

**BUTLER COUNTY BOARD OF COMMISSIONERS**  
**Public Meeting**  
**Wednesday, November 16, 2022**  
**10:00 a.m.**

**MINUTES**

**PRESENT:**

Chairman Leslie Osche  
Commissioner Kimberly Geyer  
Commissioner Kevin Boozel  
Lori Altman, Dir. Human Res./Chief Clerk  
Ann Brown, Budget & HS Finance Director  
H. William White, III, Solicitor  
Maria Malloy, Deputy Clerk  
Lori Shah, Admin. Assistant  
Renee Manna, Admin. Assistant  
Pam Hammonds, Admin. Assistant  
Matthew Vickless, Commissioners' Office  
Mark Gordon, Planning  
Kevin Gray, Planning – Bridges  
Mike Hillwig, F&O  
Charlie Johns, C&Y  
Ashley Leslie, Mapping  
Wendy Leslie, Planning – CDBG  
Diane Marburger, Treasurer  
Brandon Savochka, Human Services

**VISITORS:**

Karen Barbati, Lancaster Twp.  
Carol Christner, Clinton Twp.  
Edie Rath, Penn Twp.  
Kelly Sumansky, Butler Twp.

**MEDIA:**

Steve Ferris, Butler Eagle  
Tyler Friel, Butler Radio

**CALL MEETING TO ORDER**

The regular public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:04 a.m. on Wednesday, November 16, 2022, in the Public Meeting Room, 1<sup>st</sup> Floor Government Center.

**MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE**

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

**PUBLIC COMMENT ON AGENDA ITEMS**

No public comment was made.

**APPROVAL OF MINUTES**

Chairman Osche called for a motion to approve the October 19, 2022 Public Meeting minutes.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

**PROCLAMATIONS AND PRESENTATIONS**

-- Proclamation: David N. Smith, 2022 Veteran of the Year

- Recognition: Richard Grossman, Moraine Trails Council Boy Scouts of America Distinguished Citizen of the Year
- Recognition: C. W. Howard Insurance, Moraine Trails Council Boy Scouts of America Company of the Year
  
- Citation: Carrie Young, Founder of Hero's Angels
- Citation: Nancy Brice, Outstanding Career in Emergency Medical Service, Karns City Regional Ambulance
- Citation: Michael Sulerud, for his bravery, compassion and dedication to protecting our community

## **OLD BUSINESS**

None

## **BOARD OF ELECTIONS**

Solicitor Wil White reported that they have completed the computation board and are now working with the Department of State to do our audit and should have the final results once that is completed.

## **NEW BUSINESS**

### **A. Treasurer**

1. Diane Marburger requested approval of an Invoice from SmartBill LTD in the amount of \$1,807.25 for 2023 Dog License Renewals (increase due to the post-pandemic inflationary environment being experienced).

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

### **B. Facilities & Operations**

1. Mike Hillwig requested approval of a Service Agreement (Exhibit B) to award the bid for Waste & Recycling Collection Services to Vogel Disposal Service, Inc. for a three-year term, 12/1/22 – 11/30/25, (Exhibit A, price schedule, is attached).

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

### **C. Human Resources**

1. Chief Clerk Lori Altman requested approval to award Arthur J. Gallagher & Co. the Excess Workers' Compensation coverage policy for the County of Butler for a one-year term (1/1/23 – 12/31/23), at the rate of 0.2394 per \$100 payroll, for an estimated premium of \$89,397, with authorization for the Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

