

**BUTLER COUNTY BOARD OF COMMISSIONERS**  
**Public Meeting**  
**Wednesday, September 21, 2022**  
**10:00 a.m.**

**MINUTES**

**PRESENT:**

Chairman Leslie Osche  
Commissioner Kimberly Geyer  
Commissioner Kevin Boozel  
Lori Altman, Dir. Human Res./Chief Clerk  
Ann Brown, Budget & HS Finance Director  
H. William White, III, Solicitor  
Maria Malloy, Deputy Clerk  
Lori Shah, Admin. Assistant  
Pam Hammonds, Admin. Assistant  
Renee Manna, Admin. Assistant  
Matthew Vickless, Commissioners' Office  
Mary Lou Cypher, Controller's Office  
Joe DeMore, Prison  
Debbie Drushel, Elections  
Mark Gordon, Planning  
Kevin Gray, Planning  
Beth Herold, AAA  
Mike Hillwig, F&O  
Sheryl Kelly, Planning  
Diane Marburger, Treasurer  
Leslie Powers, Controller's Office  
Adam Price, Elections  
Brandon Savochnka, Human Services

**VISITORS:**

Karen Barbati, Lancaster Twp.  
Mary Hess, Zelenople  
Catherine Lalonde, Lancaster Twp.  
Brian Lefever, Butler Twp.  
Kandi Nassy, Concord Twp.  
Don Pepe, Zelenople  
Catherine Rape, Harmony  
Chris Rearick, Jackson Twp.  
Dan Santoro, Cranberry  
Dave Szakelyhidi, Harmony  
Tom Smith, Seven Fields  
Nina Teff, Butler Twp.  
Richard Wilt, Summit Twp.  
Mark Widdersheim, Evans City Boro

**MEDIA:**

Nathan Bottiger, Butler Eagle  
Tyler Friel, Butler Radio

**CALL MEETING TO ORDER**

The regular public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 9:58 a.m. on Wednesday, September 21, 2022, in the Public Meeting Room, 1<sup>st</sup> Floor Government Center.

**MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE**

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

**PUBLIC COMMENT ON AGENDA ITEMS**

Kandi Nassy from Concord Township spoke regarding agenda item VII.A.1, relocation of the Concord Township polling location.

**APPROVAL OF MINUTES**

Prior to requesting approval of the September 7, 2022 Public Meeting minutes, Chairman Osche called for a motion to amend the minutes under the Commissioners Section, Item VIII.I.3, to reflect not only the roof replacement cost but also the unit pricing.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

## **PROCLAMATIONS AND PRESENTATIONS**

-- Mental Illness Awareness Week – October 2 – 8, 2022

\_ Citation: Cheryl K. Brown, 50+ years of service busing area students

## **OLD BUSINESS**

None

## **BOARD OF ELECTIONS**

**A.** Solicitor Wil White, along with Adam Price, requested approval of the relocation of two polling places as follows:

1. **CONCORD TOWNSHIP**

From: Municipal Building, 690 Hooker Road, West Sunbury, PA 16061

To: Concord Presbyterian Church, 673 Hooker Road, West Sunbury, PA 16061

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion was voted down unanimously.

2. **CLEARFIELD TOWNSHIP**

From: Municipal Building, 103 McGrady Road, Fenelton, PA 16034

To: St. John Catholic Church (Social Hall), 668 Clearfield Road, Fenelton, PA 16034

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

**B.** Solicitor Wil White requested approval of the Butler County Election Integrity Report and announced that at next month's Public Meeting he will give a more in-depth review of this report.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

## **NEW BUSINESS**

### **A. Controller**

1. Controller Ben Holland requested approval of a Letter of Engagement from Lance, Soll & Lunghard LLP for technology and accounting consulting services (related to training for Caseware) in an amount not to exceed \$10,000, with authorization for the Chairman to sign, pending final Solicitor review.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

### **B. Facilities & Operations**

1. Solicitor Wil White requested approval of Resolution No. 2022-17, authorizing the disposal, by the Facilities & Operations Department, of miscellaneous personal property, furniture, equipment and other similar items which are deemed to be of little to no value to the County.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

