

BUTLER COUNTY BOARD OF COMMISSIONERS
Public Meeting
Wednesday, September 27, 2023
10:00 a.m.

MINUTES

PRESENT:

Chairman Leslie Osche
Commissioner Kimberly Geyer
Commissioner Kevin Boozel
Lori Altman, Dir. Human Res./Chief Clerk
Ann Brown, Budget & HS Finance Director
Julie Graham, Solicitor
Maria Malloy, Deputy Clerk
Rene Manna, Admin. Assistant
Lori Shah, Admin. Assistant
Pam Hammonds, Admin. Assistant
Matthew Vickless, Commissioner's Office
Steve Bicehouse, Emergency Services
Mark Gordon, Planning
Sheryl Kelly, Planning - Recycling
Kevin Gray, Planning - Bridges
Wendy Leslie, Planning - CDBG
Leslie Powers, Controller's Office
Brandon Savochka, Human Services
Beau Sneddon, Prison
Jim Venturini, Information Technology

VISITORS:

Carol Christner, Clinton Township
Rhonda Craig, SPC
Jan Gaiser, Winfield Township
Kim Hall, Forward Township
Timothy Moreino, Butler
Edie Rath, Penn Township

MEDIA:

Steve Ferris, Butler Eagle
Tyler Friel, Butler Radio

CALL MEETING TO ORDER

The regular public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:23 a.m. on Wednesday, September 27, 2023, in the Public Meeting Room, 1st Floor Government Center.

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment was made.

APPROVAL OF MINUTES

Chairman Osche called for a motion to approve the September 13, 2023 Public Meeting minutes.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

PROCLAMATIONS AND PRESENTATION

Being presented today:

- National Transportation Demand Management Week (September 18 – 22, 2023)
- Grapevine Center Mental Illness Awareness Week (October 1 – 7, 2023)

Previously mailed:

- National Rail Safety Week (September 18 – 24, 2023)

OLD BUSINESS

None

BOARD OF ELECTIONS

None

NEW BUSINESS

A. Emergency Services

1. Steve Bicehouse requested approval to advertise a Request for Proposals for Advanced Life Support Quick Response Services (“ALS-QRS”) to be provided primarily, but not limited to, the area North of 422 in the County of Butler. Under the tentative schedule, proposals are due on 11/9/23 at 12:00 p.m. and are to be submitted to the Butler County Emergency Services Director, Steve Bicehouse.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

B. Human Resources

1. Chief Clerk Lori Altman requested approval of an agreement with PeopleJoy to offer assistance to full-time employees that have student loans to see if they are eligible for loan forgiveness at a total cost of \$20,000 annually for a three-year agreement, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

C. Human Services (See Attachment Book for details)

1. Brandon Savochka requested approval of the contract with CCR HUD HOPE (program funded services) for the period 10/1/23 – 9/30/24 with a total Program Maximum of \$193,121.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Brandon Savochka requested approval of the contract amendment with ANR Amendment #2 for the period 7/1/23 – 6/30/24 to adjust the MATP rate from \$38.51 to \$43.29.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

D. Human Services – Drug & Alcohol (See Attachment Book for details)

1. Brandon Savochka requested approval to appoint Damian Gurner to the D&A Advisory Board for the three-year term 9/19/23 – 9/18/26.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

E. Human Services – Children & Youth (See Attachment Book for details)

1. Brandon Savochka requested approval to reappoint the following CYS Advisory Board Members:
 - a. Alice Nunes – term expires 3/31/26
 - b. Paula Opalka – term expires 4/30/26

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Brandon Savochka requested approval of the following Butler County Children & Youth/Juvenile Probation contracts and contract amendments for the period 7/1/23 – 6/30/24:
 - a. Bethany Christian Services
 - b. Community Specialists Corporation dba New Outlook Academy
 - c. Justice Works Youth Care, Inc. – Amendment #1
 - d. Keystone Adolescent Center
 - e. Pathways Adolescent Center – Amendment #1
 - f. The Children’s Institute

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

F. Human Services – Area Agency on Aging

1. Brandon Savochka requested approval of an Agreement with the Wheels Up Entertainment LLC dba Amish Country Theater and Encore Hotel for the ACT Christmas Show in Millersburg, OH on 12/8/23, at the rate of \$25/ticket. There are no County funds involved; payment will be made from the Senior Center Autonomy Funds, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Brandon Savochka requested approval to enter into a Professional Services Agreement with the Alliance for Nonprofit Resources for the Shared Ride Transportation Program from 7/1/23 – 7/31/23. This is a one-month agreement. A new agreement has been approved and goes into effect on 8/1/23. Please see attached rate schedule revision. There are no County funds involved; payment will be made from the Aging Block Grant.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

G. Information Technology

1. Jim Venturini requested approval to purchase the Microsoft 365 G5 Advance Security add-on from CDWG for a total three-year cost of \$284,928.75. The pricing is under a CCAP contract agreement with CDWG.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

