

**In the Court of Common Pleas of Butler County, Pennsylvania
DOMESTIC RELATIONS SECTION**

Plaintiff)	Docket Number
)	
vs.)	PACSES Case Number
)	
Defendant)	Other State ID Number
)	

PRO SE PETITION TO PROCEED IN FORMA PAUPERIS

1. I am the plaintiff/defendant (circle one) in the above matter and because of my financial condition am unable to pay the costs of litigation.
2. I am unable to obtain funds from anyone, including my family and associates, to pay the costs of litigation.
3. I represent that the information below relating to my ability to pay the fees and cost is true and correct.

Name: _____ Phone: _____

Address: _____

Employer: _____ If unemployed check this box. ☐

Hourly Wage: _____ Date of Last Employment: _____

Hours Worked Per Week: _____

List any money received within the past 12 months which is not included in the above employment information: (This includes, but is not limited to : public assistance, unemployment compensation, support payments, disability payments, social security benefits, and income from jobs not listed above.)

Does anyone in your household receive income? ☐ Yes ☐ No (check one)

If "Yes" list the individuals name(s) and monthly amount of income received. (This includes, but is not limited to : public assistance, unemployment compensation, support payments, disability payments, social security benefits.

List any persons dependant on you for support:

Spouse: _____

Children: _____ (age) _____ (age)
_____ (age) _____ (age)
_____ (age) _____ (age)

4. I verify that my counsel is working at a rate of \$60.00 per hour, or less.
5. I understand that I have a continuing obligation to inform the court of improvement in my financial circumstances which would permit me to pay the costs incurred herein.
6. I verify that the statements made in this affidavit are true and correct. I understand that false statements herein are made subject to the penalties of 18 pa c s § 4904, relating to unsworn falsification to authorities.

Signature: _____

Date: _____

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ORDER OF COURT

AND NOW, this _____ day of _____, _____, upon consideration of the within Pro Se Petition To Proceed In Forma Pauperis, it is hereby **ORDERED** that a hearing shall be scheduled for the _____ day of _____, _____ at 1:30 p.m. in Court Room No.1.

It is further **ORDERED** that the Petitioner must bring the following documentation (if applicable) to the above scheduled hearing:

1. A copy of your most recent pay stub and tax return.
2. A copy of your most recent bank statement(s).
3. A copy of the most recent statement for any pensions, annuities, retirement accounts, or investment accounts you may own.
4. Copies of your most recent statements regarding:
 - a. Social Security Benefits
 - b. Disability Payments
 - c. Unemployment Compensation and Supplemental Benefits
 - d. Workers' Compensation
 - e. Public Assistance
5. Information regarding any support payments received.
6. Photo ID

Failure to appear at the above scheduled hearing or to bring the appropriate documentation will result in the Pro Se Petition To Proceed In Forma Pauperis being denied. In the event the Petition is denied, you must pay the appropriate filing fees to the Prothonotary within thirty (30) days or the matter may be dismissed.

BY THE COURT,

Judge