### **C. Human Services** (See Attachment Book for details)

1. Brandon Savochka requested approval of Resolution No. 2022-18, declaring there to be an

emergency situation, which requires immediate action in order to rectify same (emergency shelter and housing for homeless) in an amount not to exceed \$50,000.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Brandon Savochka requested approval of a contract amendment for FY 2021/22 with Community Care Connections #3, amended to add the 6/22/22 amendment for \$8,000 for Homemaker Chore as FFS with a cost settlement.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Brandon Savochka requested approval of the following contract amendments for FY 2022/23:
  - a. Glade Run #1, amended to add MAT Case Management with program maximum of \$60,128.
  - b. NonProfit Development Corporation #1 – amended to add Renovations/Security Upgrades with a program maximum of \$44,000.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

**D. Human Services – Drug & Alcohol** (See Attachment Book for details)

1. Brandon Savochka requested approval of the following contracts for 2022/23:
  - a. Adagio Health, Inc.
  - b. Keystone Wellness Programs

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

**E. Human Services – Children & Youth** (See Attachment Book for details)

1. Brandon Savochka requested approval of the contract with Butler County Children & Youth/Juvenile Probation for FY 2022/23 with Adelphoi USA.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

**F. Human Services – Area Agency on Aging** (See Attachment Book for details)

1. Beth Herold requested approval of a Memorandum of Understanding with the Jean B. Purvis Community Health Center of Butler County for services rendered to Butler County residents in relation to Covid-19 care and assistance in the amount of \$17,311, with authorization for Beth Herold to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Beth Herold requested approval of an Addendum to the Home Support Services and Personal Care Services contracts with the providers listed below. There are no County funds involved; payment will be made out of the Aging Block Grant. The contract period for each provider is 9/1/22 – 6/30/23; there is a 4.5% rate increase approved by the PA Department of Aging. Rates of each contract are as follows; Personal Care Contract - \$27.60/hour, Home Support Contract - \$27.16/hour – Basic, \$30.93/hour – Intermediate.

- a. Avona Health Care Services, Inc.
- b. BeHome Partners, Inc.

- c. Cambridge Home Health Care, Inc./Private dba Cambridge Home Health Care
- d. Community Resources for Independence
- e. Helping Hands Home Care Services, Inc.
- f. Hamley Corporation dba Right at Home
- g. Stay at Home Quality Care LLC
- h. NonProfit Development Corporation, Inc. (Home Support Only)

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Beth Herold requested approval of a 4.38% rate increase for Health & Wellness Fitness Classes provided by the YMCA under the Health & Wellness Fitness Classes & Supplies/Sponsored Memberships contract, for the term beginning 9/1/22 with no set expiration date; rate increase approved by the PA Department of Aging; there are no County funds involved; payment will be made out of the Aging Block Grant; rates are as follows:
  - a. \$59.50/class
  - b. YMCA sponsored memberships, not to exceed \$500/month (no change from prior agreement)

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

4. Beth Herold requested approval of an Addendum to the meal service contract with The Nutrition Group dba Pittsburgh Companies North, Inc., for the term 9/1/22 – 6/30/23. There is a rate increase of 4.5% approved by the PA Department of Aging; there are no County funds involved; payment will be made out of the Aging Block Grant. Rates are as follows:
  - a. Congregate Lunch - \$4.97/meal
  - b. Congregate Lunch/Box Meal - \$5.10/meal – NEW (approved by the Dept. of Aging)
  - c. Enhanced Congregate Meal - \$10.97/meal
  - d. Frozen Home Delivered Meal - \$4.97/meal
  - e. Shelf Stable HDM - \$4.27/meal
  - f. Special Projects not to exceed - \$100,000

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

5. Beth Herold requested approval of an addendum to the Home Delivered Meal Delivery Service Contract with the Alliance for NonProfit Resources for the term 9/1/22 – 6/30/23. There is a rate increase of 4.5% approved by the PA Department of Aging; there are no County funds involved; payment will be made from the Aging Block Grant. Rates are as follows:
  - a. Home Delivery Service - \$126.07/per half day
  - b. Home Delivery Service - \$252.14/per full day

