

**BUTLER COUNTY BOARD OF COMMISSIONERS**  
**Public Meeting**  
**Wednesday, August 2, 2023**  
**10:00 a.m.**

**MINUTES**

**PRESENT:**

Chairman Leslie Osche  
Commissioner Kimberly Geyer  
Commissioner Kevin Boozel  
Lori Altman, Dir. Human Res./Chief Clerk  
Ann Brown, Budget & HS Finance Director  
Julie Graham, Solicitor  
Maria Malloy, Deputy Clerk  
Rene Manna, Admin. Assistant  
Pam Hammonds, Admin. Assistant  
Matthew Vickless, Commissioner's Office  
Shawn Pugh, Commissioners' Office  
Mark Gordon, Planning  
Mike Hillwig, Facilities & Operations  
Chantell McCurdy, Elections  
Janet Mentel, Property & Revenue  
Leslie Powers, Controller's Office  
Adam Price, Elections  
Brandon Savochka, Human Services  
Mike Slupe, Sheriff's Office

**VISITORS:**

Karen Barbati, Lancaster Twp.  
Carol Christner, Clinton Twp.  
Kimberly Hall, Forward Twp.  
Brian Hillard, S.E.F  
Edie Rath, Penn Twp.  
Donald Scherer, Donegal Twp.  
Zach Scherer, Donegal Twp.

**MEDIA:**

Steve Ferris, Butler Eagle  
Tyler Friel, Butler Radio

**CALL MEETING TO ORDER**

The regular public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:00 a.m. on Wednesday, August 2, 2023, in the Public Meeting Room, 1<sup>st</sup> Floor Government Center.

**MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE**

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

**PUBLIC COMMENT ON AGENDA ITEMS**

No public comment was made.

**APPROVAL OF MINUTES**

Chairman Osche called for a motion to approve the July 19, 2023 Public Meeting minutes.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

**PROCLAMATIONS AND PRESENTATION**

Recent Proclamation mailed:

- Petrolia Borough 150<sup>th</sup> Anniversary Celebration, July 29, 2023

## **OLD BUSINESS**

None

## **BOARD OF ELECTIONS**

A. Chantell McCurdy made a Public Announcement regarding the proposed polling places for proposed new precincts, which will be heard in the Court of Common Pleas on August 29<sup>th</sup>. They are as follows:

- \* Adams Township 2 – Lifepointe Alliance Church
- \* Adams Township 4 – Adams Township Municipal Building
- \* Adams Township 5 – Treesdale Community Center
- \* Connoquenessing Township 2 – Pennsylvania National Guard Amory
- \* Cranberry Township West 7 – Church of Jesus Christ of Latter Day Saints
- \* Cranberry Township West 8 – Victory Family Church
- \* Jackson Township 2 – Rock Lake Community Center
- \* Middlesex Township 3 – Crossway Community Church

Proposed polling place change (not a precinct change):

- \* Cranberry Township West 6 – Lifeway Baptist Church

## **NEW BUSINESS**

### **A. Sheriff**

1. Sheriff Mike Slupe requested approval for the Security Policy Committee to purchase a new X-Ray Machine with an additional four-year warranty. The current machine is at its ten-year lifespan. We are able to receive AOPC grant funding and we have applied for PCoRP grant funding to fully fund this purchase. The AOPC piece would require the County to put the money up-front and be reimbursed, with authorization for the Chairman to sign. We received three quotes as follows:
  - \* AutoClear - \$34,500 (which is the best priced option and includes a four-year extended warranty plan)
  - \* Access Control Systems - \$51,588.25
  - \* Point Security, Inc. - \$52,047

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

### **B. Elections**

1. Chantell McCurdy requested approval to apply for the 2023/24 Election Integrity Grant, pending approval of updated guidelines. Under Act 88 of 2022, the Department of Community and Economic Development (DCED) has confirmed that applications for the next round of the Election Integrity Grant Program (EIGP) will be open from August 1 – August 15, with additional details on how to apply, as well as information regarding availability amounts to be distributed to counties (Butler County's eligible amount to apply for is \$726,551.21), with authorization for the Chairman to electronically sign the application.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

### **C. Facilities & Operations**

1. Mike Hillwig requested approval of a Planned Maintenance Agreement with Cummins Sales and Service for generator maintenance (x 3) for the Prison, for the three-year period 2023 – 2026, in the amount of \$5,434.72/year (for a total of \$16,304.16 for the three-year period), with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Mike Hillwig requested approval of a Quote with Allegheny Safe & Lock for monthly maintenance on the camera and access control systems within the County for the period 2023 – 2026 in the amount of \$8,400/year.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

**D. Human Services** (See Attachment Book for details)

1. Brandon Savochka requested approval of an agreement with BHC Advanced Services, Inc. which funds the Butler County Mental Health Department Forensic Services Manager position:
  - \* Forensic Project – Contract Maximum \$216,901
  - \* Boundary Spanner - \$139,831
  - \* Person Centered Program - \$77,070

With ASI approval, the amounts listed above for each service can be modified or adjusted as long as they are within the contract maximum.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Brandon Savochka requested approval to amend the Mental Health/Early Intervention/Intellectual Disabilities Advisory Board By-Laws as voted on by the MHEIID board members at the 7/20/23 meeting as follows:
  - \* Section 6.02 – Members shall be appointed for a period of three (3) years. A member's term begins on the day of appointment, which shall be defined by a written notice to each individual.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

