

**BUTLER COUNTY PRISON BOARD**  
**Tuesday, October 18, 2022**  
**8:47 a.m.**

**MINUTES**

**PRESENT:**

Mike Slupe, Chairman  
Rich Goldinger, Vice Chair  
Leslie Osche, Commissioner  
Kevin Boozel, Commissioner  
Kim Geyer, Commissioner  
Ben Holland, Controller's Office  
Joe DeMore, Warden  
Wil White, Solicitor  
Timothy McCune, Judge

Lori Altman, Chief Clerk  
Jennifer Passarelli, Prison  
Beau Sneddon, Prison  
Maria Malloy, Commissioner's Office  
Renee Manna, Commissioner's Office  
Lori Shah, Commissioner's Office  
Mary Lou Cypher, Controller's Office  
Missy Stotler, Controller's Office

**CALL MEETING TO ORDER**

Chairman Slupe called the meeting to order at 8:47 a.m. at the Butler County Prison, and a quorum was established.

**PUBLIC COMMENT**

None.

**APPROVAL OF MINUTES**

Mr. Slupe requested approval of minutes from the September 20, 2022 meeting.  
Ms. Geyer motioned; seconded by Mr. Goldinger.  
The motion carried unanimously.

**OPERATING REVENUES/EXPENDITURES REPORT**

Mr. Holland gave the operating revenue and expenditures report for the period ending September 30, 2022. Revenues were reported at \$5,553,331 that represents 88% percent of the operating budget. The current expenditures total \$10,985,182, which represents 75% of the operating budget.

Mr. Slupe requested approval of the financial report.  
Mr. Boozel motioned; seconded by Ms. Geyer.  
The motion carried unanimously.

Mr. Slupe requested approval of the monthly check register.  
Mr. Goldinger motioned; seconded by Mr. Boozel.  
The motion carried unanimously.

## **WARDEN'S REPORT**

Warden DeMore reported the following numbers, as indicated on the meeting's agenda, which reflect the current prison population:

Total: 423 inmates as of October 18, 2022  
House Arrest/Electronic Monitoring: 115  
Pre-Trial Supervision: 265  
Drug Treatment Court: 11  
Day Reporting Center: 14  
Veteran's Court: 9  
Behavioral Health Court: 10

Per Diem Inmates:  
State: 1  
Federal: 217  
Other County: 3

Mr. DeMore updated on the Bureau of Prisons (BOP) payment delinquency. He said that they sent payment for 5 months and will be sending the rest very soon.

Mr. DeMore informed the Board that the Prison Commissary Committee meeting will be held November 15, 2022 immediately following the Prison Board meeting. The committee will review the safety upgrades that will be necessary within the next several years and present it's finding to the Board at the December meeting.

Mr. DeMore stated that on September 28, 2022 the Prison hosted several other counties to perform hostage negotiation training, and as a result of the training, learned that some additional training will be needed for the team. The Cert Team will train at SCIL on November 9<sup>th</sup> and November 19<sup>th</sup>. The Pennsylvania Department of Corrections will be sending regional Cert commanders to the Prison assist in training.

Mr. DeMore apprised the Board of a change to the book policy for inmates. The Prison has disallowed books to be purchased for inmates through book stores such as Barnes and Nobles. Rather, the inmates may use the tablets to read online, use the in-house books available, or order directly from the publisher.

Mr. DeMore stated four of the administrative staff would be attending the Pennsylvania Prison Warden's Association Conference from October 18<sup>th</sup> through the 21<sup>st</sup>.

Mr. DeMore apprised the Board of various Inmate Welfare Fund purchases.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Mr. DeMore presented the Prison Board schedule of meetings for 2023. There was discussion on moving several dates because of various conflicts. Mr. DeMore will distribute the revised meeting calendar. Ms. Geyer motioned to approve and seconded by Mr. Goldinger. The motion carried unanimously.

Mr. DeMore discussed the MOU for housing Franklin County inmates. There was discussion about the price charged per day to house their inmates. The Board decided not to change the rate, currently at \$60 per day per inmate.

## **APPROVAL OF NEW HIRES**

Mr. Slupe requested approval of new hires.  
Mr. Goldinger motioned; seconded by Ms. Geyer.  
The motion carried unanimously.

## **CONFERENCE TIME WITH MEDIA**

None.

## **PUBLIC COMMENT FOR GENERAL ITEMS**

None.

## **ADJOURNMENT**

Mr. Slupe asked the Board to enter into executive session at 9:24 a.m., with no action to be taken.

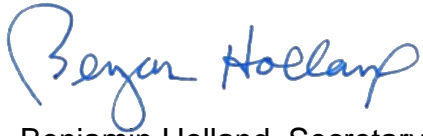
Mr. Boozel made the motion; seconded by Ms. Geyer.  
The motion carried unanimously.

There being no further business, Mr. Slupe asked for a motion to adjourn.

Ms. Geyer made the motion; seconded by Mr. Goldinger

The meeting adjourned at 9:49 a.m.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Benjamin Holland". The signature is written in a cursive style with a large initial "B".

Benjamin Holland, Secretary  
Butler County Prison Board

**Approved:** November 15, 2022