

BUTLER COUNTY BOARD OF COMMISSIONERS
Public Meeting
Wednesday, May 24, 2023
10:00 a.m.

MINUTES

PRESENT:

Chairman Leslie Osche
Commissioner Kimberly Geyer
Commissioner Kevin Boozel
Lori Altman, Dir. Human Res./Chief Clerk
Ann Brown, Budget & HS Finance Director
Julie Graham, Solicitor
Maria Malloy, Deputy Clerk
Rene Manna, Admin. Assistant
Lori Shah, Admin. Assistant
Pam Hammonds, Admin. Assistant
Matthew Vickless, Commissioner's Office
Shawn Pugh, Commissioner's Office
Billie Jo Edwards, AAA
Mark Gordon, Planning
Beth Herold, AAA
Wendy Leslie, Planning-CDBG
Janet Mentel, Property & Revenue
Jennifer Newton, Planning-CDBG
Leslie Powers, Controller's Office
Brandon Savochka, Human Services
Mike Slupe, Sheriff
Lance Welliver, Parks & Recreation

VISITORS:

Atty. Patrick Casey, Board of Elections
Carol Christner, Clinton Twp.
Kimberly Hall, Forward Twp.
Edie Rath, Penn Twp.
Nina Teff, Butler Twp.

MEDIA:

Steve Ferris, Butler Eagle
Tyler Friel, Butler Radio

CALL MEETING TO ORDER

The regular public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 9:59 a.m. on Wednesday, May 24, 2023, in the Public Meeting Room, 1st Floor Government Center.

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment was made.

APPROVAL OF MINUTES

Chairman Osche called for a motion to approve the May 10, 2023 Public Meeting minutes.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

PROCLAMATIONS AND PRESENTATIONS

Previously Presented: Recognition of Kids Day America

OLD BUSINESS

None

BOARD OF ELECTIONS

None

NEW BUSINESS

A. Sheriff

1. Sheriff Mike Slupe requested ratification of an Agreement to provide security services for the Clinton Township Board of Supervisors for a project on Sarver Road on May 22 and 23, 2023, with the possibility of extending it later in the week, from 7:00 a.m. to 5:00 p.m., at the rate of \$65/hour.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

B. Human Services (See Attachment Book for details)

1. Brandon Savochka requested approval of the following contract amendments for the period 7/1/22 – 6/30/23:
 - a. ARC Human Services Amendment #1 – increase MH Residential Services for \$32,125 and change to Fee-for-Service with Cost Settlement.
 - b. Butler Memorial Hospital Amendment #1 – add \$20,000 to the ACT program maximum for a new total of \$170,000.
 - c. Mental Health Association Amendment #1 – add Building Renovation \$100,000 and add \$25,000 to Records Management.
 - d. VOICe Amendment #1 – add \$5,000 to Case Management for a new total of \$25,200.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Brandon Savochka requested approval of Resolution No. 2023-12, in order to make a significant state investment in rebuilding Pennsylvania's mental health system by increasing the county mental health base by \$150 million in the FY 2023/24 budget. This would be \$50 million to the county mental health base and an additional \$100 million that would be dedicated to county and school collaboration of services.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

C. Human Services – Children & Youth (See Attachment Book for details)

1. Brandon Savochka requested approval of the following contract amendment with Butler County Children and Youth/Juvenile Probation for the period 7/1/22 – 6/30/23:
 - a. Glade Run Lutheran Services – Summer Program \$110/day.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

D. Human Services – Area Agency on Aging

1. Brandon Savochka requested approval to enter into the following Professional Service Agreement with Information Age Technologies, Inc. for the Co Pilot Annual Subscription for Senior Centers (no rate increase) for the period 7/1/23 – 6/30/24. Each of these subscriptions is needed to import specific data into the State’s SAMS database for the PA Department of Aging to review. There are no County funds involved; payment will be made from the Aging Block Grant. They are as follows:
 - a. Agreement 1 – Butler and Cranberry - \$1,690/per center/per year.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

Agreement 2 – Satellite Centers (Chicora, Evans City, Mt. Chestnut, Slippery Rock and SouthEast) – reduced rate of \$800/per center/per year.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

- b. Annual Home Delivered Meals Software Subscription: 250 – 500 Consumers \$500/month, 500 – 750 Consumers \$750/month.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Brandon Savochka requested approval for a legal assistance representation contract renewal with Attorneys Michael J. Pater of Charlton Law & Murray S. Shapiro, for the term 7/1/23 – 6/30/26 at the rate of \$50/hour. There is no rate increase; there are no County funds involved; payment will be made from the Aging Block Grant.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Brandon Savochka requested approval of the meal service contract renewal with The Nutrition Group dba Pittsburgh Companies North, Inc., for the term 7/1/23 – 6/30/26. There is no rate increase; there are no County funds involved; payment will be made from the Aging Block Grant. Rates are as follows:

- Congregate Lunch - \$4.97/meal
- Congregate Lunch/Boxed Meal - \$5.10/meal
- Enhanced Congregate Meal - \$10.97/meal
- Frozen Home Delivered Meal - \$4.97/meal
- Shelf Stable HDM - \$4.27/meal
- Special Projects – not to exceed \$100,000

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

4. Brandon Savochka requested approval for the renewals of the Home Support Services and Personal Care Services contracts with the providers listed below for the period for each contract being 7/1/23 – 6/30/24. There is no rate increase; there are no County funds involved; payment will be made from the Aging Block Grant.