### **D. Human Services (See Attachment Book for details)**

1. Brandon Savochka requested approval of an Addendum to the original engagement letter of February 7, 2022 from MaherDuessel to add fees for additional services (audit of the County's Transportation Office programs for years ended 6/30/22 and 2023) in the amount of \$6,200, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Brandon Savochka requested approval of the contract with OneWell LLC for FY 2022/23 for fee-for-service In-Home and Community Supports.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Brandon Savochka requested approval to submit a request to the PA Department of Community and Economic Development to amend our current Emergency Solutions Grant 2021. This amendment includes moving \$30,000 out of the Homelessness Prevention (HP) Component and \$40,987 out of the Rapid Rehousing (RRH) Component into the Emergency Shelter Operations line. It also includes moving \$7,860 from the Emergency Shelter Essential Services line in to the Emergency Shelter Operations line. These changes are necessary in order to meet the current funding needs in our ESG Program, with authorization for the Chairman to sign the amendment request letter on behalf of the Board.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

**E. Human Services – Drug & Alcohol** (See Attachment Book for details)

1. Brandon Savochka requested approval of the following contracts for FY 2022/23:
  - a. Center for Community Resources
  - b. Drug and Alcohol Rehabilitation Services (DARS), Inc.
  - c. Gaudenzia, Inc.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

**F. Human Services – Children & Youth** (See Attachment Book for details)

1. Brandon Savochka requested approval of the following contracts with Butler County Children and Youth/Juvenile Probation for FY 2022/23:
  - a. City Mission – Living Stone, Inc.
  - b. Outside In School of Experiential Education, Inc.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Brandon Savochka requested approval of the annual Child Welfare Information System Data Sharing Agreement with the Pennsylvania Department of Human Services, which ensures that we share the child welfare data from our CAPS System with the State’s Child Welfare Information Solution (CWIS) database.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

**G. Human Services – Area Agency on Aging**

1. Brandon Savochka requested approval of a Professional Agreement with PennCares for the End of Life Conversations Training (4/27/23) and the Demential Live Plus Wheels Trainings (3/14/23 and 3/15/23). See attachment for costs of trainings. There are no County funds involved; payment will be made from the Aging TXIX ADRC Funding.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

## **H. Mapping**

1. Ashley Leslie requested approval of a Renewal Quotation with ESRI for the GIS software maintenance for Mapping, Emergency Services and Information Technology, for the period 2/6/23 – 2/5/24, in the amount of \$13,189.04, with authorization for the Chairman to sign. The cost will be divided among the above-mentioned departments according to their use as follows:
  - a. Mapping - \$5,700
  - b. Emergency Services - \$2,489.04
  - c. Information Technology - \$5,000

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

## **I. Parks & Recreation**

1. Lance Welliver requested approval of an Invoice with RecDesk LLC in the amount of \$4,200 to extend the Agreement for the period 11/1/22 – 10/31/23, for the recreation software program which will continue to allow the department to offer online registrations and reservations for the following, with authorization for the Chairman to sign:
  - a. Athletic Leagues
  - b. Programs/Events
  - c. Memberships
  - d. Invoices/Billing
  - e. E-Mail Marketing
  - f. Facility Rentals

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

## **J. Planning – Ag Land Preservation**

1. Mark Gordon requested approval to accept two separate agricultural conservation easement donations on the two parcels of land described below. The Butler Agricultural Land Preservation Board voted at their October 27<sup>th</sup> meeting to recommend this acceptance by the Commissioners. Both parcels independently meet all state and county required criteria for the program. There will be no payment to the owner for these easements, and incidental costs will be \$5,000 from county-allocated match funds for the Agricultural Land Preservation Program with remaining costs to be reimbursed from the state from Butler County's 2022 Land Preservation funds. This complies with the County's Ag Land Preservation Program Guidelines and State Guidelines for the easement program.
  - a. Allen Lot 2 Farm Easement Donation – 54.151 acres located off Brewer and Albin Roads in Clinton Township, tax parcel number: (recent subdivision has been recorded but new parcel number not yet assigned)
  - b. Allen Lot 3 Farm Easement Donation – 56.118 acres located off Westminster and Albin Roads in Clinton Township, tax parcel number: (recent subdivision has been recorded but new parcel number not yet assigned)

