

**BUTLER COUNTY BOARD OF COMMISSIONERS**

**Public Meeting**

**Wednesday, June 22, 2022**

**10:00 a.m.**

**MINUTES**

**PRESENT:**

Chairman Leslie Osche  
Commissioner Kimberly Geyer  
Commissioner Kevin Boozel  
Lori Altman, Dir. Human Res./Chief Clerk  
Ann Brown, Budget & HS Finance Director  
H. William White, III, Solicitor  
Lori Shah, Admin. Assistant  
Pam Hammonds, Admin. Assistant  
Matthew Vickless, Commissioners' Office  
John Campbell, Facilities & Operations  
Mary Lou Cypher, Controller's Office  
Mark Gordon, Planning  
Beth Herold, AAA  
Sheryl Kelly, Planning  
Brandon Savochnka, Human Services  
Lance Welliver, Parks & Recreation

**MEDIA:**

Alex Weidenhof, Butler Eagle

**VISITORS:**

Kathy Allen, Clinton Twp.  
Karen Barbati, Lancaster Twp.  
Mike Chopp, Center Twp.  
Carol Christner, Clinton  
Becky Clouse, Butler Collaborative  
Matt Cornetti, Clinton Twp.  
Steve Crawford, East Butler Boro  
Bill Duncan, Clinton Twp.  
Jean Duncan, Clinton Twp.  
Erik Edwards, Penn  
Jenna Fleeger  
Kimberly Hall, Forward  
Donna Hensel, Connoquenessing Twp.  
Bailey Jackson  
Chris Justi, Jefferson  
Ashley Kohley, Clinton Twp.  
Lisa Lema, Worth  
Lisa LeViere  
Liz LeViere  
Margaret LeViere  
Carrie McEvoy, East Butler Boro  
Brooklyn Peters  
John Petrus, Zelenople  
Barbara Rader, Franklin Twp.  
Jim Smith, Butler Collaborative  
A. J. Snow  
Daisy Snow  
Joshua Strelbicki, Butler Collaborative  
James (Fran) Tassej  
Nina Teff, Butler Twp.

**CALL MEETING TO ORDER**

The regular public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:06 a.m. on Wednesday, June 22, 2022, in the Public Meeting Room, 1<sup>st</sup> Floor Government Center.

**MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE**

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

**PUBLIC COMMENT ON AGENDA ITEMS**

Steve Crawford spoke regarding Item A under Board of Elections, EasyVote Solutions Addendum.

## **APPROVAL OF MINUTES**

Chairman Osche called for a motion to approve the June 8, 2022 Public Meeting minutes.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

## **PROCLAMATIONS AND PRESENTATIONS**

- National Dairy Month – June 2022
- Bill Duncan, Clinton Township Planning Commission Member for 44 Years
- 14<sup>th</sup> Annual Butler Collaborative for Families, July 14, 2022

## **OLD BUSINESS**

None

## **BOARD OF ELECTIONS**

- A. Solicitor Wil White requested approval of the EasyVote Solutions Addendum, a database management module, for the period 7/1/21 – 6/30/22 in the amount of \$9,420; and for the period 7/1/22 – 6/30/23 in the amount of \$16,340.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

## **NEW BUSINESS**

### **A. Facilities & Operations**

1. John Campbell requested approval of an Agreement with Croll's Mills Auctions for the 2022 Countywide Auction being held on October 1, 2022, at 9:00 a.m. Terms include 8% commission, \$12/hr. labor fee for two individuals; and \$800 estimated cost for advertisement, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. John Campbell requested approval of a design fee proposal with Curran Taylor, Inc. for the N. Duffy Road kitchen design in the amount of \$3,500, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

### **B. Human Services**

1. Brandon Savochka requested approval of the following contract amendments for FY 2021/22:
  - a. ARC Human Services Amendment #1 – increase MH Residential Service for \$70,000 and change to Fee-for-Service with Cost Settlement.
  - b. CCC Amendment #2 – add \$8,000 to Homemaker Chore for a new maximum of \$68,000; add \$19,000 to Camp Apple for a new maximum of \$49,000.
  - c. Glade Run Amendment #3 – add one-time Heritage Outpatient Center Expansion of \$50,000; decrease Forensic Support Services by \$25,000; decrease Blended Case Management by \$25,000.
  - d. Grapevine Amendment #2 – add \$880 to Housing Engagement Support Program; add \$5,500 to Consumer Satisfaction Team – MH; add \$55,800 to Drop-In Center.
  - e. Lighthouse Amendment #1 – add \$80,000 to Case Management for a new program maximum of \$97,600.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Brandon Savochka requested approval to enter into an Agreement with the Pennsylvania Department of Human Services to participate in the Medical Assistance Transportation Program and enter into a contract with Alliance for Nonprofit Resources to provide the services.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