Providers: Community Resources for Independence
Helping Hands Home Care Services, Inc.
NonProfit Development Corporation, Inc. (Home Support Only)

The rates for each contract are as follows:

- Personal Care Contract: \$27.60/per hour
- Home Support Contract: \$27.16/per hour – Basic
\$30.93/per hour – Intermediate

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

5. Brandon Savochka requested approval for the park rental contract with Chicora Borough at the rate of \$25/per rental, for the dates June 28th, July 26th and August 23rd, for a total of \$75. There are no County funds involved; payment will be made from the Chicora Senior Center Autonomy Account.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

E. Parks and Recreation

1. Lance Welliver requested approval to enter into an Agreement with HRG, Inc., for the DCNR grant for Jefferson Township Park – SECBO pool project, in the amount of \$145,800 plus reimbursable expenses. Work to include the replacement of the existing pool mechanical system; add a new pool heater; install a pool surface membrane/liner; excavate the pool deck/install a new pool deck and install a new waterslide tower.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Lance Welliver requested approval of Resolution No. 2023-11, authorizing submission of a Greenways, Trails and Recreation Program grant application for the Diamond Park Rehabilitation and Improvement project in the amount of \$250,000 (with an approximate total cost of \$700,000), with authorization for the Human Resources/Chief Clerk to sign the resolution page.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

F. Planning - CDBG

1. Wendy Leslie requested approval to submit a revision of the 2020 CDBG funds to fully fund the Harrisville Borough project as illustrated below:

ACTIVITY/PROJECT	Action (Increased, Reduced, Added, or Deleted)	Approved Current Budget	Revised Budget
2020 Harrisville Borough Storm Water project	+87,342.82	\$192,142.50	\$279,485.32
2020 Marion Twp. Sewer System	-87,342.82	\$96,792.50	\$9,449.68

The proposed revision will leave a small amount in the funding year towards Marion Township and the \$87,342.82 will be recovered in the 2020-CDBG Competitive funds as we currently have a surplus in this grant; no County funds are involved.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Wendy Leslie requested approval to award the bid for the Harrisville Borough storm water/sidewalk project that were opened at the May 10, 2023 public meeting. The results are as follows:

NAME/ADDRESS OF BIDDER	BID BOND	BASE BID	Alt 1 Inlet Upgrades Rt, 58	Alt 2 E. Mercer St-storm water/sidewalk	Alt 3 Rt. 58 Sidewalk	Alt 4 Rt. 8 Sidewalk
Terra Works 49 S. Sheridan Rd. Clarion, PA 16214	X	\$139,000	\$72,500	\$49,975	\$74,265	\$20,825
					TOTAL:	\$356,565
Northrock Construction, Inc. 1228 Route 322 Cranberry, PA 16319	X	\$131,445	\$48,060	\$34,400	\$44,232	\$17,884
					TOTAL:	\$276,021

Upon review of the bids and by recommendation of the engineer, we are asking to award to Northrock Construction, Inc., for the amount of \$276,021, which includes the base bid and all four alternate bids; no County funds are involved; CDBG funding will be used.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

G. Procurement

1. Shawn Pugh requested approval of an agreement letter that will allow the County to work in conjunction with Tradition Energy through Omnia Partners (at no cost to the County) to find and advise the County on future utility contracts (electric and gas). The County's contracts all expire within the next year, and Tradition will ensure the County gets the best deals going forward.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

H. Commissioners

1. Chief Clerk Lori Altman requested approval to reappoint the following Career T.R.A.C.K. Board members for the term 7/1/23 – 6/30/25:
- Joe Saeler, CDC of Butler County
 - Adam Martin, Martin Sales and Service

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Chief Clerk Lori Altman requested approval to seek and advertise RFPs from brokers or health insurance carriers interested in providing employee health insurance for the Butler County employees.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Janet Mental requested approval of the following Settled 2020 Assessment Appeals:

	<u>New Market Value</u>
a. Butler Arbors Equities CW CAP, LLC	\$5,112,500
b. Hari Hotels LLC	\$6,626,419 (for 2021)
	\$7,213,570 (for 2022)
	\$8,026,366 (for 2023)

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

Ms. Mental requested approval of the following Settled 2021 Assessment Appeals:

c. Chen Family LP	\$7,680,633
d. Chen Family LP	\$1,620,000
e. Chen Family LP	\$799,367

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

4. Chief Clerk Lori Altman requested ratification of the approval of the Chairperson of the Board of Commissioners to execute:

- a. The Grant Application between the Appalachian Regional Commission (“ARC”) and Butler County for the Allegheny Clarion Valley Business Park water and waste infrastructure, said grant in an amount not to exceed \$1,250,000 of actual, reasonable and eligible project costs;
- b. The certification regarding lobbying for ARC contracts, grants loans and cooperative agreements; and
- c. The certification regarding Drug Free Workplace Requirements.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

5. Solicitor Julie Graham requested approval to bind coverage with the Pennsylvania Counties Risk Pool (“PCoRP”) through Arthur J. Gallagher Risk Management Services, Inc., for the period 6/1/23 – 6/1/24, with an annual premium of \$469,382, a 21% increase over the 2022/23 renewal premium of \$387,825, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

APPROVAL OF BUDGETARY TRANSFERS, RATIFICATION OF PERSONNEL TRANSACTIONS, TRAVEL REQUESTS, REQUISITIONS AND CHECK REGISTER

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

CONFERENCE TIME WITH MEDIA

PUBLIC COMMENT ON GENERAL ITEMS

No public comment was made.

ADJOURNMENT

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously. The meeting adjourned at 10:47 a.m.

Respectfully submitted,

Pam Hammonds
Administrative Assistant
Approved: 6/7/23

BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:

NEXT PUBLIC MEETING: Wednesday, June 7, 2023, at 10:00 a.m.
LOCATION: Public Meeting Room, 1st Floor Government Center

Public Meeting Calendar is available online at <https://www.butlercountypa.gov/>

NOTE: Agenda is subject to change due to unforeseen circumstances.