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

6. Beth Herold requested approval to enter into a Facilities Use Agreement with Slippery Rock University for the “End of Life Conversations Training” on April 27, 2023. This training was approved by the State Regional ADRC Coordinator; there are no County funds involved; payment will be made from the Aging TXIX ADRC Funding. Use of SRU Ballroom A - \$54/hour; shuttle fee - \$50; total estimated rental - \$266.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

7. Beth Herold requested approval to enter into a Professional Agreement with the Eastern PA Trans Equity Project, Inc. for the "Transgender Cultural Competency Presentation" on May 2, 2023. This training has been approved by the State Regional ADRC Coordinator; there are no County funds involved; payment will be made from the Aging TXIX ADRC Funding. Presentation Fee: \$1,000 (\$500 non-refundable deposit); Travel Stipend: up to \$600; Printing Costs: reimbursement of actual costs.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

#### **G. Mapping**

1. Solicitor Wil White requested approval of Resolution No. 2022-20, authorizing the donation, by the County of Butler and its Mapping/GIS Department, of miscellaneous obsolete drafting tools and supplies to Butler County Community College.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

#### **H. Planning**

1. Mark Gordon, with the assistance of the following: Don Pepe, Mary Hess, Dan Santoro, Mark Widdersheim, Cathy Rape and Chris Rearick, gave an update of the Southern Tier, Municipality Stormwater Collaborative.

#### **I. Planning - Bridges**

1. Kevin Gray requested approval of a rental quote from Murphy Tractor & Equipment Co. located in Harmony, PA for a John Deere 200G Excavator, using the COSTARS Program, for the replacement of the White Bridge in Evans City Boro, for a price of \$6,200/month. The total cost is expected to exceed the \$25,000 bid threshold.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

#### **J. Planning – Farmland Preservation**

1. Sheryl Kelly requested approval of a Letter of Engagement for Kelly Real Estate Appraisal Services, Inc. of Jefferson Hills, PA to complete an appraisal for \$1,800 of the Hartzell Farm for the purpose of a possible agricultural conservation easement purchase. This firm serves as the backup appraiser for the Butler County Agricultural Land Preservation Board and the board voted at their last meeting to ask this firm to complete the appraisal, with authorization for Mark Gordon to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

#### **K. Prison**

1. Joe DeMore requested approval of a Food Service Agreement with Trinity Services Group, Inc. for a five-year contract extension beginning 1/1/23, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Joe DeMore requested approval of a one-year renewal Health Services Agreement with PrimeCare Medical, Inc. for a 4.8% annual cost of living increase for an annual cost of \$2,321,467.60, effective 10/1/22.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Joe DeMore requested approval of a contract with Auditor Patrick J. Zirpoli LLC, in the all inclusive amount of \$3,750 (using commissary funds), for the PREA Audit in November 2022, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

#### **L. Tax Claim**

1. Solicitor Wil White requested approval of Resolution No. 2022-19, relating to the collection of taxes within Butler County and conferring powers and imposing duties upon tax collectors in accordance with Act 57.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

#### **M. Commissioners**

1. Mark Gordon requested approval of a renewal Consulting Agreement with Delta Development Group, Inc. for a 20-month term (10/14/22 - 6/13/24) containing a reduction in fee from \$15,000 to \$12,500 (a savings of \$2,500/month).

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

#### **APPROVAL OF BUDGETARY TRANSFERS, RATIFICATION OF PERSONNEL TRANSACTIONS, TRAVEL REQUESTS, REQUISITIONS AND CHECK REGISTER**

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

#### **CONFERENCE TIME WITH MEDIA**

#### **PUBLIC COMMENT ON GENERAL ITEMS**

The following individuals spoke briefly regarding elections/voter rolls: Richard Wilt, Nina Teff and Brian Lefever.

#### **ADJOURNMENT**

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously. The meeting adjourned at 11:52 a.m.

Respectfully submitted,

Pam Hammonds  
Recording Administrative Assistant  
Approved: 10/5/22

**BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:**

**NEXT PUBLIC MEETING:** Wednesday, October 5, 2022, at 10:00 a.m.  
**LOCATION:** Public Meeting Room, 1<sup>st</sup> Floor, Government Center

Public Meeting Calendar is available online at <https://www.butlercountypa.gov/>

**NOTE:** *Agenda is subject to change due to unforeseen circumstances.*