

BUTLER COUNTY BOARD OF COMMISSIONERS
Public Meeting
Wednesday, June 23, 2021
10:00 a.m.

MINUTES

PRESENT:

Chairman Leslie Osche
Commissioner Kimberly Geyer
Commissioner Kevin Boozel
Lori Altman, Dir. Human Resources/Chief Clerk
Ann Brown, Budget & HS Finance Director
H. William White, III, Solicitor
Maria Malloy, Admin. Assistant
Lori Shah, Admin. Assistant
Pam Hammonds, Admin. Assistant
Steve Bicehouse, Emergency Services
Amanda Feltenberger, Human Services
Kevin Gray, Planning – Bridges
Ben Holland, Controller
Charlie Johns, CYS
Sheryl Kelly, Planning
Wendy Leslie, Planning – CDBG

Leslie Powers, Controller's Office
Linda Sell, Controller's Office
Brandon Savochka, Human Services
Aaron Sheasley, Elections
Lance Welliver, Parks & Recreation
Kristin Wilson, Controller's Office

VISITORS:

Mark Adomaitis, Butler Co. Water Rescue
Gregory Dindinger, Butler Co. Water Rescue
Mandy Geibel, BCF
Leo Stepanian, II, Stepanian & Menchyk

MEDIA:

Tyler Friel/Krystal Golden, Butler Radio
Paula Grubbs, Butler Eagle

CALL MEETING TO ORDER

The regular public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:05 a.m. on Wednesday, June 23, 2021, in the Planning Department's Large Conference Room.

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment was made.

APPROVAL OF MINUTES

Chairman Osche called for a motion to approve the June 9, 2021 Public Meeting minutes.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

PROCLAMATIONS AND PRESENTATIONS

- National Dairy Month, June 1 – 30, 2021
- Citation to Butler County Team 300 for winning the 2020 Higgins and Langley Swift Water Rescue Incidents Award

OLD BUSINESS

None

BOARD OF ELECTIONS

None

NEW BUSINESS

A. Emergency Services

1. Steve Bicehouse requested recognition of the Butler County Team 300 for winning the 2020 Higgins and Langley Swift Water Rescue Incidents Award for the rescues of 29 adults, 8 children and 8 pets during flooding events within the County on May 28th/29th, 2019. This award is from the International Association of Water Rescue Professionals. The award ceremony was cancelled for 2020 so two team members accepted the award recently. See Proclamations above.
2. Steve Bicehouse requested approval of Radio System Change Order #006, that adds needed spare equipment and additional radios. This results in a credit of \$167,595.66 off the original contract price.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Steve Bicehouse requested approval of the Final Acceptance of the Radio System once all punch list items are complete, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

B. Facilities & Operations

1. On behalf of John Campbell, Chief Clerk Lori Altman requested approval to send out RFPs seeking bids for elevator modernization at the Butler County Government Center.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

C. Human Services (See Attachment Book for details)

1. Brandon Savochka requested approval of Resolution No. 2021-19, authorizing submission of the 2021 Emergency Solutions Grant to the PA Department of Community and Economic Development. Butler County will be applying for funding in the amount of \$739,051 to support emergency shelter, homeless prevention and rapid re-housing services to be provided by Catholic Charities and The Care Center, Inc. We are also requesting authorization for the Chairman to sign all necessary forms to be included with our final application.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

D. Human Services – Children & Youth (See Attachment Book for details)

1. Charlie Johns requested approval to enter into an Agreement with the University of Pittsburgh to permit Caseworker, Jessica Wager, to attend the Child Welfare Education for Leadership (CWEL) Program for the 2021 fall semester. CWEL is paid for entirely by state funds and permits child welfare professionals to take educational leave and earn a graduate degree in social work. Ms. Wagner would be required to complete two years of service as a Caseworker post-graduation.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Charlie Johns requested approval of the following Contracts with Butler County Children and Youth/Juvenile Probation for the FY 7/1/21 – 6/30/22:
 - a. Children’s Aid Society of Mercer County
 - b. Katie L. Haun
 - c. The Children’s Institute (Project Star)
 - d. Totin Family Services

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

E. Human Services – Area Agency on Aging (See Attachment Book for details)

1. Brandon Savochka requested approval to enter into a Professional Service Agreement with the Alliance for Nonprofit Resources for the Shared Ride Transportation Program, from 7/1/21 – 6/30/22 (rate schedule attached). There are no County funds involved; payment will be made from the Aging Block Grant.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Brandon Savochka requested approval to reappoint the following board members for an additional three-year term (7/1/21 – 6/30/24):
 - a. Dolores Bertuzzi
 - b. Martha Brown
 - c. Gretchen Cararie
 - d. Michelle Edinger
 - e. Patricia Kelly
 - f. Betty Nanni
 - g. Judy Neigh

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Brandon Savochka requested approval to enter into Professional Service Agreements with Information Age Technologies, Inc. Each of these subscriptions are needed to import specific data into the State’s SAMS database for the PA Department of Aging to review. The term is 7/1/21 – 6/30/22 for each Agreement. There are no County funds involved; payment will be made from the Aging Block Grant for the following Agreements:
 - a. CoPilot Annual Subscription Renewal for Senior Centers (2 Agreements/no rate increase):
 - 1) Butler and Cranberry - \$1,690/per Center per year; 2) Satellite Centers – reduced rate to \$800/per Center per year, Chicora, Evans City, Mt. Chestnut, Slippery Rock and South East.
 - b. CoPilot Annual Home Delivered Meals Software Subscription Renewal (no rate increase): 250 – 500 Consumers \$500/month; 500 – 700 Consumers \$750/month.
 - c. CoPilot Connect Alert Monitoring Subscription (new) \$300/month.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

