

**REQUEST FOR REVIEW OF A PROPOSED RURAL ENTERPRISE  
OR MODIFICATION TO A PARCEL UNDER AGRICULTURAL CONSERVATION EASEMENT**

# Butler County Agricultural Land Preservation Program

Butler County Agricultural Land Preservation Board  
124 West Diamond Street, Annex Level UL, Butler, PA 16001



\_\_\_\_\_ hereby requests that the Butler County Agricultural

All Landowner Names

Land Preservation Board (BCALPB) review, recognize and/or approve the following activity(ies) that is/are a change in a parcel(s) covered by an Agricultural Conservation Easement under my/our ownership and subject to all requirements under Pa. Chapter 138e and Butler County's Agricultural Land Preservation Guidelines.

- Construction of New Agricultural Structure
- Construction of New Residential Structure
- Modification / Replacement of an Existing Agricultural Structure
- Modification / Replacement of an Existing Residential Structure
- Rural Enterprise / Part-Time Off-Season Ventures
- Subdivision or Lot Line Revision
- Other (Please Describe): \_\_\_\_\_

**IMPORTANT NOTE / MUNICIPAL NOTIFICATION:** Please check with your municipality and the Butler County Planning Commission, as certain activities such as subdivision and the building of structures may also require local and/or county approval.

Have you notified your municipality / county? YES  and Date? \_\_\_\_\_ NO

What actions are you required to take? \_\_\_\_\_

Address of Parcel(s) Under Easement: \_\_\_\_\_

Mailing Address (if different from easement address): \_\_\_\_\_

Municipality: \_\_\_\_\_ Tax Map Parcel #'s: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

How many square feet or acres will be impacted by the project? \_\_\_\_\_

Is the area currently included in your Conservation Plan for Ag / Pasture Production? YES  NO  N/A

Is the area proposed for change currently within the existing curtilage (yard) area? YES  NO  N/A

**PROJECT DESCRIPTION:** Please describe the proposed project / modification including: the intended use, the new venture / type of rural enterprise / service to be provided (include for proposed rural enterprises a description of: 1. who will be the owner/operator and relationship to the owner if someone else, 2. number of employees if any and their relationship to property owner, 3. what service will be provided/what will be sold, 4. where products to be sold will come from, 5. operating hours and seasons of operation, 6. how the rural enterprise is incidental to the ag and open space character of the preserved farmland, 7. how the enterprise promotes the continued viability of and compatibility with the preserved farmland, 8. square feet of proposed floor and lot area, 9. whether located in an existing or proposed structure), what will be stored and/or housed in the structure(s), if there will be tourists, customers or visitors and if there will be a new driveway, parking area or sewage facilities proposed (please include a scaled drawing of any current or proposed structures that will be impacted and any current ag or pasture production area that will be impacted). For residential structures, you must include who will be in residence, along with a scaled drawing showing the structure, septic / sewage, driveway and any parking areas.

**Attach additional sheets as needed to address each applicable question above.  
Sketches, designs, maps and other supporting documentation to accompany your request are strongly encouraged.**

PLEASE REFER TO YOUR DEED OF EASEMENT, THE BUTLER COUNTY AGRICULTURAL LAND PRESERVATION PROGRAM GUIDELINES AND PA. CHAPTER 138e FOR PROGRAM REQUIREMENTS, RESTRICTIONS, PERMITTED ACTIVITIES AND LANDOWNER RESPONSIBILITIES. LANDOWNERS MAY NEED—AND IT IS THE LANDOWNER'S SOLE RESPONSIBILITY—TO GET APPROVAL WHEN NEEDED FROM OTHER PERTINENT ENTITIES WHEN EXERCISING THE PROVISIONS OF THE EASEMENT INCLUDING, INCLUDING BUT NOT LIMITED TO: APPROVALS FROM MUNICIPALITIES AND/OR VARIOUS OTHER PROGRAMS UNDER SUCH ENTITIES AS THE U.S. DEPARTMENT OF AGRICULTURE, NATURAL RESOURCES CONSERVATION SERVICE, PENNSYLVANIA DEPARTMENT OF AGRICULTURE AND/OR PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION.

I/WE, BY SIGNING BELOW DO HEREBY CERTIFY THAT I/WE HAVE REVIEWED THIS APPLICATION AND SUPPORTING DOCUMENTS AND FURTHER VERIFY THAT IT ACCURATELY DEPICTS THE CONDITION OF THE LAND, PROJECTS(S) PROPOSED AND THAT SUCH STATEMENTS ARE TRUE AND CORRECT TO THE BEST OF MY/OUR INFORMATION AND BELIEF. THESE STATEMENTS ARE BEING GIVEN TO INDUCE OFFICIAL ACTION ON THE PART OF THE BUTLER COUNTY AGRICULTURAL LAND PRESERVATION BOARD, ITS AGENTS, OFFICERS, SERVANTS AND EMPLOYEES. I/WE UNDERSTAND THAT FALSE STATEMENTS MADE HEREIN ARE MADE SUBJECT TO THE PENALTIES OF 19 PA. CODE SECTION 4904 RELATING TO UNSWORN FALSIFICATION TO AUTHORITIES. (Please note that all property owners must sign)

\_\_\_\_\_  
Landowner Signature and Date

\_\_\_\_\_  
Landowner Signature and Date

\_\_\_\_\_  
Landowner Signature and Date

\_\_\_\_\_  
Landowner Signature and Date

**FOR BCALPB REVIEW:** Please contact the Butler County Office of Farmland Preservation for an official list of BCALPB meetings. Non-legal matters to be brought before the Board for discussion must be received by 12:00pm (noon) at the Butler County Office of Farmland Preservation office two (2) weeks prior to a regularly-scheduled meeting. Matters that may require legal review must be submitted four (4) weeks prior to a regularly-scheduled Board meeting. If the applicant's attorney will attend a Board meeting to discuss the matter, the applicant's attorney must also submit a legal argument to the BCALPB by 12:00pm noon four (4) weeks prior to a regularly-scheduled Board meeting.

**Butler Co. Office of Farmland Preservation, 124 W. Diamond St., Butler, PA 16001—Phone 724.284.5305—email skelly@co.butler.pa.us**

**OFFICE USE ONLY**

Farm / File #: \_\_\_\_\_

Date Received: \_\_\_\_\_

Easement Acres: \_\_\_\_\_

Original Grantor / Easement Date: \_\_\_\_\_

% Acres Class I—IV Soils: \_\_\_\_\_

Conservation Plan Last Updated: \_\_\_\_\_

% Acres in Ag Production: \_\_\_\_\_

Review for Subdivisions: \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_

Other Reviewing Agency(ies) and Date(s) Sent for 60-Day Review:  
\_\_\_\_\_  
\_\_\_\_\_

Board Meeting Date: \_\_\_\_\_

Action: \_\_\_\_\_