

BUTLER COUNTY BOARD OF COMMISSIONERS
Public Meeting
Wednesday, October 25, 2023
10:00 a.m.

MINUTES

PRESENT:

Chairman Leslie Osche
Commissioner Kimberly Geyer
Commissioner Kevin Boozel
Ann Brown, Budget & HS Finance Director
Julie Graham, Solicitor
Maria Malloy, Deputy Clerk
Rene Manna, Admin. Assistant
Lori Shah, Admin. Assistant
Pam Hammonds, Admin. Assistant
Matthew Vickless, Commissioner's Office
Shawn Pugh, Commissioner's Office
Steve Bicehouse, Emergency Services
John Campbell, Commissioner's Office
Mark Gordon, Planning
Candace Graff, Court Administration
Kevin Gray, Planning - Bridges
Mike Hillwig, Facilities & Operations
Ben Holland, Controller
Donna Jenereski, HS-D&A
Charlie Johns, CYS
Capt. Brian Karenbauer, Sheriff's Office
Bill Kepple, Human Services
Melissa Kuhns, Veterans Services
Doug Ritson, Probation
Jim Venturini, Information Technology
Deputy T. Walker, Sheriff's Office

VISITORS:

Karen Barbati, Lancaster Twp.
Jason Beckwith, Butler City
Martha Brown, Housing Authority
Carol Christner, Clinton Twp.
Katie LaForest, mossArchitects
Edward Mauk, Housing Authority
Edie Rath, Penn Twp.

MEDIA:

Steve Ferris, Butler Eagle
Tyler Friel, Butler Radio

CALL MEETING TO ORDER

The regular public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:01 a.m. on Wednesday, October 25, 2023, in the Public Meeting Room, 1st Floor Government Center.

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment was made.

APPROVAL OF MINUTES

Chairman Osche called for a motion to approve the October 11, 2023 Public Meeting minutes.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

PROCLAMATIONS AND PRESENTATION

Katie LaForest, Vice President & Associate Principal at mossArchitects, presented Chairman Leslie Osche and Mark Gordon with the Placemaking Award for Excellence (winner in the Visionary Place Category) through the Urban Land Institute of Pittsburgh (a non-profit in the industry) for the Butler Bantam Redevelopment Master Plan.

FINANCE REPORT

Ann Brown gave a brief financial report through August 31, 2023 with a comparison to the August 31, 2022 report.

OLD BUSINESS

None

BOARD OF ELECTIONS

None

NEW BUSINESS

A. Court Administration

1. Candace Graff requested approval of a Testing Services Agreement with Abbott/Redwood Toxicology Laboratory, Inc. for drug tests and testing, effective 7/1/23 (Pricing Schedule, Attachment 2, is attached) and will automatically renew each year unless otherwise notified. Pricing is the same as previous COSTARS pricing from five years ago.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

B. Emergency Services

1. Steve Bicehouse requested approval to appoint Stephenie Scialabba to the Communications Council for the three-year term 10/23 – 10/26.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Steve Bicehouse requested approval to reappoint the following individuals to the Communications Council for the three-year term 10/23 – 10/26:
 - a. William Rooker
 - b. Scott Briggs

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Steve Bicehouse requested approval of a Quote with LumenServe for a five-year lease for tower lighting for the West Sunbury Tower. They will replace the current lighting with new technology LED lighting, and maintain/monitor it for compliance at the rate of \$328/month for 60 months (renewable after five-year initial term), with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

C. Facilities & Operations

1. Mike Hillwig requested approval of a Planned Service Agreement renewal with Johnson Controls for fire alarm testing/emergency management at the 911 Center for the three-year period 11/23 – 10/26, in the amount of \$2,867.12/year, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Mike Hillwig requested approval of a Planned Service Agreement renewal with Johnson Controls for wet sprinkler testing for the Courthouse and Sunnyview Complex for the three-year period 11/23 – 10/26, in the amount of \$325/year per location, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

D. Human Services (See Attachment Book for details)

1. Bill Kepple requested approval to reappoint Peter W. Szura to the MH/EI/ID Advisory Board for the three-year term 11/1/23 – 10/31/26.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Bill Kepple requested approval of the fee-for-service contract with Bayada for the period 7/1/23 – 6/30/24 for In-Home and Community Supports.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

E. Human Services – Drug & Alcohol (See Attachment Book for details)

1. Bill Kepple requested approval of the following contracts for the period 7/1/23 – 6/30/24:
 - a. Another Way
 - b. Davis Archway Treatment Center

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

F. Human Services – Children & Youth (See Attachment Book for details)

1. Bill Kepple requested approval of the following Butler County Children and Youth/Juvenile Probation contracts for the period 7/1/23 – 6/30/24:
 - a. Bair Foundation
 - b. Pathways Adolescent Center

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

G. Information Technology

1. Jim Venturini requested approval of a three-year renewal agreement (11/1/23 – 10/31/26) with SEI to provide parts and maintenance on all our physical servers that no longer are covered under the original factory warranty in the amount of \$15,934.44/year, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

