

BUTLER COUNTY BOARD OF COMMISSIONERS
Public Meeting
Wednesday, June 7, 2023
10:00 a.m.

MINUTES

PRESENT:

Chairman Leslie Osche
Commissioner Kimberly Geyer
Commissioner Kevin Boozel
Ann Brown, Budget & HS Finance Director
Julie Graham, Solicitor
Maria Malloy, Deputy Clerk
Rene Manna, Admin. Assistant
Lori Shah, Admin. Assistant
Pam Hammonds, Admin. Assistant
Matthew Vickless, Commissioner's Office
Shawn Pugh, Commissioner's Office
John Campbell, Commissioner's Office
Kevin Gray, Planning – Bridges
Mike Hillwig, F&O
Chantell McCurdy, Elections
Leslie Powers, Controller's Office
Brandon Savochka, Human Services
Mike Slupe, Sheriff
Jim Venturini, IT

VISITORS:

Tom Baker, Forward Twp.
Karen Barbati, Lancaster Twp.
Atty. Patrick Casey, Board of Elections
Carol Christner, Clinton Twp.
Kristy Donaldson, Mun. Auth. Buffalo Twp.
Allan B. Maust, Slippery Rock
Edie Rath, Penn Twp.
Sofia Schwartz, Mun. Auth. Buffalo Twp.

MEDIA:

Steve Ferris, Butler Eagle

CALL MEETING TO ORDER

The regular public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:00 a.m. on Wednesday, June 7, 2023, in the Public Meeting Room, 1st Floor Government Center.

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment was made.

APPROVAL OF MINUTES

Chairman Osche called for a motion to approve the May 24, 2023 Public Meeting minutes.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

PROCLAMATIONS AND PRESENTATIONS

None

OLD BUSINESS

None

BOARD OF ELECTIONS

None

NEW BUSINESS

A. Sheriff

1. Sheriff Mike Slupe requested approval of an Acknowledgment Document with Tyler Technologies for the Discontinuance of Annual Recurring Fixed Fee Maintenance and Support Services. This agreement is for work needed, if and when we need it, at the rate of \$185/hour, with a minimum charge of two hours for every support call, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Sheriff Mike Slupe requested approval of an Agreement with The Borough of Mars to provide security services at their annual fund-raising raffle, scheduled for June 9 and 10, 2023, at the rate of \$65/hour per deputy.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

B. Elections

1. Chantell McCurdy requested approval of a Lease/Purchase Option with Pitney Bowes for a postage machine in the amount of \$147.71/monthly (\$443.13/quarterly) for a 60-month term with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

C. Facilities & Operations

1. Approval to put out for bid an invitation to bid for replacement windows for the 5th floor of the Government Center.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

D. Human Services – Children & Youth (See Attachment Book for details)

1. Brandon Savochka requested approval of the following contract with Butler County Children and Youth/Juvenile Probation for the period 7/1/23 – 6/30/24:
 - a. Avanco International, Inc. – four agreements related to the Child Accounting and Profile System Application (CAPS – CYS data management system):
 - i. Authorized User 24/7 access (up to 65 users) in the amount of \$39,015.19.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

- ii. Consulting contract not to exceed \$50,000.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

- iii. Butler County's share for the development of the CWIS 2023/24 in the amount of \$4,462.97. Upgrades, which include changes necessary to keep the system in compliance with the federal and state mandates for reporting. Butler County is 1 of 56 counties sharing in the cost of the upgrades, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

- iv. HIPAA Business Associate Agreement, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion unanimously.

E. Human Services (See Attachment Book for details)

1. Brandon Savochka requested approval of the following contract amendment for the period 7/1/22 – 6/30/23:
 - a. ARC of Butler County Amendment #1 – amended to change the following rates, for a total program maximum of \$36,265:
 - W9030 - \$47.38
 - W9046 - \$33.46
 - W9048 - \$25.61
 - W7079 - \$23.74
 - W7081 - \$13.16
 - W7083 - \$7.08

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

F. Information Technology

1. Jim Venturini requested approval to enter into an Agreement with Computer Design and Integration LLC (CDI) for professional services to consolidate and upgrade the Cisco firewalls, at the cost of \$16,964.90, which includes \$2,000 estimated travel expenses (to be billed as actual), with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Jim Venturini requested approval to enter into a Consent Agreement with the Commonwealth of Pennsylvania on behalf of the Local Government Entities (LGE) for funds related to the Cyber Security Grant Program, pending Solicitor's review.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried with Chairman Osche voting no.

G. Planning - Bridges

1. Kevin Gray requested approval of the following right-of-way settlement for the Kelly Bridge Replacement located on Crestview Road in Slippery Rock Township (this is part of the Federal money the County received for passing the \$5 Fee):
 - a. Adamosky Property – in the amount of \$11,934.50

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

H. Property & Revenue

1. On behalf of Janet Mentel, Solicitor Julie Graham requested approval to sell the following two properties from the Repository list, with authorization for the Chairman to sign:
 - a. Parcel # 561-37-132-0000, Butler City, Ward 1, currently in the name of EL Concept LC to Mark S. & Sharon E. Dillard for a bid of \$3,500.00.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

- b. Parcel # 563-4-8-0000, Butler City, Ward 3, currently in the name of George C. Atwell c/o Elizabeth A. Atwell to Roy L. Marks Sr. for a bid of \$2,100.00.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

I. Commissioners

1. Solicitor Julie Graham requested approval for Leann Blasko to serve as the Butler County Federated Library System Board Representative for the Prospect Community Library for the term 5/1/23 – 12/31/24. This appointment was voted on and approved at their 5/17/23 board meeting.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. John Campbell requested approval to amend the minutes with Gordian (for Fairground Hill design) and Moshier Studio (for N. Duffy Road renovations, the Coroner and Magistrate renovations and the County Government Center for Register of Wills, Facilities & Operations and Domestic Relations), to include reimbursable expenses such as fees, mileage, wages and printing.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. John Campbell requested approval of the Fairground Hill Road Stormwater Management Operation and Maintenance Agreement, pending Solicitor's review, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

4. John Campbell requested approval of the Developer's Agreement – 530 Fairground Hill Road, which includes an escrow amount of \$196,185, upon completion reduced to 15% of actual cost for 18 months, pending Solicitor's review, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

APPROVAL OF BUDGETARY TRANSFERS, RATIFICATION OF PERSONNEL TRANSACTIONS, TRAVEL REQUESTS, REQUISITIONS AND CHECK REGISTER

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

CONFERENCE TIME WITH MEDIA

PUBLIC COMMENT ON GENERAL ITEMS

Allan Maust spoke briefly regarding the Slippery Rock Borough two acre park.

ADJOURNMENT

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously. The meeting adjourned at 10:30 a.m.

Respectfully submitted,

Pam Hammonds
Administrative Assistant
Approved: 6/21/23

BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:

NEXT PUBLIC MEETING: Wednesday, June 21, 2023, at 10:00 a.m.
LOCATION: Pubic Meeting Room, 1st Floor Government Center

Public Meeting Calendar is available online at <https://www.butlercountypa.gov/>

NOTE: *Agenda is subject to change due to unforeseen circumstances.*