

**BUTLER COUNTY PRISON BOARD**  
**Tuesday, August 15, 2023**  
**8:45 a.m.**

**MINUTES**

**PRESENT:**

Mike Slupe, Chairman  
Leslie Osche, Vice Chair  
Ben Holland, Secretary  
Kim Geyer, Commissioner  
Kevin Boozel, Commissioner  
Rich Goldinger, District Attorney  
Maura Palumbi, Judge  
Beau Sneddon, Warden

Julie Graham, Solicitor  
Lori Altman, Chief Clerk  
Maria Malloy, Commissioner's Office  
Renee Manna, Commissioner's Office  
Lori Shah, Commissioner's Office  
Michele Cyphert, Controller's Office  
Missy Stotler, Controller's Office  
Steve Ferris, Butler Eagle

**CALL MEETING TO ORDER**

Chairman Slupe called the meeting to order at 8:59 a.m. at the Butler County Commissioner's Office, and a quorum was established.

Mr. Slupe announced that the Board had entered into executive session on Tuesday August 1, 2023 at 9:00 a.m., and continued the executive session immediately preceding the meeting at 8:45 a.m., for the purposes of discussing personnel matters. No action was taken.

**PUBLIC COMMENT**

None.

**APPOINTMENT OF WARDEN**

Mr. Slupe requested approval of the appointment of Beau Sneddon to Warden of the Butler County Prison.

Mr. Holland motioned; seconded by Mr. Boozel.  
The motion carried unanimously.

**APPROVAL OF MINUTES**

Mr. Slupe requested approval of the minutes from the July 18, 2023 meeting.  
Ms. Geyer motioned; seconded by Mr. Boozel.  
The motion carried unanimously.

## **OPERATING REVENUES/EXPENDITURES REPORT**

Mr. Holland gave the operating revenue and expenditures report for the period ending July 31, 2023. Revenues were reported at \$3,968,394 that represents 58% percent of the operating budget. The current expenditures totaled \$8,801,840, which represents 56% of the operating budget.

Mr. Slupe requested approval of the financial report.  
Mr. Goldinger motioned; seconded by Ms. Geyer.  
The motion carried unanimously.

Mr. Slupe requested approval of the monthly check register.  
Ms. Osche motioned; seconded by Mr. Goldinger.  
The motion carried unanimously.

## **WARDEN'S REPORT**

Warden Sneddon reported the following numbers, as indicated on the meeting's agenda, which reflect the current prison population:

Total: 438 inmates as of August 08, 2023  
House Arrest/Electronic Monitoring: 138  
Pre-Trial Supervision: 250  
Drug Treatment Court: 16  
Day Reporting Center: 11  
Veteran's Treatment Court: 17  
Behavioral Health Court: 14

Per Diem Inmates:  
State: 2  
Federal: 235  
Other County: 4

Mr. Sneddon apprised the Board of various Inmate Welfare Fund purchases.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Mr. Sneddon requested approval to pay Trinity Services Group, Inc. in the amount of \$10,395.00, with Inmate Welfare funds, for the replacement of emergency box meals. The box meals were used to feed inmates during the kitchen equipment upgrades.

Ms. Osche motioned; seconded by Mr. Boozel.  
The motion carried unanimously.

Mr. Sneddon requested approval to pay PrimeCare Medical for catastrophic charges in the amount of \$66,370.82. The invoice shall be disbursed from the General Fund, however, funds in the same amount shall be transferred from the Inmate Welfare Fund.

Ms. Palumbi motioned; seconded by Ms. Geyer.  
The motion carried unanimously.

Mr. Slupe requested requested approval of a recommendation to the Salary Board to fix the Warden's salary at an annual rate of \$103,659.69, effective August 14, 2023.

Mr. Goldinger motioned; seconded by Ms. Palumbi.  
The motion carried unanimously.

## **APPROVAL OF NEW HIRES**

Mr. Slupe requested approval of new hires.  
Mr. Boozel motioned; seconded by Ms. Geyer.  
The motion carried unanimously.

## **CONFERENCE TIME WITH MEDIA**

The minutes were suspended for conference time with the media.

## **PUBLIC COMMENT FOR GENERAL ITEMS**

None.

## **ADJOURNMENT**

There being no further business, Mr. Slupe asked for a motion to adjourn.

Mr. Goldinger made the motion; seconded by Ms. Osche.  
The meeting adjourned at 9:29 a.m.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Benjamin Holland". The signature is written in a cursive style with a large initial 'B'.

Benjamin Holland, Secretary  
Butler County Prison Board

**Approved:** September 19, 2023