

BUTLER COUNTY PRISON BOARD
Tuesday, July 19, 2022
8:48 a.m.

MINUTES

PRESENT:

Mike Slupe, Chairman
Rich Goldinger, Vice Chair
Leslie Osche, Commissioner
Kim Geyer, Commissioner
Kevin Boozel, Commissioner
Ben Holland, Controller
Joe DeMore, Warden

Wil White, Solicitor
Lori Altman, Chief Clerk
Jennifer Passarelli, Prison
Mary Lou Cypher, Controller's Office
Maria Malloy, Commissioner's Office
Lori Shah, Commissioner's Office
Mark Gordon, Planning

CALL MEETING TO ORDER

Chairman Slupe called the meeting to order at 8:48 a.m. at the Butler County Prison, and a quorum was established.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Mr. Slupe requested approval of minutes from the June 21, 2022 meeting.
Mr. Goldinger motioned; seconded by Ms. Osche.
The motion carried unanimously.

OPERATING REVENUES/EXPENDITURES REPORT

Mr. Holland gave the operating revenue and expenditures report for the period ending June 30, 2022. Mr. Holland reported revenues at \$3,616,143 that represents 57% percent of the operating budget. The current expenditures total \$6,920,906, which represents 47% of the operating budget.

Mr. Slupe requested approval of the financial report.
Mr. Boozel motioned; seconded by Ms. Geyer.
The motion carried unanimously.

Mr. Slupe requested approval of the monthly check register.
Ms. Osche motioned; seconded by Ms. Geyer.
The motion carried unanimously.

WARDEN'S REPORT

Warden DeMore reported the following numbers, as indicated on the meeting's agenda, which reflect the current prison population:

Total: 431 inmates as of July 12, 2022
House Arrest/Electronic Monitoring: 116
Pre-Trial Supervision: 216
Drug Treatment Court: 15
Day Reporting Center: 14
Veteran's Court: 7
Behavioral Health Court: 8

Per Diem Inmates:

State: 4
Federal: 238
Other County: 2

Mr. DeMore reported that overtime is less than it was last year with no shortages in his staff at this time, in fact, the staff is at full capacity, and will be even better in the fall when the military deployment personnel returns.

Mr. DeMore reported there was a meeting with Trinity Food Services on June 30, 2022. He expects that a three to five year contract extension will be available for review soon.

Mr. DeMore reported that a PREA Audit is scheduled for October. He will present more details at the next meeting, including the costs associated with the audit.

Mr. DeMore announced that he was selected to be a part of the Title 37 Review Team in Harrisburg with the County Commissioners Association of Pennsylvania (CCAP).

Mr. DeMore apprised the Board of various Inmate Welfare Fund purchases.

OLD BUSINESS

None.

NEW BUSINESS

Mr. Demore and Ms. Passarelli provided an update about their discussions with Prime Care regarding Medication Assisted Treatment (MAT). They stated that it is mandatory to continue treatment for inmates with a valid prescription. The treatment is more intensive than previously anticipated, and is comprised of three components: counseling, case management and administration. Mr. DeMore expects to have preliminary contracts for MAT services ready next month. However, until new MAT policy procedures is established, Mr. DeMore has directed the continued treatment under Prime Care for any inmates that require medication assisted treatment.

Mr. DeMore requested the addition of a part-time Information Technology (IT) employee to assist with the increased demands on technology at the prison. Discussion ensued, and there was no action taken.

APPROVAL OF NEW HIRES

Mr. Slupe requested approval of new hires.
Mr. Boozel motioned; seconded by Ms. Geyer.
The motion carried unanimously.

CONFERENCE TIME WITH MEDIA

None.

PUBLIC COMMENT FOR GENERAL ITEMS

None.

ADJOURNMENT

Per Mr. DeMore's request, Mr. Slupe asked the Board to enter into executive session at 9:30 a.m., with no action to be taken.

Mr. Goldinger made the motion; seconded by Ms. Geyer.
The motion carried unanimously.

There being no further business, Mr. Slupe asked for a motion to adjourn.

Ms. Geyer made the motion; seconded by Mr. Goldinger
The meeting adjourned at 9:39 a.m.

Respectfully Submitted,



Benjamin Holland, Secretary
Butler County Prison Board

Approved: August 16, 2022