**C. Human Services – Area Agency on Aging**

1. Beth Herold requested approval for the renewal of the Home Support Services and Personal Care Services contracts with the Providers listed below for the period 7/1/22 – 6/30/23; there are no County funds involved; payment will be made from the Aging Block Grant; there is no rate increase. Rates of each contract are as follows: Personal Care Contract: \$26.41/hour; Home Support Contract: \$25.99/hour-Basic; \$29.99/hour-Intermediate.
  - a. Anova Health Care Services, Inc.
  - b. BeHome Partners, Inc.
  - c. Cambridge Home Health Care, Inc./Private dba Cambridge Home Health Care
  - d. Helping Hands Home Care Services, Inc.
  - e. Hamley Corporation dba Right at Home
  - f. Stay at Home Quality Care LLC
  - g. NonProfit Development Corporation, Inc. (Home Support only)

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Beth Herold requested approval to enter into Professional Service Agreements with Information Age Technologies, Inc. for the following. Each of these subscriptions are needed to import specific data into the State's SAMS database for the PA Department of Aging to review. The agreement term is 7/1/22 – 6/30/23 for each subscription. The consultant agreement term begins 7/1/22 with no end date (30 day termination clause – contract can be terminated by either party). There are no County funds involved; payment will be made from the Aging Block Grant.
  - a. CoPilot Annual Subscription for Senior Centers – 2 Agreements (no rate increase)
    - \* Agreement #1 – Butler and Cranberry, \$1,690/per center per year
    - \* Agreement #2 – Satellite Centers – reduced rate \$800/per center/per year (Chicora, Evans City, Mt. Chestnut Slippery Rock and SouthEast)
  - b. CoPilot Annual Home Delivered Meals Software Subscription (no rate increase)
    - \* 250 – 500 Consumers - \$500/month
    - \* 500 – 700 Consumers - \$750/month
  - c. CoPilot Pro21 Software Subscription - \$1,100/month (increase of \$100/month)
  - d. Consultant Agreement - \$120/hour (increase of \$10/hour), as needed

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Beth Herold requested approval to enter into a Professional Service Agreement with Alliance for Nonprofit Resources for the Shared Ride Transportation Program for the period 7/1/22 – 6/30/23 (see attached rate schedule). There are no County funds involved; payment will be made from the Aging Block Grant.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

4. Beth Herold requested approval for the meal service contract renewal with The Nutrition Group dba Pittsburgh Companies North, Inc. for the period 7/1/22 – 6/30/23. There is no rate increase, at this time; there are no County funds involved; payment will be made from the Aging Block Grant.

Rates are as follows:

- a. Congregate Lunch - \$4.75/meal
- b. Enhanced Congregate Meal - \$10.49/meal
- c. Frozen Home Delivered Meal - \$4.75/meal
- d. Shelf Stable HDM - \$4.08/meal
- e. Special Projects not to exceed - \$100,000

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

5. Beth Herold requested approval of a PODS Rental Agreement for a 16' commercial container for storage of the senior center kitchen equipment. The POD location is to be at 206 McCune Drive, Butler; the agreement will start on 6/22/22; there are no County funds involved; payment will be made from the Aging Block Grant, with authorization for Beth Herold to sign. The terms of the agreement are as follows:

- a. 6-Month Minimum Rental
- b. Container Delivery - \$147.50
- c. Final Pick-Up - \$147.50
- d. Container Only Protection - \$10/month
- e. Monthly Rental - \$160/month

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

#### **D. Parks & Recreation**

1. Lance Welliver requested approval to enter into an Agreement with Pashek+MTR for professional services for the DCNR funding restroom project at Alameda Park, in the amount of \$47,500, pending Solicitor approval.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

#### **E. Planning – Food Program**

1. Sheryl Kelly requested approval of a Notice of Assignment which states that Community Partnership, Inc. will be the State Lead Agency for Butler County's Food Program beginning 7/1/22.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Sheryl Kelly requested approval of the Food Service Agreement assigning the administration of the County's food program to Community Partnership, Inc., 127 S. Main Street, Butler, for the period 7/1/22 – 6/30/24.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Sheryl Kelly requested approval of a Space Lease Agreement leasing space to Community Partnership, Inc. for the food warehouse at Building 9 for \$250/month, on a month-to-month basis, with a 30-day notification of termination.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

4. Sheryl Kelly requested approval of an Equipment Use Agreement permitting Community Partnership, Inc. to use and maintain equipment owned by the food program, for the operation of the program until such time as the Lead Agency no longer manages the Butler County Food Program.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

**APPROVAL OF BUDGETARY TRANSFERS, RATIFICATION OF PERSONNEL TRANSACTIONS, TRAVEL REQUESTS, REQUISITIONS AND CHECK REGISTER**

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

**CONFERENCE TIME WITH MEDIA**

**PUBLIC COMMENT ON GENERAL ITEMS**

The following individuals spoke briefly with regard to elections: Steve Crawford, Erik Edwards and Kimberly Hall.

**ADJOURNMENT**

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously. The meeting adjourned at 11:21 a.m.

Respectfully submitted,

Pam Hammonds  
Recording Administrative Assistant  
Approved: 7/13/22

**BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:**

**NEXT PUBLIC MEETING:** Wednesday, July 13, 2022, at 10:00 a.m.  
**LOCATION:** Public Meeting Room, 1<sup>st</sup> Floor, Government Center

Public Meeting Calendar is available online at <https://www.butlercountypa.gov/>

**NOTE: Agenda is subject to change due to unforeseen circumstances.**