**E. Human Services – Drug & Alcohol** (See Attachment Book for details)

1. Brandon Savochka requested approval of the following contracts for the period 7/1/23 – 6/30/24:
  - a. Abstinent Living at the Turning Point
  - b. Alpine Springs
  - c. Cranberry Township Comprehensive Treatment Center
  - d. Foundation Medical Services
  - e. Resolutions Recovery Center, LLC
  - f. Pyramid Healthcare
  - g. Sojourner House

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

**F. Human Services – Children & Youth** (See Attachment Book for details)

1. Brandon Savochka requested approval of the following contracts with Butler County Children and Youth/Juvenile Probation for the period 7/1/23 – 6/30/24:

- a. Achieva Support
- b. Adoption Connection
- c. Alliance for Nonprofit Resources
- d. Alternative Living Solutions
- e. Bethesda Lutheran Services
- f. Butler County Alliance for Children DBA The Children's Advocacy Center of Butler County
- g. Check Your Mate Investigations
- h. Child & Adolescent Clinical Associates
- i. Crissman, David M., Esq.
- j. Dr. Eric Bernstein
- k. Jefferson County Detention
- l. Justice Works Youth Care, Inc.
- m. Katie L. Haun
- n. Lifesteps
- o. Mark Snyder
- p. MHY Family Services
- q. Outside In School of Experiential Education, Inc.
- r. Perseus House
- s. Three Rivers Adoption Council
- t. Totin Family Services
- u. Vocational & Psychological Services

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

#### **G. Human Services – Area Agency on Aging**

1. Brandon Savochka requested approval of the Adult Day Care Services contract with Lifesteps, Inc. for the period 7/1/23 – 6/30/26. There are no County funds involved; payment will be made out of the Aging Block Grant as follows:
  - \* \$58/per Extended Day
  - \* \$53/per Full Day
  - \* \$37/per Half Day
  - \* \$15/per Bath Fee

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Brandon Savochka requested approval to enter into a Lease Agreement with The Devine Grace Parish Charitable Trust for the Senior Center Management Program for the period 7/1/23 – 6/30/24. There is no rate increase; there are no County funds involved; payment will be made out of the Aging Block Grant. The information is as follows:
  - \* \$600/month for utilities
  - \* \$80/month for waste removal
  - \* \$100/year for restroom supplies
  - \* \$75/hour for usage outside normal center hours

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

#### **H. Planning**

1. On behalf of Mark Gordon, Solicitor Julie Graham requested approval of a request to advertise for the SALDO Amendment Adoption. A public meeting was held on 7/19/23 and

comments are attached to the packet. A copy of the proposed ordinance is available for public viewing in the Planning Commission Office or the Butler County Law Library.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

#### **I. Property & Revenue**

1. Janet Mentel requested approval of settlement of Jeremiah Village Housing 1, LLC Assessment Appeal, Case No. 22-40311, requesting approval of a refund for this taxpayer's county and municipal taxes in the amount of \$5,968.28 (\$5,806.90/county and \$161.38/municipal).

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

#### **J. Commissioners**

1. Chief Clerk Lori Altman requested approval of a four-year (1/1/24 – 12/31/27) agreement between the County of Butler and the Assistant District Attorneys and Assistant Public Defenders.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Chief Clerk Lori Altman requested ratification of the authorization for the Chairman to electronically sign the award letter for the 2023 PHARE Grant in the amount of \$250,000. On October 19, 2022, the Commissioners approved Resolution 2022-23, authorizing the Redevelopment Authority of the County of Butler to submit an application for funding for the Butler County Acquisition and Rehabilitation Program.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Solicitor Julie Graham requested approval of a Minor Land Development Application for 215 N. Duffy Road to add ADA access to the front of the building, drainage piping around the back, replacing storm water piping to the retention pond and resurfacing the parking lot, with all of the particulars to be filled in by H. E. Lens Company, with authorization for the Chief Clerk to sign. Solicitor Graham has reviewed the agreement with John Campbell and the responsibilities are appropriate as we own this property.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

#### **APPROVAL OF BUDGETARY TRANSFERS, RATIFICATION OF PERSONNEL TRANSACTIONS, TRAVEL REQUESTS, REQUISITIONS AND CHECK REGISTER**

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

#### **CONFERENCE TIME WITH MEDIA**

**PUBLIC COMMENT ON GENERAL ITEMS**

Zach Scherer spoke briefly regard the local ambulance crisis. Karen Barbati spoke briefly regarding elections/voting.

**ADJOURNMENT**

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously. The meeting adjourned at 11:00 a.m.

Respectfully submitted,

Pam Hammonds  
Administrative Assistant  
Approved: 8/30/23

**BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:**

**NEXT PUBLIC MEETING:** Wednesday, August 30, 2023, at 10:00 a.m.  
**LOCATION:** Pubic Meeting Room, 1<sup>st</sup> Floor Government Center

Public Meeting Calendar is available online at <https://www.butlercountypa.gov/>

***NOTE: Agenda is subject to change due to unforeseen circumstances.***