

UNDER THE PROVISIONS OF LAW ANY PERSON\* AGGRIEVED BY ANY ASSESSMENT DESIRING TO APPEAL SHALL FILE A STATEMENT, IN WRITING, DESIGNATE THE ASSESSMENT APPEALED FROM AND THE ADDRESS TO WHICH THE BOARD SHALL MAIL NOTICE OF WHEN TO APPEAR FOR A HEARING. NO APPEAL SHALL BE HEARD BY THE BOARD UNLESS APPELLANT SHALL FIRST HAVE FILED THE APPEAL AND OTHER REQUIRED DOCUMENTS ON OR BEFORE **AUGUST FIRST (1<sup>ST</sup>)**, AT 4:00 PM. PREVAILING TIME, AS SET FORTH BY LAW.  
(\* ) INCLUDES TAXING DISTRICTS

DIST/MAP/PARCEL/TRLR CODE\_\_\_\_\_ASSESSMENT APPEALED:\_\_\_\_\_

OWNER / ADDRESS\_\_\_\_\_PURCHASE PRICE:\_\_\_\_\_

\_\_\_\_\_DATE PURCHASED:\_\_\_\_\_

\_\_\_\_\_OWNERS OPINION OF VALUE:\_\_\_\_\_

\_\_\_\_\_TITLED SIZED:\_\_\_\_\_

PROPERTY SUBJECT TO APPEAL\_\_\_\_\_

CONDITION OF HOME: EXCELLENT\_\_\_\_GOOD\_\_\_\_AVERAGE\_\_\_\_FAIR\_\_\_\_POOR\_\_\_\_

YEAR OF HOME:\_\_\_\_\_MAKE & MODEL\_\_\_\_\_

ADDITIONS / DECKS:\_\_\_\_\_

TERMS OF PURCHASE:\_\_\_\_\_

REASON FOR APPEALING: COMMON LEVEL RATIO:\_\_\_\_\_COMPARABLE\_\_\_\_\_

IF OTHER STATE HEREIN:\_\_\_\_\_

\_\_\_\_\_

IF COMMON LEVEL RATIO APPEAL: BOOK VALUE: \$\_\_\_\_\_YEAR\_\_\_\_\_

APPRAISERS NAME:\_\_\_\_\_

LIST ALL OTHER INFORMATION YOU FEEL WILL HELP THE BOARD IN RENDERING ITS DECISION:\_\_\_\_\_

\_\_\_\_\_

**\*AN ASSESSOR WILL BE OUT TO REVIEW YOUR PROPERTY PRIOR TO YOUR APPEAL HEARING\***

"ATTACH PHOTOGRAPHS ON THE BACK OF THIS FORM"

CERTIFICATION OF APPEAL

I/WE HEREBY DECLARE MY/OUR INTENTION TO APPEAL FROM THE ASSESSED VALUATION ON THE PROPERTY DESCRIBED ABOVE AND DO HEREBY VERIFY THAT ALL STATEMENTS MADE IN THIS APPEAL ARE TRUE AND CORRECT. I/WE HAVE READ AND UNDERSTAND THAT FALSE STATEMENTS HEREIN ARE MADE SUBJECT TO PENALTIES OF THE 18 PA. C.S. SECTION 4904, RELATING TO UNSWORN FALSIFICATION TO AUTHORITIES AND ARE GROUNDS FOR PROSECUTION UNDER THIS ACT. THE BOARD RESERVES THE RIGHT TO POSTPONE AND OR CONTINUE THE HEARING OR HEARINGS AT ANY TIME DURING THE SCHEDULE.

SIGNTURE OF APPELLANT: \_\_\_\_\_DATE:\_\_\_\_\_

\_\_\_\_\_PHONE #\_\_\_\_\_

\_\_\_\_\_PHONE #\_\_\_\_\_

A THIRD PARTY NOTICE "WILL NOT" BE MAILED UNLESS PROPERLY IDENTIFIED BELOW

ATTORNEY'S NAME: \_\_\_\_\_

MAIL TO ADDRESS: \_\_\_\_\_PHONE:\_\_\_\_\_

\_\_\_\_\_

The following must be turned in at least ten (10) days prior to your appeal hearing:

1. Four (4) copies of the appeal form
- a) Original
- b) Three (3) copies
2. Four (4) copies Settlement Sheet OR
- Four (4) copies Sales Receipt OR
- Four (4) copies Sales Agreement
3. Four (4) copies Book Value
4. If the names on the title are incorrect, four (4) copies of the title.
5. One (1) set of pictures (outside front and back)
6. Four (4) copies of any other information you feel may help your case.