H. Planning

1. Mark Gordon requested approval of a Professional Services Agreement by and between Bright Lights Innovations, LLC of Hermitage, PA and the Butler County Growth Collaborative for facilitation services for one session/meeting of the Butler County Growth Collaborative. It is expected that this meeting will occur in November of 2023. The total cost is \$2,500 with no allowance for out-of-pocket expenses.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

The following item was added to today's agenda:

2. Mark Gordon requested approval to submit an application to the U. S. EPA for a Brownfields Assessment Grant (two funding opportunities). The type of program will be determined after consultation with the County's subcontractor. The deadline to apply is November 13, 2023. The actual application details will be brought back to the Board of Commissioners for ratification at the next scheduled meeting on November 15, 2023.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

I. Planning – Bridges

1. Kevin Gray requested approval to use \$75,000 of the \$5 Use Fee money on drainage problems along Beaver Dam Road in Clay Township. Clay Township will be providing the stone and pipe for the project.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Kevin Gray requested approval to use National Gunite LLC through a COSTARS contract in the amount of \$307,158 for the repair of the Frank Denny Bridge in Winfield Township on Spiker Road. They will be relining the twin cell arch metal culvert with shotcrete, a form of concrete. This repair should extend the life of the bridge for another 50 – 70 years. Act 44 monies will be used, at no cost to the County.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Kevin Gray requested approval of the Right-of-Way plans for the Kelly Bridge in Worth Township with the Commissioners signature being notarized.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

J. Procurement

1. Shawn Pugh requested approval of Resolution No. 2023-24, authorizing the sale of the following vehicles which will be advertised on the County website (on the Home Page under Current Auctions), in the Butler Eagle and on social media:

- * 2010 Ford F-450
- * 2009 Ford Escape
- * 2010 Ford Escape
- * 2008 Chevrolet Impala
- * 2015 Dodge Amerivan PT
- * 2018 Ford E-450
- * 2018 Ford E-450
- * 2018 Ford E-450
- * 2019 Chevrolet E-4500

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

K. Commissioners

1. John Campbell requested approval of a Proposal with Moshier Studio for renovations to the Elections Bureau located at 227 W. Cunningham Street, in the amount of \$13,750 (without the Construction Administration costs) plus out-of-pocket expenses, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Solicitor Julie Graham requested approval of a Services Agreement with Recover.Empower.Institute, LLC for implementation of LIFE – a Medication Assisted Treatment (MAT) Support Group Program. The contract is based upon a budget for the maximum amount of \$89,550 (program funded) for the period 7/1/23 – 6/30/24 and will be funded using Opioid Settlement dollars.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Edward Mauk, of the Housing & Redevelopment Authority, requested approval of Resolution No. 2023-25, authorizing the filing of an application for funds in the amount of \$10,000,000 with the U. S. Department of Housing and Urban Development Community Planning and Development Pathways to Removing Obstacles to Housing on behalf of the Redevelopment Authority of the County of Butler for the Butler County Acquisition Rehabilitation Program, also with authorization for the Chairman to sign the Pro Housing Certifications for Entitlement Local Government Applicants. The County will request a portion of the administrative costs if the grant application is successful.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

4. Solicitor Julie Graham requested approval to appoint David J. King, PA Certified General Real Estate Appraiser, of the firm Nicklas King McConahy, to conduct appraisals on behalf of the County of Butler for purposes of the 2024 assessment appeals.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

5. On behalf of Chief Clerk Lori Altman, Solicitor Julie Graham requested approval of an Agreement between the County of Butler and the Deputy Sheriff Association (for 22 full-time/5 part time) with a slight increase to the base wages for 2023 and 3% each year for 2024, 2025 and 2026.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

6. Deputy Clerk Maria Malloy requested approval of Resolution No. 2023-26, supporting Operation Green Light for Veterans.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

Commissioner Boozel asked Melissa Kuhns from Veterans Services to briefly highlight upcoming scheduled events: 11/3 Butler County Stand Down; 11/8 basket raffle; 11/9 45th Annual Veteran of the Year Luncheon; and 11/11 the Veterans Day Parade.

APPROVAL OF BUDGETARY TRANSFERS, RATIFICATION OF PERSONNEL TRANSACTIONS, TRAVEL REQUESTS, REQUISITIONS AND CHECK REGISTER

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

CONFERENCE TIME WITH MEDIA

PUBLIC COMMENT ON GENERAL ITEMS

None

ADJOURNMENT

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously. The meeting adjourned at 11:04 a.m.

Respectfully submitted,

Pam Hammonds
Administrative Assistant
Approved: 11/15/23

BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:

NEXT PUBLIC MEETING: Wednesday, November 15, 2023, at 10:00 a.m.
LOCATION: Pubic Meeting Room, 1st Floor Government Center

Public Meeting Calendar is available online at <https://www.butlercountypa.gov/>

NOTE: Agenda is subject to change due to unforeseen circumstances.