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

## **K. Planning – Bridges**

1. Kevin Gray requested approval of a COSTARS Quote for bridge beams to Quality Bridge & Fab, Inc. in the amount of \$227,182.75 for the White Bridge project in Evans City Boro. BY COSTARS

requirements, specifications were sent to all 9 suppliers (4 declined to quote, 2 did not respond and we received the 3 quotes listed below):

- a. Quality Bridge & Fab, Inc. - \$227,182.75
- b. Williams Bridge Beam Construction LLC - \$238,787.50
- c. Weatherspoon and Williams LLC - \$331,562.24

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

#### **L. Planning – CDBG**

1. Wendy Leslie requested approval to bid out 87 grinder pumps for the Marion Township (Boyers) sewer system. These will be stored on-site and distributed to the various household in need when their actual lateral is connected. This will use 2018/19 and part of 2020 project funds. There are no county dollars involved.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Wendy Leslie requested approval to advertise for a Request for Qualifications to assist with the Marion Township, Boyers Sewer System Project. This would include a Project Management Engineer and one or two Inspectors to ensure the various components of the project are installed according to specifications and to keep the project moving to meet deadlines. This will be funded with the CDBG-CV Admin. There are no county dollars involved.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Wendy Leslie requested approval to bid out the Marion Township, Village of Boyers, new sewer system. This will be funded with 2020 CDBG, the 2020 CDBG Competitive, and the CDBG-CV funds. The project is estimated at \$4.9 Million. That estimate was updated in August 2022. There are no county dollars involved.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

#### **M. Commissioners**

1. Chief Clerk Lori Altman requested approval to reappoint the following individuals to the Soil Conservation Board for the following terms:
  - a. Kimberly Geyer, Commissioner, 1/1/23 – 12/31/23
  - b. Bob Beran, Public Director, 1/1/23 – 12/31/26
  - c. Leroy Andrews, Farmer, 1/1/23 – 12/31/26

Commissioner Boozel made the motion; seconded by Chairman Osche; Commissioner Geyer abstained. The motion carried.

2. Solicitor Wil White requested approval to convey two tracts of property (.598 acres to Aubrey and .876 acres to Miller), in exchange for \$875/lot, with permission for the Chief Clerk to sign the necessary documents required for the transfer of same.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Solicitor Wil White requested approval of a Proposal from Moshier Studio for professional services for Domestic Relations, Register of Wills and the Facilities & Operations departments in the amount of \$38,362, with authorization for the Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

4. Solicitor Wil White requested approval of Resolution No. 2022-24, supporting the Steamfitters Local 449 combined grant application to the Redevelopment Assistance Capital Program (RACP).

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

5. Chief Clerk Lori Altman requested approval to reappoint Lance Calvert to the Butler Transit Authority board for the five-year term 1/1/23 – 12/31/27.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

6. Chief Clerk Lori Altman requested approval of the proposed 2023 Public Meeting Calendar.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

7. Chief Clerk Lori Altman requested approval to lease up to 30 parking spots from the City of Butler located in the Tier Parking Lot, at a rate of \$60/month per spot for the term 12/1/22 – 11/30/23.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

**APPROVAL OF BUDGETARY TRANSFERS, RATIFICATION OF PERSONNEL TRANSACTIONS, TRAVEL REQUESTS, REQUISITIONS AND CHECK REGISTER**

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

**CONFERENCE TIME WITH MEDIA**

**PUBLIC COMMENT ON GENERAL ITEMS**

No public comment was made.

**ADJOURNMENT**

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously. The meeting adjourned at 10:55 a.m.

Respectfully submitted,

Pam Hammonds  
Recording Administrative Assistant  
Approved: 11/30/22

**BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:**

**NEXT PUBLIC MEETING:** Wednesday, November 30, 2022, at 10:00 a.m.  
**LOCATION:** Public Meeting Room, 1<sup>st</sup> Floor, Government Center

Public Meeting Calendar is available online at <https://www.butlercountypa.gov/>

***NOTE: Agenda is subject to change due to unforeseen circumstances.***