H. Planning – Bridges

1. Kevin Gray requested approval of a Temporary Easement Agreement and Right-of-Way with the Phyllis Campbell property and Deborah Smith L. et al property in conjunction with Clay

Township, to permit access for assessment, plan development and execution of, for associated drainage problems along Beaver Dam Road in Clay Township.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Kevin Gray requested approval to purchase stone from Allegheny Mineral Corporation through the COSTARS contract for the White Bridge. We will be ordering different types of stone and paying the Material + Freight + Surcharge rates per ton, not to exceed \$25,000.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

I. Planning – CDBG

1. Wendy Leslie requested approval to submit to the Department of Community and Economic Development the 2023 Community Development Block Grant Application through the Electronic Single Application for Assistance (ESA) in the amount of \$946,937, which includes the five entitlements of Jackson, Jefferson, Penn, Slippery Rock and Summit Townships. This will include authorization for the Chairman to sign the required paperwork for submission.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Wendy Leslie requested approval of Resolution No. 2023-22 for the filing of the application for the 2023 CDBG funds for the County and five entitlements of Jackson, Jefferson, Penn, Slippery Rock and Summit Townships.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Wendy Leslie requested approval of Resolution No. 2023-21 for Fair Housing in Butler County and on behalf of the five CDBG entitlements. This keeps the whole County in compliance for federal grants in the future.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

4. Wendy Leslie requested approval to enter into Cooperation Agreements between the County of Butler and the five CDBG entitlements of Jackson, Jefferson, Penn, Slippery Rock and Summit Townships to administer their 2023 CDBG program. This is a requirement of the 2023 CDBG application and will be effective as of 9/27/23.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

5. Wendy Leslie requested approval to enter into a Cooperation Agreement between the County of Butler, the Redevelopment Authority of the County of Butler and Jefferson Township to administer their housing rehab program using Jefferson Township's 2022 CDBG allocation of \$88,635 and will be effective as of 9/27/23 and expire on 2/10/26.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

6. Wendy Leslie requested approval to enter into a Cooperation Agreement between the County of Butler, the Redevelopment Authority of the County of Butler and Penn Township to administer their housing rehab program using Penn Township's 2022 CDBG allocation \$86,607 and will be effective as of 9/27/23 and expire on 2/10/26.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

J. Planning - Recycling

1. Sheryl Kelly requested approval to advertise a Request for Proposals, seeking a qualified consultant who can update the County's Solid Waste Management Plan as required by Act 101. Part of this update process will include requesting proposals from permitted landfills that wish to serve as approved disposal sites for Butler County municipal solid waste for ten years beginning in late 2024. Funding for this project can be provided by 80% reimbursement through Act 101's Section 901 Planning Grants.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

K. Prison

1. Warden Beau Sneddon requested approval of a contract renewal/extension for the Gaiser Addiction Center for treatment and therapy services for the period 9/1/23 – 8/31/24.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

L. Procurement

1. On behalf of Shawn Pugh Solicitor Julie Graham requested approval of Resolution No. 2023-20 authorizing participation in the ESC-Region 19 Purchasing (Allied States Cooperative) Purchasing Program.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

M. Commissioners

1. Solicitor Julie Graham request approval of a Memorandum of Understanding for the loan of a Smith Detection Hi-Scan 6040i X-Ray Scanner, with a depreciated value of \$0.00 to the Butler Area School District. BASD agrees to comply with all federal, state and local laws, regulations, guidelines and requirements, regarding the use, testing, maintenance, decontamination and disposal of the equipment and agrees to perform all required inspection, testing, training and maintenance as required by the Pennsylvania Department of Environmental Protection on the equipment, at BASD's cost.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Solicitor Julie Graham requested approval of notification of termination of a Lease Agreement with the City of Butler for the Whippo Avenue Playground. The effective date of the termination is to be 10/18/23.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Chief Clerk Lori Altman requested approval to stop payment of the \$50/per month payment for employees and elected officials that use the Interior Garage, effective 10/1/23.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion failed with Chairman Osche and Commissioner Geyer voting no.

4. Chief Clerk Lori Altman requested approval of the Professional Services Agreement for Julie M. Graham.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

APPROVAL OF BUDGETARY TRANSFERS, RATIFICATION OF PERSONNEL TRANSACTIONS, TRAVEL REQUESTS, REQUISITIONS AND CHECK REGISTER

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

CONFERENCE TIME WITH MEDIA

PUBLIC COMMENT ON GENERAL ITEMS

Jan Gaiser from Winfield Township spoke briefly regarding voter integrity.

ADJOURNMENT

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously. The meeting adjourned at 11:19 a.m.

Respectfully submitted,

Pam Hammonds
Administrative Assistant
Approved: 10/11/23

BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:

NEXT PUBLIC MEETING: Wednesday, October 11, 2023, at 10:00 a.m.
LOCATION: Public Meeting Room, 1st Floor Government Center

Public Meeting Calendar is available online at <https://www.butlercountypa.gov/>

NOTE: Agenda is subject to change due to unforeseen circumstances.