columbia Gas of Pennsylvania. This agreement is associated with the BUILD Grant, in conjunction with the Gateway 228 Project at Freedom Road for County reimbursement for a portion of expenses incurred in adjustment of certain utility services, estimated at \$1,235,446.55.

Commissioner Boozel made the motion; seconded by Chairman Osche. The motion carried unanimously.

3. Mark Gordon requested approval of Debt Ordinance 2023-1, authorizing the issuance of debt relating to the 2023 Butler County Infrastructure Bank Note.

Commissioner Boozel made the motion; seconded by Chairman Osche. The motion carried unanimously.

4. Mark Gordon requested approval of a Temporary Easement Agreement and Right-of-Way with Moraine Preservation, in conjunction with Clay Township, to permit access for assessment, plan development and execution of, for associated flooding resulting from Beaver Dams.

Commissioner Boozel made the motion; seconded by Chairman Osche. The motion carried unanimously.

G. Commissioners

1. Chief Clerk Lori Altman requested approval of Resolution No. 2023-10, authorizing the County's Procurement Director to sell County property deemed to be valued at less than \$2,000 through Municibid, or to sell/recycle used County owned electronic items to various precious metal recycling corporations in a responsible and efficient manner.

Commissioner Boozel made the motion; seconded by Chairman Osche. The motion carried unanimously.

2. Solicitor Julie Graham requested ratification of authorization to file suit against Good II Great Landscape Company for an unpaid invoice in the amount of \$1,102.95 in the Cranberry Township Magisterial District Court No. 50-3-04 for a Hazmat incident that occurred on 4/5/22.

Commissioner Boozel made the motion; seconded by Chairman Osche. The motion carried unanimously.

3. Chief Clerk Lori Altman announced the Board of Commissioners' Public Meetings currently scheduled for Wednesday, 7/5/23, and Wednesday, 8/16/23, are hereby cancelled. The Public Meeting scheduled for Wednesday, 11/8/23, is hereby cancelled and rescheduled for Wednesday, 11/15/23. The Salary Board Meeting currently scheduled for 7/5/23, is hereby cancelled.

4. Chief Clerk Lori Altman requested ratification of letter of commitment to participate in the 2004 through 2006 Highway Safety Education Project based on anticipated funding secured from the PA Department of Transportation, Bureau of Maintenance and Operations, Division of Highway Safety & Traffic Operations.

Commissioner Boozel made the motion; seconded by Chairman Osche. The motion carried unanimously.

APPROVAL OF BUDGETARY TRANSFERS, RATIFICATION OF PERSONNEL TRANSACTIONS, TRAVEL REQUESTS, REQUISITIONS AND CHECK REGISTER

Commissioner Boozel made the motion; seconded by Chairman Osche. The motion carried unanimously.

CONFERENCE TIME WITH MEDIA

PUBLIC COMMENT ON GENERAL ITEMS

No public comment was made.

ADJOURNMENT

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion; seconded by Chairman Osche. The motion carried unanimously. The meeting adjourned at 10:58 a.m.

Respectfully submitted,

Pam Hammonds
Administrative Assistant
Approved: 5/10/23

BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:

NEXT PUBLIC MEETING: Wednesday, May 10, 2023, at 10:00 a.m.
LOCATION: Public Meeting Room, 1st Floor, Government Center

Public Meeting Calendar is available online at <https://www.butlercountypa.gov/>

NOTE: *Agenda is subject to change due to unforeseen circumstances.*