F. Planning - CDBG

1. Wendy Leslie requested approval of bid award for the Marion Township, Boyers, Waterline Project. Bids were opened at the June 9th public meeting. We received seven bids. The three lowest are as follows:
 - a. Mealy Excavating & Construction, Inc., Tionesta, PA - \$71,350.00

- b. Wilson Excavating & Utility Construction, New Wilmington, PA - \$98,586.00
- c. J. S. Bova Excavating, LLC, Struthers, OH - \$154,893.00

After review and discussion with the Engineer, we are asking to award to Mealy Excavating & Construction, Inc., of Tionesta, PA for the \$71,350.00. No County funds are involved.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

- 2. Wendy Leslie reported that the Marion Township Waterline Project came in \$3,041.57 over budget. We have \$26,131.05 left over funding from the Alameda Park Lions Shelter Project, which is completed. We would like to reallocate \$3,041.57 of those left over funds towards the Marion Township Waterline Project. No County funds are involved, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

- 3. Wendy Leslie requested approval of bid award for the Slippery Rock Township Park Project. Bids were opened at the June 9th public meeting. We received four bids. The three lowest are as follows:
 - a. Lee Michael Industries, Inc., New Castle, PA - \$97,468.00
 - b. Mahoning Builders, New Castle, PA - \$127,176.50
 - c. Troy Jay Construction, Slippery Rock, PA - \$128,186.00

After review and Engineer's recommendations, we are asking to award to Lee Michael Industries, Inc., of New Castle, PA in the amount of \$97,468.00. No County funds are involved.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

- 4. Wendy Leslie reported that the Board of Supervisors of Slippery Rock Township has voted to reallocate \$34,696.95 of their 2020 housing rehab funds towards the Slippery Rock Township Park Project as awarded above. This will leave \$54,894.05 in the 2020 housing rehab project for the Township. No County funds are involved; this revision of funds approval includes authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

G. Planning – Food Program

- 1. Sheryl Kelly requested approval of the new Federal Food Program (TEFAP) Management Agreement for The Emergency Food Assistance Program with the Pennsylvania Department of Agriculture, effective October 1, 2021 through September 30, 2026, with the Alliance for Nonprofit Resources designated as the County's lead agency to operate the program.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

The following three items were added to the agenda:

I. Planning – Bridges

1. Kevin Gray opened bids for the Precast Concrete Deck Panels for the Greece City Bridge in Concord Township as follows:

<u>Company/Address</u>	<u>Bid Bond</u>	<u>Amount</u>
a. Penn Stress, P.O. Box 597, Holidaysburg, PA	X	\$55,200.00
b. Brayman Precast, 2900 S. Noah Dr., Saxonburg, PA	X	\$106,950.00

Mr. Gray requested this item be tabled pending further review.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Mr. Gray opened bids for the Steel Piles Installation for the Greece City Bridge in Concord Township as follows:

<u>Company/Address</u>	<u>Bid Bond</u>	<u>Amount</u>
a. Clearwater Construction, 1040 Perry Hwy., Mercer, PA	X	\$136,671.58
b. Mekis Construction Corp., 1595 Rte. 422 East, Fenelton, PA	X	\$56,000.00
c. Carmen Paliotta Cont., 1550 Conner Rd., South Park, PA	X	\$42,500.00
d. Allison Park Cont. Inc., 4383 Gibsonia Rd., Gibsonia, PA	X	\$125,000.00

Mr. Gray requested this item be tabled pending further review.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Mr. Gray opened bids for the Paving at Hemphill Bridge in Clinton Township as follows:

<u>Company/Address</u>	<u>Bid Bond</u>	<u>Amount</u>
a. Wiest Asphalt Products, 310 Mitchell Hill Rd., Butler, PA	X	\$57,340.80

Mr. Gray requested this item be tabled pending further review.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

I. Commissioners

1. Chief Clerk Lori Altman requested approval for optional Guarantee Life Insurance with New York Life for County employees at no cost to the County, with authorization for the Chairman to sign.

Commissioner Boozel made the motion contingent upon review of Item III by the Chief Clerk and Solicitor; seconded by Commissioner Geyer. The motion carried unanimously.

APPROVAL OF BUDGETARY TRANSFERS, RATIFICATION OF PERSONNEL TRANSACTIONS, TRAVEL REQUESTS, REQUISITIONS AND CHECK REGISTER

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

CONFERENCE TIME WITH MEDIA

The minutes were suspended for conference time with the media.

PUBLIC COMMENT ON GENERAL ITEMS

No public comment was made.

ADJOURNMENT

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously. The meeting adjourned at 11:01 a.m.

Respectfully submitted,

Pam Hammonds
Recording Administrative Assistant
Approved: 7/7/21

BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:

NEXT PUBLIC MEETING: Wednesday, July 7, 2021, at 10:00 a.m.
LOCATION: Government Center Annex Planning Department's
Large Conference Room, Floor UL

Public Meeting Calendar is available online at <https://www.butlercountypa.gov/>